

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	Following the Annual Open Meeting
DATE	Tuesday, 26 th April 2016
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	5 QUORUM 3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs Patsy Coles, Clerk to Wistow Parish Council, 19th April 2016

A G E N D A

2016/17-01 To receive and approve Apologies for Absence

2016/17-02 To receive Declarations of Interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

2016/17-03 Public Participation

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

2016/17-04 Approve the Minutes of the Parish Council Meeting on 5th April 2016

2016/17-05 Matters for information only

- 2016/17-05.1 CAPALC, - DIS extra,
- 2016/17-05.2 CAPALC, Employment briefing on Living Wage
- 2016/17-05.3 CAPALC, E Bulletin
- 2016/17-05.4 HDC Community chest fund
- 2016/17-05.5 Changes to bus services NEW 115 to Addenbrookes, 13 route and Citi 4
- 2016/17-05.6 Funding opportunities for Huntingdonshire
- 2016/17-05.7 Grass cutting risk assessment for Parishes that do their own cutting

2016/17-06 Policing Matters

- 2016/17-06.1 Speedwatch Update and training. We have received information from Dave McCandless regarding Roadwatch.
- 2016/17-06.2 ECops updates (various)
- 2016/17-06.3 Update on Crime Figures and any other matters

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2016/17-07 To receive reports from County and District – Mr M Tew, Mr P Bucknell and Mrs A Curtis

2016/17-08 Finance

a) to approve the Financial Statement and Cashflow for April

b) to approve payment of outstanding amounts

Environment Agency, drainage £14.25

Mrs P Coles, salary £303.93

Mrs P Coles, expenses £14.08

2016/17-08 c) Income in April, precept due, paid direct to bank account

2016/17-09 Correspondence

2016/17-09 Follow up email from Mr Cook, Mr Carter has now been to see him.

2016/17-10 To consider any Planning Applications received and planning related issues

2016/17-11.1 None received

2016/17-11.2 Copy of training presentation received from HDC

2016/17-11.3 Query regarding planning permission and height of wall raised last month

2016/17-11 Highways Report/Traffic Matters

2016/17-11.1 Review of MVAS purchase

2016/17-11.2 Purchase of Speedwatch equipment at a cost of £833, one third share with Bury and Upwood.

2016/17-11.3 Any other outstanding issues

2016/17-12 Maintenance Issues

2016/17-12.1 Playground – any outstanding matters – progress on work from annual inspection

2016/17-12.2 Playground rota/risk assessment forms .

2016/17-13 Administration Matters

2016/17-13.1 Complaints procedure review – deadline next month – Mr Carter

2016/17-13.2 Progress with Annual return

2016/17-13.3 Progress on Vacancies

2016/17-13.4 Actions resulting from annual meeting

2016/17-13.5 Design and delivery of survey on streetlights

2016/17-14 Working Parties Feedback and Updates

a- Litter Mr MacInnes

b- Countryside Mr Gregory

c- Village Hall Mr MacInnes/Mr Carter

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2016/17-15 Items for the Wistow Warbler and Wistow Web site.

To inform Mr Williams and Dr Farrar of relevant articles

2016/17-16 Monthly audit

Mr Leigh is our auditor for April, a volunteer is required for May

2016/17-17 Matters for future consideration

2016/17-17.1 PCC to come back to us re clearing graveyard

2015/16-17.23 Feasibility of Neighbourhood Plan

2016/17-18 Date of next meeting

Tuesday, 31st May 2016 at 7.30 pm in the Village Hall, this will be our AGM followed by the normal Parish Council Meeting

Close of Meeting

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