

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	7.30 pm
DATE	Tuesday 28 th February 2012
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs P Coles, Clerk to Wistow Parish Council, 23rd February 2012

A G E N D A

- 2011/12-159 **To receive and approve Apologies for Absence**
- 2011/12-160 **To receive Declarations of Interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2011/12-161 **Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2011/12-162 **To approve the Minutes of the Parish Council Meeting on 29th November, 2011**
- 2011/12-163 **Matters for information only**
2011/12-163.1 CCC Roadshows about staying independent, safe and well
2011/12-163.2 Clerks & Councils Direct for January
2011/12-163.3 About my area, community website
2011/12-163.4 HGV Strategy documents
2011/12-163.5 Summary of Key Issues in the County Council
2011/12-163.6 A14 Briefing note
2011/12-163.7 HDC Town and Parish Alert for January and February
2011/12-163.8 Luminus Street Representative Scheme
2011/12-163.9 Your Life, Your choice roadshows for the elderly
2011/12-163.10 CCC waives fee for jubilee/Olympics celebrations
2011/12-163.11 HDC meeting 25th April 2012
2011/12-163.12 HDC consultations: CIL x 2, Statement of Community involvement
2011/12-163.13 NALC, new legal procedures and events bulletin
2011/12-163.14 New Shopping Service

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- 2011/12-163.15 HDC local advice and help with daily living
- 2011/12-163.16 ACRE news
- 2011/12-163.17 Buy with confidence – Trading standards launch
- 2011/12-163.18 Nene and Ouse Transport

2011/12-164 **Community Liaison Officer**

- 2011/12-164.1 Any Police or Crime issues to be discussed?
- 2011/12-164.2 Neighbourhood Forum, Monday, 30th January 2012 at 7 pm at Warboys Parish Centre
- 2011/12-164.3 Neighbourhood Forum, Monday 23rd April 2012 at 7 pm at Ramsey Community Centre

2011/12-165 **To receive reports from County and District Councillors**

Mr V Lucas, Mr P Bucknell, and Mr P Ward

2011/12-166 **Finance**

- a) to approve the Financial Statement
- b) to approve payment of outstanding amounts :
 - Mrs P Coles - December salary (rates as per minute no. 8e of the meeting dated the 15/12/09) now paid quarterly £ 281.18*
 - Mrs P Coles – Jan/Feb salary £ 151.85*
 - Parrot Print – Wistow Warbler £ 44.00
 - G D Armitage, Church Clock £1320.00
 - Douglas Tonks quarterly Payment £ 16.20 *

*These three items make up the cheque to D Tonks for this quarter's payroll.

- In January we paid
 - Cambs County Council Street light energy & maint £351.00
 - Village Hall hire £110.00
- In December we paid
 - Leeds Day – playground lease registration £170.00
 - Digley & Assoc, playground inspection £42.00
 - Fergusons, grass cutting £1566.00
- c) to review cash flow and resolve anticipated issues
- d) we have received confirmation of our precept and the band D cost

2011/12-167 **Correspondence**

- 2011/12-167.1 Fivestone Ltd, regarding Ramsey wind farm extension.
- 2011/12-167.2 CCC Street lighting PFI
- 2011/12-167.3 Highway Warden Scheme invitation and induction courses – Mr Williams had volunteered as our Highway Warden
- 2011/12-167.4 Mrs Cracknell's email regarding the Brook and Horsechestnut tree in St Johns Place
- 2011/12-167.5 Community Hubs, meeting request and information
- 2011/12-167.6 Mrs Hades email regarding dog fouling in Oaklands Avenue
- 2011/12-167.7 Invite to Chairman for Tea, Talk and Tour of Ramsey Rural museum
- 2011/12-167.8 CCC Cambridgeshire and Peterborough Minerals and Waste Local Development Framework, Adoption of the Site Specific Proposals DPD and Maps and the RECAP Management Design Guide SPD
- 2011/12.167.9 Invite to join Fields in Trust, £20 membership fee

- 2011/12-168 **To consider any Planning Applications received**
2011/12-168.1 1200165FUL Alterations to existing roof (including raising height) and elevations to ear and side of dwelling, Sunny View, Wistow Toll, Wistow
2011/12-168.2 Tree Application 1200005TREE, Crown thin one ash tree at Vine House, Church Street, has been received for comment.
2011/12-168.3 Following our brief meeting on 20th December, 1101954FULL, Mill Farm House, Mill Road was recommended for approval subject to conforming to PPS1, ENV7, ENV25.
2011/12-168.4 Development Control meeting regarding Warboys Landfill Site on 15th February 2012
2011/12-168.5 12200166FUL Erection of new steel framed grain store, High Holborn Farm, Upwood Road, Great Raveley
- 2011/12-169 **To discuss Playground Safety Inspection Report**
2011/12.169.1 Decide on any action to be taken.
- 2011/12-170 **Hunts Localism Forum, Tuesday, 17th January 2012**
2011/12-170.1 Ms Robinson, Mr Carter and The Clerk attended the meeting in St Ives and volunteered to be involved in the Town and Parish Charter. A representative must now be appointed.
- 2011/12-171 **CPALC AGM Saturday, 3rd December 2011 at Bluntisham Village Hall**
2011/12-171.1 Mr Carter to report
- 2011/12-172 **Faster Broadband**
2011/12-172 Information now available from Cambs County Council on provision of faster broadband
- 2011/12-173 **Playground Lease Update**
2011/12-173.1 A solicitor is required to complete this satisfactorily and paperwork has been sent to Leeds Day in St Neots who offered a favourable fee.
- 2011/12-174 **Parish Council Vacancy**
2011/12-174.1 Mr Williams' resignation created a vacancy on the Parish Council. A notice was placed on the board and HDC have confirmed that a new councilor can now be co-opted.
- 2011/12-175 **Jubilee Celebrations**
2011/12-175.1 The Village Hall Committee have now confirmed that they will be proceeding with their Fun Weekend as scheduled and will not be involved in the Jubilee celebrations. Alternative arrangements should now be discussed.
- 2011/12-176 **Huntingdonshire Flood Forum**
2011/12-176.1 Meeting to be held on Tuesday, 24th April 2012 at Pathfinder House at 7pm. One representative from the Council is invited.
- 2011/12-177 **Parish Plan Action Plan Working Parties Feedback and Updates**
a- Traffic and Road Issues Mr Bucknell/Mr Carter/Ms Robinson
Hedges at Wistow Toll, it has been confirmed that the hedge is the responsibility of CCC
b- Litter Mrs Booth/Ms Robinson
Update on flytipping

c- Countryside Mr Carter/Dr Farrar
P3 correspondence and plans for next year
Footpath 1 improvements
d- Village Hall Mrs Booth
Update on plans for jubilee celebrations
e- Maintenance Issues Clerk
Discuss quotes for work at playground
Repairs to village sign
Quote from Mr Burton to set new benches in playground of £155

- 2011/12-178 a- Grants Mrs Booth/Mr Bucknell
Local Minor Highway Improvements Grant
b- Wistow Bridge Mr Leigh/Mr Williams
c – Allotments All
Chasing hedge cutting
An enquiry has been received from someone moving to Wistow who would like to rent an allotment, Dr Farrar has responded
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson
Article in Wistow Warbler
- 2011/12-179 **Items for the Wistow Warbler and Wistow Web site.**
To inform Mr Williams and Dr Farrar of relevant articles and to discuss any communication issues.
- 2011/12-180 **Monthly audit** – Mr Leigh is our auditor for this month and a nominee for next month is required.
- 2011/12-181 **Matters for future consideration**
2011/12-181 Projects for 2012/13
- 2011/12-182 **Date of next meeting**
Tuesday, 27th March, 2012, at 7.30 pm in the Village Hall
Close of Meeting

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting. Page 4 of 4