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A meeting of Wistow Parish Council took place on Tuesday 28th February 2017 at 7.30pm, in the Village Hall, with Mr Carter in the Chair.

2016/17-133 To receive and approve Apologies for Absence

2016/17-133 Apologies had been received from Mr Leigh and Clerk Patsy Coles

Present: Ms Leaton, Mr Carter, Mr MacInnes, Mrs Janiak-Emery, Mr Gregory, Mr Waller, Mr Tew, Mrs Tavener, Mr Bucknell

Members of the Public: Mr Twigden and Mr Rogers

2016/17-134 To receive Declarations of Interest

a) All Parish Councillors as Trustees of the Village Hall

b) Mr MacInnes and Ms Leaton as members of the Village Hall Committee

2016/17-135 Public Participation

None

2016/17-136 Approve the Minutes of the Parish Council Meeting on: Tuesday 31st January 2017

Approved

2016/17-137 Matters for Information Only

2016/17-137.1 County Council Parish Newsletter

2016/17-137.2 Support Cambridgeshire Funding Alert

2016/17.137.3 NALC Chief Executive's Bulletin

2016/17-137.4 Keep Britain Tidy Event 3rd to 5th March. Mrs Taverner agreed to obtain High Vis Jackets, Litter Pickers and Bags to support this event. Mr MacInnes agreed to inform village residents of the plans and Mr Carter would endeavour to add to Website. Meeting place to be Saturday 4th March 2017 10am at the bus stop for those wanting to take part.

2016/17-137.5 Transparency Code drop in sessions on 15th March 2017-Mr Carter to attend

2016/17.137.6 ACRE Clerk and Councillors Survey

2016/17-137.7 Alwalton, design on the neighbourhood area-information that Alwalton has started the process to develop a Neighbourhood Plan

2016/17-137.8 Camquit News-No Smoking Day is 8th March 2017

2016/17.137.9 Hinchingsbrooke/Peterborough Hospital merger, request for members of the Trust

2016/17-137.10 DIS from NALC

2016/17-137.11 Transparency Funding Information

2016/17-138 Policing Matters

2016/17-138.1 Speedwatch Update-no sessions have been undertaken recently due to poor weather and light levels at critical times. Session will restart in the near future. Woodwalton PC have paid the costs of the share in equipment. Warboys have expressed an interest in sharing but general feeling was that this would spread the equipment 'too thin'. Mrs Tavener has applied for a grant to enable Warboys PC to purchase its own equipment

2016/17-138.2 ECops Updates-Hare Coursing has featured in many of the recent updates

2016/17.138.3 Update on Crime Figures and any other matters-nothing to report

2016/17-139 To Receive Reports from County and District-Mr M Tew, Mr P Bucknell and Mrs J Tavener

2016/17-139.1 **Mr Tew**- Transport: A decision to reduce the bus service through Wistow at critical times continues to be an issue of concern and despite approaches from the community, Stagecoach has refused to reconsider its position. Mr Tew will make a form available for use by members of the community to identify their needs. Social Care HUB: Mr Tew agreed to provide posters and confirmed that an individual resident in the village had been identified to provide a lead.

2016/17-139.2 **Mr Bucknell**- Advised that although some areas have new bin collection days, Wistow would be unchanged. Mr Bucknell agreed to send Mrs Janiak-Emery details of the 'Walking Football' taking place at One Leisure. Huntingdon DC Council Tax rise of 2% was discussed.

2016/17-139.3 **Mrs Tavener**-Working on a CCTV Camera review. This would not impact on Wistow but Mrs Tavener will keep us informed.

2016/17-140 Finance

a) To approve the Financial Statement and Cash Flow for January

b) To approve payment of the following amounts

P Coles salary and Expenses	£414.33
Ray Burton Playground Hedge	£175.00
BB Light Maintenance	£435.84
Cambs CC Street Light Power	£386.22
CAPALC Councillor Training	£1050.00

(Invoices have been issued to other participants)

Payments were approved and cheques signed

2016/17-140 It was noted that Income for February of £515.69 PCC contribution on grass cutting and £200 from Woodwalton for their share of the Speedwatch Kit-had been received

2016/17-141 Correspondence

None

2016/17-142 To consider any Planning Applications Received and Planning Related Issues

2016/17-142.1 17/00119/HHFUL 22 Harris Lane, Wistow, extension to rear of bungalow and garage conversion. The meeting agreed unanimously that the application did not contravene material planning criteria. Mr Carter would respond to the Planning Office recommending approval...

2016/17-142.2 H/05014/11/CW to allow overburden to be stored until 31st December 2018

Location: Warboys Land Fill Site, Puddock Road, Warboys PE28 2TX-This has been approved.

2016/17-142.3 17/00025/FUL Erect new dwelling on land at Mill Farm House, Mill Road, Wistow

Following discussion it was concluded that the application would impact the following Material Planning Conditions.:

- Overlooking: The new property would overlook neighbouring properties from upstairs windows.
- Overshadowing: The building would overshadow the gardens of existing properties.
- Harm to Wildlife in the Field and Loss of Biodiversity: The property would affect a number of important and protected bird species, including owls, through disturbance and loss of habitat.

- Effect on Listed Buildings: The new building would have a detrimental effect on the aspect of adjacent listed buildings.
- Flooding: In order to manage the height of the roofline, significant excavation would be required into poorly drained soil in an area with a high water table. This has the potential to cause unpredictable problems with drainage and possibly flooding. Presence of a well on site supports the view that excavation would be unwise at this location.
- Archaeology: The well on the site is of historical interest.
- Noise and Disturbance during Site Operation: In addition to normal building activity, the significant excavation required on site would result in exceptionally high levels of noise and disturbance.
- Highway Safety: The excavation required on site would lead to hazardous road conditions due to mud contamination close to a junction and the exits from other properties including a public house.

An objection to the application raised by a neighbour was also considered by the council and from this document it was understood that the site is protected from development by Covenant CB242968 which prohibits the erection within the wider site known as Mill Farm House of any dwellinghouse or other building or erection.

In conclusion, it was the unanimous decision of the Council that this application be rejected.

2016/17-143 Highways Report/Traffic Matters

2016/17-143.1 Progress of MVAS Purchase Mr Leigh and Ms Leaton-It has been previously agreed to commit £4000 for purchase and installation of the equipment. Following detailed costing, an option to purchase a data collection unit and data download capability had emerged at a cost of and additional £420.00. The utility of this additional capability was discussed and it was agreed to proceed with this option on the basis that it would support better use of the Speedwatch equipment. Total expenditure of £ 4225.57 was approved

2016/17-143.2 Any outstanding highways issues-It was noted that the area used by children waiting for the school bus had been moved to the other side of the road. Discussions concluded that as the new site enabled children to stand well clear of the road it was reasonably safe and that there was no action that could be taken by the Parish Council.

2016/17-144 Maintenance Issues

2016/17-144.1 Playground-Four meetings have taken place with contractors and quotations were awaited.

2016/17-144.2 Playground Rota/Risk Assessment Forms- Mr Waller has completed February. Mr Carter to update form in accordance to weekly inspections and items within the playground area

2016/17-144.3 It was unsure as to whether Mr Burton had cut the playground hedge-Mr Carter to check. It was agreed that the Mr Burton would be tasked to pollard the Lime Trees on Mill Road and that he be asked to quote for the cutting the trees opposite the playground on Oakland's Avenue.

2016/17-144.3 The condition of the cemetery gate and fencing was discussed. Given that this was Church property, there may be issues concerning the legitimacy of the Parish Council paying for any maintenance. Mr Carter agreed to contact CAPALC for advice.

2016/17-145 Administration Matters

2016/17-145.1 Feedback on Training, invoices issued

2016/17-145.2 Streetlight, BB have responded to acknowledge they are behind

2016/17-145.3 Parish Council Conference 30th March 2017-Mr Carter to resend email with details

2016/17-145.4 Media Policy-Mr carter agreed to prepare a draft policy for consideration at the next meeting

2016/17-145.5 Preparation for open meeting in April-allocation of reports

2016/17-146 Working Parties Feedback and Updates

- a) Litter Mr Mac Innes - Nothing to report
- b) Countryside Mr Gregory – Nothing to report
- c) Village Hall Mr MacInnes/Ms Leaton – A meeting would be called in the near future to discuss options for the Village Hall
- d) Website Mrs Janiak-Emery – -Mrs Janiak-Emery and Mr Carter to meet with Dr Farrar regarding Website.

2016/17-147 Items for the Wistow Warbler and Wistow Website

To inform Mrs Williams and Dr Farrar of relevant articles

2016/17-146.1 Review of website-new website is now live, once administrators trained by Dr Farrar he will no longer be involved other than on a consultancy basis.

2016/17-146.2 Mr Tew to provide AGE UK Posters

2016/17-146.3 Mr Bucknell to provide further information re Walking Football (Ramsey)

2016/17-148 Monthly Audit

Mr MacInnes-Auditor for February 2017

Mr Gregory-Auditor for March 2017

2016/17-149 Matters for Future Consideration

2016/17-149.1 Community Plan

2016/17-149.2 Public Access Defibrillator to be reviewed April

2016/17-150 Date of Next Meeting

Tuesday 28th March 2017 at 7.30pm in the Village Hall

Close of Meeting-8.20pm

Author of minutes Clare Leaton