

# WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: [parishclerk@wistovvillage.info](mailto:parishclerk@wistovvillage.info)

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	7.30 pm
<b>DATE</b>	Tuesday, 27 <sup>th</sup> October 2009
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	7
<b>QUORUM</b>	3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

Mrs P Coles, Clerk to Wistow Parish Council, 21<sup>st</sup> October 2009

## A G E N D A

- 1. To receive and approve Apologies for Absence**
- 2. To receive Declarations of Interest**
  - a) Councillors to declare any personal interest in any items on the agenda
  - b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 3. Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 4. Allotments Discussion**

Mr P Burton to attend a discussion with the Parish Council with regard to the tenancy agreement and ongoing maintenance issues.
- 5. To approve the Minutes of the Meeting on 29<sup>th</sup> September 2009.**
- 6. Matters for information only**

Weekly Rural News Focus  
Rural Services Network  
E Bulletin – NALC  
A14 Ellington to Fen Ditton Improvement Scheme – exhibition dates

*This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.*

6. HDC Core Strategy Adoption Statement – where available to view  
Changes to Stagecoach Services  
CGM brochure  
Glasdons Brochure
7. **Community Liaison Officer**  
Any Police or Crime issues to be discussed?
8. **To receive reports from County and District Councillors**  
Mr V Lucas  
Mr P Bucknell  
Mr P Ward
9. **Finance**
  - a) to approve the Financial Statement
  - b) to approve payment of outstanding amounts :

Lee Gray – grass cutting	invoice not yet received
Mrs P Coles – September salary (rates as per minute no. 13 of the meeting dated the 28th April 2009)	£218.57
Ray Burton Services – hedge cutting at playground	£190.00
Wicksteed Leisure – see saw seats	£109.83
  - c) to review cash flow and resolve anticipated issues
  - d) Precept discussion
10. **Correspondence**  
Cooption of independent members to scrutiny panels (HDC)  
Planning advice notes and other matters  
Electoral review – hard copy  
Future Cambridgeshire – Response on the Regional Strategy
11. **To consider any Planning Applications received**  
0901265TREE – Crown reduction, 5 Parsonage Street, Wistow
12. **BT Adopt your Phone Box**  
To consider and decide on feasibility, maintenance and insurance implications of adopting our Phone Box in Church Street for £1.
13. **Parish Plan Action Plan Working Parties Feedback and Updates**

a- Traffic and Road Issues	Ms Rice/Ms Robinson/Mr Carter
b- Litter	Ms Robinson
c- Countryside	Mr Cook
d- Leisure facilities	Dr Farrar/Mr Williams
e- Village Hall	Mr Leigh/Mr Cook

*This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.*

Page 3

14. a- Grants Mr Bucknell  
b- Wistow Bridge Mr Leigh/Clerk  
c – Allotments All
  15. **Items for the Wistow Warbler and Wistow Web site.**  
To inform Mr Dransfield and Dr Farrar of relevant articles and to discuss any communication issues.
  16. **Monthly audit** – nominee for next meeting
  17. **Matters for future consideration**
  18. **Date of next meeting**  
Tuesday 15<sup>th</sup> December 2009 at 7 pm followed by our Christmas celebration
- Close of meeting**

*This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.* Page 3 of 3