

# WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

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<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	7.30 pm
<b>DATE</b>	Wednesday, 25 <sup>th</sup> September 2013
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	7
<b>QUORUM</b>	3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

*Patsy Coles* Mrs P Coles, Clerk to Wistow Parish Council, 20<sup>th</sup> September 2013

## A G E N D A

- 2013/14-98     **To receive and approve Apologies for Absence**
- 2013/14- 99     **To receive Declarations of Interest**  
a) Councillors to declare any personal interest in any items on the agenda  
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2013/14-100    **Public Participation**  
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2013/14-101    **To approve the Minutes of the Parish Council Meeting on 27<sup>th</sup> August 2013**
- 2013/14-102    **Matters for information only**  
2013/14-102.1    Connecting Cambridgeshire update  
2013/14-102.2    Caldecote PC outreach training  
2013/14-102.3    Hunts Forum – funding fair  
2103/14-102.4    Cambs Acre newsletter  
2013/14-102.5    Huntingdon Area Money advice  
2013/14-102.6    Clerks & Councils Direct
- 2013/14-103    **Policing Matters**  
2013/14-103.1    Speedwatch update
- 2013/14-104    **To receive reports from County and District Councillors**  
Mr M Tew, Mr P Bucknell, and Mr J Pethard.
- 2013/14-105    **Finance**  
a) to approve the Financial Statement and cashflow for 2013/14

***This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.***

b) to approve payment of outstanding amounts :

Quarterly salary payment	£704.19
PKF Littlejohn annual audit	£120.00
Parrot Print, Wistow Warbler	£ 45.00
Parrot Print, Parish Plan	£118.00
Zen Internet, domain name renewal	£ 69.44

c) Income of £267.72 on 3<sup>rd</sup> September, interest on Cambridge Building Society Account

2013/14-106 **Correspondence**

- 2013/14-106.1 HDC Proposed savings - update
- 2013/14-106.2 John Newell, re Conservative Party
- 2013/14-106.3 Brought forward from last meeting HDC forwarded email from Mr Scanlon Carling regarding ditch maintenance

2013/14-107 **To consider any Planning Applications received**

- 2013/14-107.1 1291274OUT Selective demolition and clearance of existing former defence buildings, environmental remediation and the carrying out of employment-led mixed use development comprising about 2 hectares of employment (Use Class Order B1 uses) (including the conversion and change of use of some buildings) and residential (not more than 160 dwellings) development, together with the provision of infrastructure and the laying out of ancillary open space. RAF Upwood Ramsey Road, Bury
- 2013/14-107.2 1301313FUL Extensions to side and alterations to roof, Beggars Roost, Parsonage Street, Wistow

2012/13-108 **Highway Warden's Report**

- 2013/14.108.1 Update on outstanding matters
- 2013/14.108.2 Clearance of ditches will be carried out this month and the contractors will trim the allotment hedge where required for £75 plus VAT as they are on site. They will also remove the tree stump in the playground.

2013/14-109 **Maintenance Issues**

- 2013/14-109.1 Playground – path repairs, broken equipment
- 2013/14-109.2 Bus Shelter - it was suggested that a ramp be installed as part of the refurbishment plans. A response from Highways has been received.
- 2013/14-109.3 A playground inspection has been instructed to be carried out as soon as possible
- 2013/14-109.4 Playground rota/risk assessment forms
- 2013/14-109.5 Trees on Oaklands Close

2013/14-110 **Insurance Renewal**

- 2013/14-110.1 Renewal paperwork has been received from Came & Co for the sum of £756.84

2013/14-111 **QEII Diamond Jubilee, Update on Dedication of Playground**

- 2013/14-111.1 The Dedication deed has been received, signed and forwarded to HDC

2013/14-112 **Allotment Rents**

- 2013/14-112.1 Invoices are due for allotment rents a 5% increase was notified last October.
- 2013/14-112.2 The Parish Council has made use of part of Mr Bowd's allotment – how should this be reflected in his rent.

- 2013/14-113     **Parish Plan Action Plan Working Parties Feedback and Updates**  
a- Litter                     Mr McInnes  
b- Countryside             Mr Carter  
c- Village Hall             Mr MacInness  
A pre-application meeting is to be set up with the Village Hall Committee and HDC Planning Dept. A draft letter requesting the meeting which mentions the Parish Council is to be approved.  
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson/Mr Carter  
The Parish Plan update questionnaire is ready for delivery
- 2013/14-114     **Items for the Wistow Warbler and Wistow Web site.**  
To inform Mr Williams and Dr Farrar of relevant articles
- 2013/14-115     **Monthly audit** – Mr Carter is our auditor for this month a nominee is required for next
- 2013/14-116     **Matters for future consideration**  
Representative from Cambridgeshire Bobby Scheme  
Meeting with Paul Bland concerning possible development
- 2013/14-117     **Date of next meeting**  
Wednesday, 30<sup>th</sup> October 2013  
**Close of Meeting**

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