

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	Following the Open Meeting
DATE	Tuesday, 26 th April 2011
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs P Coles, Clerk to Wistow Parish Council, 19th April 2011

A G E N D A

- 2011/12-1 **To receive and approve Apologies for Absence**
- 2011/12-2 **To receive Declarations of Interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2011/12-3 **Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2011/12-4 **To approve the Minutes of the Parish Council Meeting on 29th March, 2011**
- 2011/12-5 **Matters for information only**
2011/12-5.1 CPALC Legal topic note LTN78 – The Equality Act 2010
2011/12-5.2 NALC Chief Executive Report
2011/12-5.3 NALC Localism Bill Update
2011/12-5.4 Improving signage of Public Rights of Way
2011/12-5.5 CCC Integrated Plan
2011/12-5.6 Play England resources available
2011/12-5.7 Cambridge Acre news digest
2011/12-5.8 Sportivate workshops
2011/12-5.9 CPALC news
2011/12.5.10 Future of Audit consultation

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- 2011/12-6 **Community Liaison Officer**
Any Police or Crime issues to be discussed?
Neighbourhood Forum 19th April 2011
- 2011/12-7 **To receive reports from County and District Councillors**
Mr V Lucas, Mr P Bucknell, and Mr P Ward
- 2011/12-8 **Finance**
a) to approve the Financial Statement
b) to approve payment of outstanding amounts :
Mrs P Coles – April salary (rates as per minute no. 8e
of the meeting dated the 15/12/09) now paid quarterly £211.16
Environment Agency drainage charge £ 13.63
Cambridge Water, cemetery standpipe £ 14.09
c) to review cash flow and resolve anticipated issues
Precept now issued
Our grass cutting grant from CCC is reduced by 25% to £451.74, agreement and an
invoice is required.
Douglas Tonks Ltd now instructed as our payroll agent
- 2011/12-9 **Correspondence**
2011/12-9.1 A letter from HDC was received confirming that glass banks are to be removed, there is a
possibility that a textile bank can be installed, this is being looked at by HDC.
2011/12-9.2 Outcome of Consultation regarding bus service changes
- 2011/12-10 **To consider any Planning Applications received**
1100476S73 – Continue use as airsoft War Games Events Centre, Urban Assault, RAF
Upwood, Ramsey Road, Bury
Mr Ward to report back on Kingston Way
- 2011/12-11 **Annual Audit**
2011/12-11.1 To approve the accounting statements
2011/12-11.2 To approve the Annual Governance Statement
- 2011/12-12 **CPALC Membership Renewal**
The cost of annual membership for 2011/12 is £162.77.
- 2011/12-13 **Open Meeting Review**
To review the Annual Open meeting and allocate any tasks resulting from the meeting.
- 2011/12-14 **Preparation for AGM, Tuesday, 31st May 2011**
To discuss and confirm arrangements for the AGM.

- 2011/12-15 **Street Light Maintenance Contract**
Our maintenance agreement ends on 30th June 2011 and a decision has to be made whether to renew the contract with Cambs County Council or outsource.
- 2011/12-16 **Parish Plan Action Plan Working Parties Feedback and Updates**
a- Traffic and Road Issues Mr Bucknell/Mr Carter/Ms Robinson
Blackhurst Lane, Mr Carter was investigating reinstatement of verge.
Response re HGV traffic in village
Mr Ward provided information re Royal Wedding street parties
b- Litter Mrs Booth/Ms Robinson
Rubble of C140 reported
c- Countryside Mr Carter/Dr Farrar
Update
d- Village Hall Mr Leigh/Mr Williams
Update
e- Maintenance Issues Clerk
Progress on see saw panels
Annual Safety inspection at playground carried out on 18th April 2011
Mr Carter was on risk assessment rota for April and Mrs Booth for May
- 2011/12-17 a- Grants Mrs Booth/MrBucknell
Cambridgeshire funding alers
b- Wistow Bridge Mr Leigh/Mr Williams
Relocation of give way sign chased
No further news on standing water issue
Fallen tree and debris in Brook
c – Allotments All
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson
Schedule next meeting
e – Broadband – Dr Farrar/Mr Leigh
Update
- 2011/12-18 **Items for the Wistow Warbler and Wistow Web site.**
To inform Mr Williams and Dr Farrar of relevant articles and to discuss any communication issues.
- 2011/12-19 **Monthly audit** – nominee for next meeting
Mr Carter is our auditor for this month
- 2011/12-20 **Matters for future consideration**
White lining at playground entrance
Adoption of Standing Orders and Financial Standing orders
Review condition of salt bins
- 2011/12-21 **Date of next meeting**
Tuesday, 31st May 2011, following the AGM in the Village Hall
Close of Meeting

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