

WISTOW PARISH COUNCIL
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2008

RECEIPTS

Precept	£ 6300.00
Bank Interest Earned	£ 441.33
Allotment Rent	£ 960.00
Recycling Monies	£ 524.96
Grass Cutting Contribution from Parochial Church Council	£ 0.00
Church Standpipe Water Contribution from Parochial Church Council	£ 0.00
Huntingdonshire District Council - Play Matting Grant	£ 4250.00
Web site Advert Income	£ 0.00
VAT Refund from HM Customs	£ 1384.81
TOTAL INCOME	£ 13861.10

PAYMENTS

Electricity Charge	£ 179.43
Street Light Maintenance Charge	<u>£ 297.50</u>
	£ 476.93
Grass Cutting:	
Church/Grave Yard & Village Green & Playground	£ 2319.73
<u>Admin. Charges:</u>	
CALC Model Code of Conduct Advert Fee	£ 50.00
Clerks Salary	£1913.45
Stationery Costs	£ 41.13
Office/Admin Expenses	<u>£ 266.52</u>
	£ 2271.10
Insurance	£ 783.51
<u>Playground Charges:</u>	
ROSPA	£ 77.55
Play Matting Charge	£4993.75
Goal Posts Repairs	£ 176.25
Playing Field Rents	£ 200.00
Playing Field Hedge Trim	<u>£ 400.00</u>
	£ 5847.55
Village Hall Hire	£ 10.00
Audit Fees	£ 208.63
Cemetery Standpipe Charge	£ 17.25
Parish Noticeboard	£ 675.97
Paint for Village Signs and Petrol for Strimming	£ 31.47
Environment Agency - Drainage Charge	£ 12.33
Wistow Parish Web-site Fee	£ 85.62
Anglia in Bloom Competition Entrance Fee and Donation	£ 215.00
Cambs ACRE Membership	<u>£ 25.00</u>

TOTAL PAYMENTS

£ 12980.09

BALANCE BROUGHT FORWARD	£ 16684.42
ADD TOTAL RECEIPTS	£ 13861.10
LESS TOTAL PAYMENTS	(£ 12980.09)
BALANCE CARRIED FORWARD	<u>£ 17565.43</u>

**WISTOW PARISH COUNCIL
SUMMARY OF RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDING 31ST MARCH 2008**

YEAR END
31/03/07
£

	RECEIPTS	£
6000.00	Precept	6300.00
0.00	HDC - Play Matting Grant Monies	4250.00
290.20	Interest from Investments	441.33
960.00	Allotment Rents	960.00
1332.92	VAT Refund	1384.81
525.00	Parochial Church Council -Grass Cutting	0.00
4.29	Parochial Church Council - Standpipe Cont.	0.00
964.50	Church Wall Grant Monies	0.00
594.59	Recycling Monies	524.96
50.00	Web site Advert Fee	0.00
<u>10721.50</u>	TOTAL RECEIPTS	<u>13861.10</u>

	PAYMENTS	
	<i>General Administration</i>	
0.00	CALC	50.00
136.25	Hire of hall for meetings	10.00
11.75	Office Workbooks, Stationery & Leaflets	41.13
1644.60	Clerk's Salary	1913.45
203.21	Office Expenses	266.52
400.00	Audit Fees	185.00
25.00	Cambs ACRE Membership	25.00
30.00	CPRE Fees	0.00
774.95	Insurance	<u>783.51</u>
		3274.61
0.00	Agency Services	0.00
0.00	s137 Payments	0.00
0.00	Grants	0.00
0.00	Loans	0.00
0.00	Capital Spending	<u>0.00</u>
		0.00
	Running Costs	
	<i>Playing Fields</i>	
0.00	Playing Field Rents	200.00
263.27	Playing Field Repairs	4400.00
66.00	ROSPA Inspection	66.00
494.88	Grasscutting	510.24
200.00	Playing Field Hedge Trim	<u>400.00</u>
		5576.24

Signature - Chairman

Signature - Responsible Financial Officer

**WISTOW PARISH COUNCIL
SUMMARY OF RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDING 31ST MARCH 2008**

	<i>Street Lights</i>	
382.24	Electricity Charge	179.43
568.14	Maintenance Charge	<u>297.50</u>
		476.93
	<i>Churchyard & Graveyard Work</i>	
41.51	Church Tap (Cemetery Standpipe)	17.25
1478.00	Grounds Maintenance (& village green)	1464.00
1032.26	Church Wall Renovation Expenses	<u>0.00</u>
		1481.25
	<i>Village Maintenance</i>	
12.24	Environment Agency - Drainage Charge	<u>12.33</u>
		12.33
	<i>Miscellaneous</i>	
215.00	Anglia in Bloom Competition	215.00
72.87	Wistow Parish Web site Fee	72.87
0.00	Paint for Village Signs and	
	Petrol for Strimming	26.77
0.00	Parish Noticeboard Purchase	<u>575.29</u>
		889.93
629.51	VAT on Payments	1268.80
<u>8681.68</u>	TOTAL PAYMENTS	<u>12980.09</u>

Signature - Chairman

Signature - Responsible Financial Officer

**WISTOW PARISH COUNCIL
RECEIPTS AND PAYMENTS SUMMARY
FOR THE YEAR ENDING 31ST MARCH 2008**

**YEAR END
31/3/07**

£
£

14644.60	Balance Brought Forward	16684.42
10721.50	Add Total Receipts	13861.10
<u>- 8681.68</u>	Less Total Payments	<u>- 12980.09</u>
<u>16684.42</u>	Balance Carried Forward 31/3/2008	<u>17565.43</u>

These cumulative funds are represented by:

529.29	Current Account Balance:	316.23
0.00	Direct Debits not debited yet as at	
	Close of Business 31st March 2008	0.00
	Cheques Drawn but not debited	
	to bank account as at	
- 12.97	Close of Business 31st March 2008	- 146.47
0.00	Church Wall Current Account Balance:	0.00
	Cheque Drawn but not debited	
	To bank account as at	
-0.00	Close of Business 31st March 2008	- 0.00
4921.70	Church Wall Deposit Account Balance	0.00
<u>11246.40</u>	Ordinary Deposit Account Balance	<u>17395.67</u>
<u>16684.42</u>		<u>17565.43</u>

Signature - Chairman

Signature - Responsible Financial Officer

**WISTOW PARISH COUNCIL
SUPPORTING STATEMENT TO THE ACCOUNTS
FOR THE YEAR ENDING 31ST MARCH 2008**

1. Assets

A) Movements in the Year
During the year the following assets were purchased: Cost Price: Flag Pole £ 50.00

B) The following assets were disposed of: Old Village Noticeboard (scrapped) Receipt: 0.00

C) At 31st March 2008 the following assets were held: Value:

COMMUNITY ASSETS

Allotment Land (16 acres)
Rented to allotment holders 1.00

OTHER FIXED ASSETS

Bus Shelter	4141.76
17 Lamp Posts columns & brackets	13278.72
3 Seats	1760.64
Seat at Play Area	440.16
Bench Set / Picnic Table	254.24
Gate at Play Area	224.00
Slide	2420.32
Swing	1896.16
Seesaw	1366.40
Climbing frame	460.32
Bench Seat around Tree in Play Field	560.00
2 Notice Boards	801.92
Scout Activity Trail	2001.77
25 metre Aerial Runway	8531.84
7 Salt and 6 waste bins (at cost)	2627.73
2 Football Goals	1412.32
2 Football Goal Nets	122.30
Filing Cabinet and Folders	145.60
Play Matting	5778.23
Kidney Shaped Picnic Table	336.00
3 Picnic Tables/ Seats	840.00
These assets have been valued at the current insurance value	49450.43

The basis of valuation of these assets is *replacement value* with the exception of Allotment Land which is valued at the *nominal value* of £1.00.

2. BORROWINGS

At the close of business on 31st March 2008, no loans to the Council were outstanding.

3. LEASES (NB Equipment Only)

At 31st March 2008, no leases were in operation.

4. DEBTS OUTSTANDING

At 31st March 2008, debts of £ 1268.80 were outstanding and due to the Council, in respect of VAT refunds.

Signature - Chairman

Signature - Responsible Financial Officer

**WISTOW PARISH COUNCIL
SUPPORTING STATEMENT TO THE ACCOUNTS
FOR THE YEAR ENDING 31ST MARCH 2008**

5. TENANCIES

During the year the following tenancies were held:

A) Council as Landlords:

Tenant	Property	Rent p.a.	Repairing/Non Repairing
J Garton	1 acre	£ 60.00	Repairing
F M Judge	½ acre	£ 30.00	Repairing
R P Burton	4 ½ acres	£ 270.00	Repairing
J Bance	1 ¾ acres	£ 105.00	Repairing
P Burton	8 ¼ acres	<u>£ 495.00</u>	Repairing
		£ 960.00	

B) Council as Tenant

Landlord	Property	Rent p.a.	Repairing/Non Repairing
Huntingdon District Council	Playing Field	£ 100.00	Repairing

6. SECTION 137 PAYMENTS

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of a £ 5.44 per head of electorate for the benefit of people in the area on activities or projects not specifically authorised by other powers.

The limit for this Council in the year ended 31st March 2008, was £2339.20 and no payments being made.

7. AGENCY WORK

During the year the Council undertook no agency work on behalf of other authorities.

8. ADVERTISING AND PUBLICITY

During the year the Council have not taken part in any advertising or publicity.

9. SUPERANNUATION

No superannuation contributions were made for the year ended 31st March 2008.

I hereby certify that the above Summary of Receipts and Payments Account and Receipts and Payments Summary and Supporting Statement to the Accounts properly presents receipts and payments of Wistow Parish Council for the 2007/2008 financial year.

Signed _____
Responsible Financial Officer
Wistow Parish Council

Date _____

I hereby certify that the above Summary of Receipts and Payments Account and Receipts and Payments Summary and Supporting Statement to the Accounts for the year ended 31st March 2008, were approved by resolution of Wistow Parish Council on .

Signed _____
Chairman of Wistow Parish Council

Date _____

EXPLANATIONS AS TO VARIANCES IN SECTION 1 (more than 15%.)

3 TOTAL OTHER RECEIPTS

(£4721 for 2007 compared to £7561 for 2008)

In 2008, a Play Matting Grant was received from Huntingdonshire District Council for £4250, to help renew some Play Matting under our Play Equipment. Apart from that, most other revenue was as per the previous year.

4 STAFF COSTS

(£1645 for 2007 compared to £1913 for 2008)

This increase of just under 16 ½ % reflected the extra work that the Clerk had to do with regards to several outstanding issues, in particular connected to Allotment Tenancy Agreements, Playing Field Maintenance issues and several changes to Parish Councilors during the year.

6 TOTAL OTHER PAYMENTS

(£7037 for 2007 compared to £11067 for 2008)

Several expenses occurred that were extra to those in 2007, in particular Playing Field Matting costing £4993.75, a Parish Council Noticeboard costing £675.97 and repairs to the Goal Posts costing £176.25.

Regarding query noted by Internal Auditor in Section 4 (point H) of this years Annual Return-

The disposal of the old Village Noticeboard (at no value) and purchase of the new Village Noticeboard, was inadvertently not allowed for in the Wistow Parish Council's Asset Register, but following the Internal Auditor noting this, this has now been done so. The Fixed Asset total of £49450.43 did not initially agree with the sum total of all the individual assets listed in the Financial Accounts for this year. This has now been clarified with the Parish Council's Insurance Brokers, and the total now agrees, and the Financial Accounts have been altered to reflect this.

I, as the Wistow Parish Clerk can confirm that my salary is paid gross by the Wistow Parish Council, and that I have fully informed the appropriate PAYE and NI authorities with regards to my income from this employment.

SIGNED BY

CHAIRMAN - _____ DATE _____

RESPONSIBLE FINANCIAL OFFICER - _____ DATE _____