

# WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

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<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	7.30 pm
<b>DATE</b>	Tuesday 24 <sup>th</sup> April 2012
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	7
<b>QUORUM</b>	3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

*Patsy Coles* Mrs P Coles, Clerk to Wistow Parish Council, 19<sup>th</sup> April 2012

## A G E N D A

- 2012/13-1      **To receive and approve Apologies for Absence**
- 2012/13- 2      **To receive Declarations of Interest**  
a) Councillors to declare any personal interest in any items on the agenda  
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2012/13-3      **Public Participation**  
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2012/13-4      **To approve the Minutes of the Parish Council Meeting on 27<sup>th</sup> March 2012**
- 2012/13-5      **Matters for information only**  
2012/13-5.1      Notice of poll for the elections for a District Councillor  
2012/13-5.2      CCC Integrated Plan  
2012/13-5.3      Newsletters from ACRE, Came & Co  
2012/13-5.4      Huntingdonshire Restructure (Police)  
2012/13-5.5      Notification of changes to bus service by Stagecoach in June 2012
- 2012/13-6      **Community Liaison Officer**  
2012/13-6.1      Any Police or Crime issues to be discussed?  
2012/13-6.3      Neighbourhood Forum, Monday 23<sup>rd</sup> April 2012 at 7 pm at Ramsey Community Centre
- 2012/13-7      **To receive reports from County and District Councillors**  
Mr V Lucas, Mr P Bucknell, and Mr P Ward

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- 2012/13-8      **Finance**  
a) to approve the Financial Statement  
b) to approve payment of outstanding amounts :  
Mrs P Coles – April salary (rates as per minute no. 8e  
of the meeting dated the 15/12/09) now paid quarterly      £ 269.30  
Smith builders, repair of village sign      £ 120.00  
Environment Agency      £ 13.48  
R P Burton Service, siting the benches      £ 155.00  
  
c) review cash flow and resolve anticipated issues  
  
d) CPALC renewal at a cost of      £ 179.94
- 2012/13-9      **Correspondence**  
2012/13-9.1      The Clerk had received a call from a concerned neighbour of the Playground regarding boys playing golf and the danger of other children or property being hit.
- 2012/13-10      **To consider any Planning Applications received**  
2012/13-10.1      None received
- 2012/13-10      **Feedback on Playground Safety Inspection Report**  
2012/13.10.1      Mr Carter and Mr MacInnes were to assess the priorities and recommend what actions is needed as a result of the safety reports
- 2012/13-11      **Town and Parish Charter Meeting/Localism Issues**  
2012/13-11.1      The first Town and Parish Charter meeting is to be held on 30<sup>th</sup> April and Mr Carter will attend.  
2012/13-11.3      The HDC Localism meeting is on 25<sup>th</sup> April 2012.
- 2012/13-12      **Jubilee Celebrations**  
2012/13-12.1      To confirm and plan celebrations on Monday 4<sup>th</sup> June.
- 2012/13-13      **Annual Audit**  
2012/13-13.1      To discuss approve the accounting statements for year end March 2012  
2012/13-13.2      To read and approve the annual governance statement  
2012/13-13.3      To confirm the accounts are ready for internal audit by Mrs W Pye
- 2012/13-14      **Localism Act 2011, Wistow Neighbourhood Planning**  
2012/13-14.1      Mr Bucknell will update us on procedures for producing our Neighbourhood Plan
- 2012/13-15      **Feedback from Open Meeting**  
2012/13-15.1      To address any issues raised at the Open Meeting
- 2012/13-16      **Parish Plan Action Plan Working Parties Feedback and Updates**  
a- Traffic and Road Issues      Mr Bucknell/Mr Carter/Ms Robinson  
b- Litter      Mrs Booth/Ms Robinson  
Update on flytipping  
c- Countryside      Mr Carter/Dr Farrar  
Update on progress  
d- Village Hall      Mrs Booth  
Update

- e- Maintenance Issues Clerk  
New benches have now been sited  
The village sign has been repaired  
Risk assessment/bin rota April, Mr Carter, May, Mrs Booth
- 2012/13-17 a- Grants Mrs Booth/Mr Bucknell  
b- Wistow Bridge Mr Leigh  
c – Allotments All  
Hedges have not been cut  
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson  
An item is on the agenda
- 2012/13-18 **Items for the Wistow Warbler and Wistow Web site.**  
To inform Mr Williams and Dr Farrar of relevant articles and to discuss any communication issues.
- 2012/13-19 **Monthly audit** – Mrs Booth is our auditor for this month and a nominee for next month is required.
- 2012/13-20 **Matters for future consideration**  
Projects for 2012/13
- 2012/13-21 **Date of next meeting**  
Tuesday, 29<sup>th</sup> May, 2012 following the Annual General Meeting.  
**Close of Meeting**

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