

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	Following the Open Meeting
DATE	Tuesday, 27 th April 2010
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs P Coles, Clerk to Wistow Parish Council, 22nd April 2010

A G E N D A

- 1. To receive and approve Apologies for Absence**
Mr Willams and Mr Carter
- 2. To receive Declarations of Interest**
 - a) Councillors to declare any personal interest in any items on the agenda
 - b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 3. Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 4. To approve the Minutes of the Meeting on 30th March 2010 and Extra Ordinary Meeting on 3rd March 2010.**
- 5. Matters for information only**
NALC events
County Grounds Maintenance Ltd newsletter
Cambridgeshire Older People's Newsletter
Luminus News
Huntingdonshire Communities Festival 15th May 2010
Rural Focus Newsletter
National Byways information

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.

6. **Community Liaison Officer**
Any Police or Crime issues to be discussed?
Neighbourhood Forum 20th April at Ramsey Community Centre at 7pm
7. **To receive reports from County and District Councillors**
Mr V Lucas, Mr P Bucknell, and Mr P Ward
8. **Finance**
 - a) to approve the Financial Statement
 - b) to approve payment of outstanding amounts :
Mrs P Coles – November salary (rates as per minute no. 8e of the meeting dated the 15/12/09) £251.73
Refund of grass seed to Mr Bucknell £ 19.94
Environment agency drainage charges £ 13.81
Play Inspection Company – safety inspection £117.50
Stationery – print cartridges £ 42.94
P3 Coordinators Course –Introduction to Rights of Way Legislation and Responsibilities £ 35.00
 - c) to review cash flow and resolve anticipated issues
new budget starts, notification of transfer of Precept
9. **Correspondence**
Digital switchover help scheme – information leaflet
Letter from PCC regarding church path repairs
10. **To consider any Planning Applications received**
1000391FUL – Retention of prefabricated building for use as a shop selling farm produce and other goods - Hillside, Mill Road, Wistow
11. **Open Meeting, Tuesday, 27th April 2010**
Feedback from Open Meeting
12. **Elections 27th May 2010/Preparation for AGM**
The election is uncontested therefore will not take place
Discussion regarding Officers for the forthcoming year
13. **Street Lighting**
PC9, Church Street is recommended for replacement, estimate of costs received
14. **CPALC Membership**
CPALC membership is due for renewal at a cost of £151.94

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.

15. **Financial Accounts**
To sign and approve the Financial Accounts for the year ending 31st March 2010 and Councillors to acknowledge their responsibility under the Statement of Assurance Section of the Annual Return. To discuss uplift in Asset Register.

16. **Parish Plan Action Plan Working Parties Feedback and Updates**
 - a- Traffic and Road Issues Ms Rice/Ms Robinson/Mr Carter
Hedge at Rooks Grove, still overhanging pavement
Dropped pavement on Bridge Street
Tree on Oaklands Close
Harris Lane update
Roadside trees obstructing bus route
Water main renewal on the Hill
Salt bins – identify exact location for installation
 - b- Litter Ms Robinson
 - c- Countryside Mr Cook/Mr Carter
Confirmation on course attendance
Letter from Kate Day of CCC
 - d- Leisure facilities Dr Farrar/Mr Williams
Arrangements for Open day at Playground
Result of Safety Inspection
Update on white line to prevent parking in front of playground
Sign – three quotes now received
 - e- Village Hall Mr Leigh/Mr Cook
Minutes of meeting on 2nd March 2010 received

17.
 - a- Grants Mr Bucknell
Further application to Wind Farm Grant for 50% of hardstanding cost
 - b- Wistow Bridge Mr Leigh/Clerk
Update on outstanding issues
 - c – Allotments All

18. **Items for the Wistow Warbler and Wistow Web site.**
To inform Mr Dransfield and Dr Farrar of relevant articles and to discuss any communication issues.

19. **Monthly audit** – nominee for next meeting
Ms Robinson is our auditor for this month

20. **Matters for future consideration**

21. **Date of next meeting**
The next meeting is the AGM and due to it being an election year must be held within 14 days of 10th May when the new Parish Council takes office.
Close of Meeting

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting. Page 3 of 3