

# WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow PE28 2QB

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<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	Following the Annual General Meeting
<b>DATE</b>	Tuesday, 26 <sup>th</sup> May 2015
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	5
<b>QUORUM</b>	3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

Patsy Coles Mrs Patsy Coles, Clerk to Wistow Parish Council, 21<sup>st</sup> May 2015

## A G E N D A

**2015/16-21 To receive and approve Apologies for Absence**

**2015/16-22 To receive Declarations of Interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

**2015/16-23 Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**2015/16-24 Approve the Minutes of the Parish Council Meeting on 26<sup>th</sup> April 2015**

**2015/16-25 Matters for information only**

2015/16-25.1 CAPALC E bulletin

2015/16-25.2 Parish Alert May 2015

2015/16-25.3 Hunts Forum of Voluntary Organisations Newsletter

2015/16-25.4 Care Act Implementation

**2015/16-26 Policing Matters**

2015/16-26.1 Speedwatch Update and Presentation from Mr Brian Robbins, Police Co-ordinator

2015/16-26.2 ECops updates (various)

2015/16-26.3 Update on Crime Figures and any other matters

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**2015/16-27 To receive reports from County and District – Mr M Tew, Mr P Bucknell and Mrs A Curtis**

**2015/16-28 Finance**

a) to approve the Financial Statement and Cashflow for 2015/16 - April

b) to approve payment of outstanding amounts

Clerk's salary May 2015 £241.16 (28 hours at £8.613)

Clerk's expenses May 2015 £ 14.00 (£4 elec meter, £10 comp)

CGM grass cutting April 2015 £675.00

CAPALC Annual Renewal £206.79

Mrs W Pye, internal audit £ 50.00

Income of £50 from sale of PC1

**2015/16-29 Correspondence**

2015/16-29.1 Electoral review of Cambridgeshire, Draft recommendations

**2015/16-30 To consider any Planning Applications received**

2015/16-30.1 1401057FUL Land North of Thatched Cottage, Church Street, appeal to the Secretary of State.

**2015/16-31 Highways Report/Traffic Matters**

2015/16-31.1 MVAS purchase – update on outstanding matters

2015/16-31.2 Any other outstanding issues

**2015/16-32 Maintenance Issues**

2015/16-32.2 Playground – any outstanding matters – see saw repaint instructed

2015/16-32.3 Playground rota/risk assessment forms – Mr Carter May, Mr MacInnes June

2015/16-32.4 Pollarding on Mill Road – revised quote received for £35 per tree

2015/16-32.6 Any streetlight issues.

**2015/16-33 Administration Issues**

2015/16-33.1 Clerk's Vacancy, one application

2015/16-33.2 Parish Councillor Vacancies, two now exist, with two possible candidates

2015/16-33.3 Douglas Tonks non payment of Tax, no further update

**2015/16-34 Annual Audit**

2015/16-34.1 Mrs Pye has now carried out the internal audit, one correction regarding the fixed asset register to be made to our Audit Pages

2015/16-34.2 Acceptance of the accounts and the Annual Governance statement should be dealt with once the internal audit is completed, we therefore need to revisit and reconfirm the following

To approve the accounts and confirm they truly reflect the financial position

To approve the account statements shown in the annual return

To read and approve the annual governance statement

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**2015/16-35 Feedback from Open Meeting**

- 2015/16-35.1 Photographs of cross country bikes
- 2015/16-35.2 Signage at bridge
- 2015/16-35.3 Speed limit on B1040

**2015/16-36 Working Parties Feedback and Updates**

- a- Litter Mr MacInnes
- b- Countryside
- c- Village Hall Mr MacInnes/Mr Carter  
Update on Village Hall matters  
Flyer for village hall options  
Minutes of meeting 15<sup>th</sup> April

**2015/16-37 Items for the Wistow Warbler and Wistow Web site.**

To inform Mr Williams and Dr Farrar of relevant articles

**2015/16-38 Monthly audit**

Mr Carter is our auditor for May, a volunteer is required for June

**2015/16-39 Matters for future consideration**

- 2015/16-39.1 Extension to graveyard
- 2015/16-39.2 Village Handyman – progression
- 2015/16-39.3 Timebanking and identification of vulnerable residents
- 2015/16-39.4 End of WWII celebrations
- 2015/16-39.5 Litter picking day
- 2015/16-39.6 Luminus Garages at Oaklands Avenue

**2015/16-40 Date of next meeting**

Tuesday 30<sup>th</sup> June 2015 at 7.30 pm in the Village Hall.

Close of Meeting

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