

WISTOW PARISH COUNCIL

A COPY OF THESE MINUTES WILL SOON ALSO BE AVAILABLE ON THE WISTOW WEBSITE:

www.wistovillage.info

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A meeting of Wistow Parish Council took place on Tuesday 30th May 2017 following the Annual General Meeting, in the Village Hall, with Mr Carter in the Chair.

05.17.01 To receive and approve Apologies for Absence

05.17.01.1 Apologies had been received from Ms Leaton and Leigh.

05.17.01.2 Present: Mr Bucknell, Mr Carter, Mrs Coles, Mrs Janiak-Emery, Mr Gregory, Mr MacInnes, Mr Rogers, Mrs Tavener and Mr Waller. Members of the public, Mrs Parker, Mr Rossin and Mr Tew.

05.17.02 To receive Declarations of Interest

a) All Parish Councillors as trustees of the Village Hall

b) Ms Leaton as member of the Village Hall Committee and Mr MacInnes as Chair of the Village Hall Committee.

05.17.03 Public Participation

05.17.03.1 Mrs Parker and Mr Rossin were in attendance to discuss Mrs Parker's planning application which appears later on the agenda. Mr Rossin was concerned that the plans had been misinterpreted by the Council and wished to explain the changes made on the revised application. It was agreed to change the order of the meeting and item 11 was discussed following the presentation but will be minuted in order. Mrs Parker and Mr Rossin left the meeting at 7.50 pm.

05.17.04 Approve the Minutes of the Parish Council Meeting on 25th April 2017

05.17.04.1 Having been circulated prior to the meeting, the minutes were approved as a true record and signed .

05.17.05 Matters for information only

05.17.05.1 Nalc newsletter and News from Chief Executive

05.17.05.2 A14 Newsletter. Mr Carter informed the meeting that a roadshow was available to provide information on the A14, details will be put onto the website.

05.17.05.3 Community Land Trust newsletter

05.17.05.4 Consultation available on Godmanchester Neighbourhood Plan

05.17.05.5 Cambridgeshire Pension Fund minutes

05.17.05.6 Charity Conference in June

05.17.05.7 Ramsey Civic Service on 3rd September, Mayor of Huntingdon's Cup - Jubilee Park, Huntingdon on 24th July at 7pm, Huntingdon Town FC v Ramsey Town FC and 11 November 2017 - Mayor of Ramsey's Charity Dinner at The Old Nene Golf and Country Club, Muchwood Lane, Ramsey

05.17.05.8 Funding Alert information

05.17.06 Policing Matters

05.17.06.1 Speedwatch Update. Woodwalton are now up and running, Upwood need one more session of help.

05.17.06.2 ECops updates (various) Weekly Policing Updates. Car in field off Mill Road.

05.17.06.3 Update on Crime Figures and any other matters. Nothing further.

This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.

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05.17.07 To receive reports from County and District – Mr T Rogers, Mr P Bucknell and Mrs J Tavener. Councillors are still in purdah due to election. Mr Rogers introduced himself and detailed the Committees he is involved with: Pension Fund, Accounts and Assets, Fire Authority and LGSS

05.17.08 Finance

a) the Financial Statement and Cashflow for May was approved

c) payment of following amounts was approved:

Environment agency	£14.20
Mrs R Moore, auditor	£50.00
Mr R Farrar, website	£ 660.00
Clerks salary and expenses	£362.68
Capalc renewal	£216.95
Mr MacInnes expenses	£61.48
CGM, grass cutting	£621.60

05.17.08 Income for May:

Upwood and Raveley training £92.50 (received in April but not recorded until statement received), VAT refund £1425.01

05.17.09 Annual Audit

05.17.09.1 Mrs Moore has now carried out the internal audit and is satisfied with our control systems.

05.17.09.2 The annual governance statement was read and approved

05.17.09.3 The accounts were approved and it was confirmed that they truly reflect the financial position

05.17.09.4 The accounting statements shown in the annual return were approved.

05.17.10 Correspondence

05.17.10.1 It was agreed that no donation would be made to Magpas.

05.17.11 To consider any Planning Applications received and planning related issues

05.17.11.1 Revised scheme following the refusal of planning permission reference 17/00096/FUL for the proposed demolition of existing bungalow and the erection of a detached dwelling and garage. Site Address: The Bungalow Manor Street Wistow. Reference: 17/00984/FUL Following much discussion the revised scheme was recommended for approval with the necessary conditions to avoid disruption to traffic and the bus service.

05.17.12 Highways Report/Traffic Matters

05.17.12.1 MVAS is ordered, update on installation, Mr Leigh was absent, Mr Carter would chase.

05.17.12.2 No other outstanding highways issues

05.17.13 Maintenance Issues

05.14.13.1 Playground – one quote was still outstanding for playground equipment.

05.17.13.2 Playground rota/risk assessment forms, March Mr MacInnes, provided, April Mr Gregory, May, Mr Leigh, June, Ms Leaton.

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05.17.13.3 Mr Waller agreed to take on the post of Tree Warden and will attend the relevant training sessions.

05.17.13.4 Grass cutting, is still not satisfactory, the Clerk would ask for a visit to run through the contract. Grant of £474.33 offered from CCC toward cutting of their areas was accepted, invoice to be sent.

05.17.13.5 Hedges on Oaklands Close were a problem, The Clerk and Mrs Tavener would email Luminus and ask them to look at them.

05.17.14 Administration Matters

05.07.14.1 Street lighting, all quiet, remove from agenda.

05.07.14.2 Dog fouling signs had been put up.

05.07.14.3 Ms Leaton had sent a message that at present there is no funding available for a public access defibrillator. This would be shelved for the time being.

05.07.14.4 Membership renewal for CAPALC was approved.

05.17.15 Working Parties Feedback and Updates

a- Litter, Mr MacInnes, nothing to report

b- Countryside, Mr Gregory, there had been some discussion about the reinstatement of a bridge to create a circular walk. Mr MacInnes would approach the farmer whose land it is to see if there is any interest.

c- Village Hall, Mr MacInnes/Ms Leaton, Mr MacInnes reported that it has now been decided to shelve any plans for a new hall and concentrate on bringing the existing building into good repair.

d- Website, Mrs Janiak-Emery, a training session would be organized and the website brought up to date. At the same time the Transparency code grant could be considered.

e- Grass/Trees, Mr Waller will meet with grass contractor to ensure they have a full understanding of the contract.

05.17.16 Items for the Wistow Warbler and Wistow Web site.

To note any relevant information.

05.17.16.1 Update on website, items to go on. Media policy to be added and finance details.

05.07.16.2 Training for Mrs Janiak-Emery and Clerk to update website, see above

05.17.16.3 Transparency code grant, see above

05.07.17 Monthly audit

Mr Gregory is our auditor for May, Mr MacInnes volunteered for June

05.17.18 Matters for future consideration

05.17.18.1 Community Plan

05.17.19 Date of next meeting

Tuesday, 27th June 2017 at 7.30 pm in the Village Hall

Close of Meeting

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Finance Report

Environment agency	£14.20
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Mr R Farrar, website	£ 660.00
Clerks salary and expenses	£362.68
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Mr MacInnes expenses	£61.48
CGM, grass cutting	£621.60

Income for May

Upwood and Raveley training	£92.50 (received in April but not recorded until statement received),
VAT refund	£1425.01

Balance as at 29th May 2017

Current account £17,277.32

Deposit account £15,798.11