

WISTOW PARISH COUNCIL

Clerk – Mrs P Coles,
Porch House, Manor Street, Wistow
Huntingdon, Cambs PE28 2QB
E-mail-patsycoles@btinternet.com

Notice of Meeting of Parish Council

To members of the Council:

You are hereby summoned to attend a meeting of the Wistow Parish Council at the Village Hall, Manor Street, Wistow on Tuesday 28th April 2009 following the Open Meeting at 7.30 pm for the purpose of transacting the following business.

Dated 19th April 2009 -----Clerk of the Parish Council

Members of the public and press are invited to address the Council at its Open Forum for the first 10 minutes of the meeting time.

BUSINESS TO BE TRANSACTED - AGENDA

1. Apologies for Absence
2. To sign and approve Minutes of the Parish Council Meeting dated 31st March 2009
3. Matters Arising from previous Minutes
4. Members Declaration of Interest for items on this Agenda
5. Community Liaison Officer - any Police or Crime issues to be discussed?
6. Any outstanding items following the Annual Open Meeting
7. Finance - a- to approve the Financial Statement/ Payment of Accounts for February 2009
b- to approve payment of outstanding amounts :
Environment Agency Drainage Charge £ 13.39
Mrs P Coles – April salary (rates as per minute no. 13.1
of the meeting dated the 29th April 2008) £ 298.34
- c- to review Cash Flow, Resolve Anticipated Issues
8. Correspondence
9. Allotment Outstanding Issues, including review of Tenancy Agreement and annual rent
10. To consider any Planning Applications received – nil received
11. Parish Council's Asset Schedule – discussions regarding increase.
12. To sign and approve the Financial Accounts for the year ending 31st March 2009 and for the Councillors to acknowledge their responsibility under the Statement of Assurance Section of the Annual Return
13. Clerks's salary increase for approval from 1/4/08 £8.26 per hour as per CPALC recommendation.
14. Preparation for AGM – discussion regarding Officers for the forthcoming year

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.

15. Parish Plan Action Plan Working Parties Feedback and Updates -
 - a- Traffic and Road Issues - Mr MacInnes and Ms Robinson to report
 - b- Pedestrians - Mr Cook to report?
 - c- Lighting - Dr Farrar to report
 - d- Litter – Ms Robinson to report?
 - e- Countryside - Mr Cook to report?
 - f- Activities, sports, clubs, societies etc. - Dr Farrar and Mr Williams to report?
 - g-Village Hall - Mr Cook and Mr Leigh to report?
 - h- Flooding -Mr Bucknell to report?
 - i- Village Signs - Mr Williams and Mr Franklin to report?
16.
 - a- Playground - Mr Franklin and Mr Cook to report
 - b- Grass Cutting - Mr Cook, Mr Bucknell and Mr Lucas to report?
 - c- Grants - Mr Bucknell to report (including discussion of any green/ environmental issues that could be obtained by Wind farm Grant monies?)
17. Items for the Wistow Warbler and Wistow Web site - to inform John Dransfield and Dr Farrar of relevant articles (also to discuss other items relating to Communication issues)
18. Monthly audit – nominee for next meeting
19. Date of next meeting - Tuesday 26th May 2009 at 7.30 pm

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