

# WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow PE28 2QB

E-mail: [parishclerk@wistovillage.info](mailto:parishclerk@wistovillage.info)

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	7.30 pm
<b>DATE</b>	Tuesday, 24 <sup>th</sup> November 2015
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	5
<b>QUORUM</b>	3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

Patsy Coles Mrs Patsy Coles, Clerk to Wistow Parish Council, 18<sup>th</sup> November 2015

## A G E N D A

**2015/16-95 To receive and approve Apologies for Absence**

**2015/16-96 To receive Declarations of Interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

**2015/16-97 Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**2015/16-98 Approve the Minutes of the Parish Council Meeting on 29<sup>th</sup> September 2015**

**2015/16-99 Matters for information only**

- 2015/16-99.1 Community Transport list from CCC
- 2015/16-99.2 Hunts Forum AGM
- 2015/16-99.3 Uniting Care Bulletin
- 2015/16-99.4 ACRE newsletter
- 2015/16-99.5 HDC Parish Alert
- 2015/16-99.6 Nalc AGM highlights
- 2015/16-99.7 CCC E bulletin
- 2015/16-99.8 Circular regarding CCC budget cuts
- 2015/16-99.9 Notification of Wings for Life World Run 8<sup>th</sup> May 2016
- 2015/16-99.10 Information and guidance notes on CIL
- 2015/16-99.11 Opportunities Bulletin
- 2015/16-99.12 Civil Parking Enforcement questionnaire from HDC

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**2015/16-100 Policing Matters**

- 2015/16-100.1 Speedwatch Update and training
- 2015/16-100.2 ECops updates (various)
- 2015/16-100.3 Update on Crime Figures and any other matters

**2015/16-101 To receive reports from County and District – Mr M Tew, Mr P Bucknell and Mrs A Curtis**

**2015/16-102 Finance**

- a) to approve the Financial Statement and Cashflow for October/November
- b) to approve payment of outstanding amounts

Paid in October

Clerk's salary £294.72

Clerk's expenses £36.81

CGM grass cutting £630.00

Play Inspection Co, £75.00

Cambridge Water £16.60

November

CGM grass cutting £60.00

Bury Parish Council £39.00

P Coles Salary £234.85

P Coles expenses £23.15

- 2015/16-102 c) All allotment rents have been received, income of £1103.28

**2015/16-103 Correspondence**

- 2015/16-103.1 Email from resident regarding overhanging trees in playground
- 2015/16-103.2 Further update awaited on Secret Garden Party correspondence
- 2015/16-103.3 Review of electoral boundary and review of HDC electoral arrangements

**2015/16-104 To consider any Planning Applications received and planning related issues**

- 2015/16-104.1 15/01874FUL and 15/01875LBC Proposed single storey rear and side extension including removal of existing lean-to rear extension roof and replacement with pitched roof plus the addition of solar panels. New glazed entrance lobby to side. Re-roofing of existing chapel roof, replacing the corrugated sheeting with natural slates and new insulation as appropriate. Removal of existing suspended ceiling in main chapel. Addition of secondary glazing to existing windows in main chapel. Provision of new air source heat pump to rear of proposed rear extension. Removal of impermeable paint finish to existing internal walls or chapel and new limed based permeable paint applied. Replacement of existing rainwater goods. Village Hall, Manor Street, Wistow
- 2015/16-104.2 15/01922/HHFUL Proposed conversion/extension of existing conservatory to form garden room. Chestnut House, Church Street, Wistow
- 2015/16-104.3 Planning Forum on 30<sup>th</sup> November 2015 at HDC
- 2015/16-104.4 Petition to Parliament for Town and Parish Councils to be compensated for delays in calling referendums on Neighbourhood Plans.
- 2015/16-104.5 Successful shared planning training with Bury, slide show available

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**2015/16-105 Highways Report/Traffic Matters**

- 2015/16-105.1 Review of MVAS purchase, Speedwatch . Local Projects deadline passed
- 2015/16-105.2 Any other outstanding issues. Grit bins checked, only one at Wistow Fen needing attention.

**2015/16-106 Maintenance Issues**

- 2015/16-106.1 Playground – any outstanding matters – summary of work from annual inspection
- 2015/16-106.2 Playground rota/risk assessment forms – Mr Carter October, Mr MacInnes November and Mr Gregory December. Insurer require weekly visual checks, need to agree how this is to be done. Also tree inspection and topple tests on gravestones.
- 2015/16.106.3 Grass cutting now complete, have quote for next season from CGM.
- 2015/16-106.4 Winter Gritting
- 2015/16-106.5 Riparian responsibilities

**2015/16-107 Administration Matters**

- 2015/16-107.1 Pensions, there is a legal obligation for all employers to provide a pension scheme, the Clerk is the only employee of the Council, but her monthly pay is below the threshold for pension provision so no further action is needed at this time.
- 2015/16-107.2 Progress of recovery of tax from Douglas Tonks, we have been notified that there are no funds or assets so no settlement is likely.
- 2015/16-107.3 Complaints procedure review - progress
- 2015/16-107.4 CAPALC AGM paperwork for 10<sup>th</sup> December
- 2015/16-107.5 Information on Quality Council Scheme

**2015/16-108 Precept for 2016/17**

- 2015/16-108.1 Precept has to be set at this meeting. A draft budget has been circulated.

**2015/16-109 Working Parties Feedback and Updates**

- a- Litter Mr MacInnes
- b- Countryside Mr Gregory
- c- Village Hall Mr MacInnes/Mr Carter

**2015/16-110 Items for the Wistow Warbler and Wistow Web site.**

To inform Mr Williams and Dr Farrar of relevant articles - NHS article

**2015/16-111 Monthly audit**

Mr Leigh is our auditor for November, a volunteer is required for January

**2015/16-112 Matters for future consideration**

- 2015/16-112.1 Luminus Garages at Oaklands Avenue, a surveyor has been appointed to investigate
- 2015/16-112-2 Allotment hedge and tree planting

**2015/16-113 Date of next meeting**

Tuesday, 26<sup>th</sup> January 2016 at 7.30 pm in the Village Hall

Close of Meeting

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