

PARISH OF WISTOW
Notice of meeting of Parish Council

Dear Sir/Madam

I hereby give you notice that the ANNUAL GENERAL MEETING of the PARISH COUNCIL of the above-named Parish will be held at the Village Hall on Tuesday, 26th May 2009 at 7.30 pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated 21st May 2009Clerk to the Parish Council

**BUSINESS TO BE TRANSACTED
AGENDA**

1. Apologies for absence
2. Election of Chairman
3. Election of Vice Chairman
4. Acceptance of Declaration of Office by Chairman and Vice Chairman and Code of Conduct Forms to be signed
5. To sign and approve minutes of the meeting dated 28th April 2009
6. Matters arising from the previous minutes
7. Members Declaration of Interest for the item on this Agenda
8. Community Liaison Officer – any Police of Crime Issues to be discussed
9. Finance – a) to approve the Financial Statement/Payment of accounts for April 09
 - b) to approve payment of outstanding amounts

Mr C Leigh – cost of 150 copies for Open Meeting	£ 4.50
CPALC – New Clerk’s Intensive training course	£200.00
Mrs P Coles salary April/May as per minute 13 28/04/09	£348.42
 - c) to review cash flow and resolve anticipated issues

10. Correspondence
11. To consider any Planning Applications received – Consultation on the old RAF Upwood site application ref 0900342OUT
12. Village Hall Committee – two representatives from the Parish Council for the forthcoming year
13. Vacancy for Parish Councillor and cover for Ms Robinson
14. Parish Plan Action Plan working parties feedback and updates including any re-allocation of Councillor responsibilities.
 - a) Traffic and road issues – Ms Robinson and Mr MacInnes
 - b) Pedestrians – Mr Cook
 - c) Lighting – Dr Farrar
 - d) Litter – Ms Robinson
 - e) Countryside – Mr Cook
 - f) Activities, sports clubs, societies – Dr Farrar
 - g) Village Hall – Mr Leigh and Mr Cook
 - h) Flooding – Mr Bucknell
 - i) Village sign – Mr Williams
15.
 - a) Playground - Mr Cook
 - b) Grass cutting – Mr Cook and Clerk
 - c) Grants – including Wind farm grant monies – Mr Bucknell
 - d) Wistow Bridge
 - e) Allotments
16. Items for Wistow Warbler and Website – to inform Mr Dransfield and Dr Farrar of relevant articles (also any other Communication issues)
17. Monthly audit – nominee for next meeting
18. Date of next meeting – Tuesday 30th June 2009 at 7.30 pm