

## WISTOW PARISH COUNCIL

Clerk – Mrs P Coles,  
Porch House, Manor Street, Wistow  
Huntingdon, Cambs PE28 2QB  
E-mail: parishclerk@wistovillage.info

### Notice of Meeting of Parish Council

To members of the Council:

You are hereby summonsed to attend a meeting of the Wistow Parish Council at the Village Hall, Manor Street, Wistow on Tuesday 28<sup>th</sup> July at 7.30 pm for the purpose of transacting the following business.

Dated 22<sup>nd</sup> July 2009 -----Clerk of the Parish Council

**Members of the public and press are invited to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

#### **BUSINESS TO BE TRANSACTED - AGENDA**

1. Apologies for Absence
2. To sign and approve Minutes of the AGM and Parish Council Meeting dated 30<sup>th</sup> June 2009
3. Matters Arising from previous Minutes
4. Members Declaration of Interest for items on this Agenda
5. Community Liaison Officer - any Police or Crime issues to be discussed?
6. Finance -
  - a- to approve the Financial Statement/ Payment of Accounts for June 2009
  - b- to approve payment of outstanding amounts :

Lee Gray – grass cutting	£ 244.44
H Franklin – refund for laminator envelopes	£ 16.87
Mrs P Coles – June/July salary (rates as per minute no. 13 of the meeting dated the 28th April 2009)	£252.51
Ray Burton Services – hedge trim/rubbish/weeding	£125.00
KLM new scroll assembly for village sign	£172.50
  - c- to review cash flow and resolve anticipated issues
  - d – review quote and ordering system
  - e – agree Internal Auditor’s fee £50
7. Correspondence
8. To consider any Planning Applications received – consultation documents received  
0900843FUL – Refurbishment of existing chimney stack, Manor House, Manor St, Wistow
9. Review of asset value and insurance cover
10. RoSPA report review and action points arising from report
11. Proposed extension of 30 mph limit, Bridge Street, Wistow
12. Swine Flu – Communication from Cambs County Council
13. Data storage facility for Clerk for Parish Council work – agree type and cost

**This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.**

14. Parish Plan Action Plan Working Parties Feedback and Updates -
  - a- Traffic and Road Issues - Mr Bucknell/Mr Carter
  - b- Litter – Mr Bucknell
  - c- Countryside – Mr Cook
  - d- Leisure facilities – Dr Farrar/Mr Williams
  - e- Village Hall – Mr Leigh/Mr Cook
  - f- Village Sign – Dr Farrar/Mr Williams
15.
  - a- Grass cutting – Clerk/Mr Cook
  - b- Grants – Mr Bucknell
  - c- Wistow Bridge – Mr Leigh/Clerk
  - d – Allotments – all
16. Items for the Wistow Warbler and Wistow Web site - to inform John Dransfield and Dr Farrar of relevant articles (also to discuss other items relating to Communication issues)
17. Monthly audit – nominee for next meeting
18. Date of next meeting - Tuesday 25<sup>th</sup> August 2009 at 7.30 pm

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