

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	Following the Annual General Meeting
DATE	Tuesday 28 th May 2013
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs P Coles, Clerk to Wistow Parish Council, 23rd May 2013

A G E N D A

- 2013/14-21 **To receive and approve Apologies for Absence**
- 2013/14- 22 **To receive Declarations of Interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2013/14-23 **Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2013/14-24 **To approve the Minutes of the Parish Council Meeting on 30th April 2013**
- 2013/14-25 **Matters for information only**
- 2013/14-25.1 Cambridge Acre News Digest
- 2013/14-25.2 National Parish Magazine Awards, passed to Mr and Mrs Williams
- 2013/14-25.3 Trading Standards – Scam Awareness Campaign
- 2013/14-25.4 Visits to Pathfinder House for Clerk and Chair
- 2013/14-25.5 NALC Chairman's update on meeting with DCLG Minister
- 2013/14-25.6 CAPALC bulletin
- 2013/14-25.7 AskSARA, advice and support with daily living
- 2013/14-25.8 CPRE's Transport Toolkit
- 2013/14-25.9 Clerks & Councils Direct
- 2013/14-25.10 Luminus News

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.

- 2013/14-33 **Feedback from Open meeting**
2013/14-33.1 A meeting is to be arranged with Paul Bland of HDC to discuss possible development.
- 2013/14-34 **Street Lighting Work in Wistow**
2013/14-34.1 We have been notified of some minor work to be carried out by Balfour Beatty
- 2013/14-35 **Annual Audit**
2013/14-35.1 Mrs Pye has carried out the internal Audit and payment to her should be agreed and authorized.
2013/14-35.2 Annual review of our internal accounting systems.
2013/14-35.3 Period of inspection of accounts is coming to an end and the completed forms should be sent to the external auditors.
- 2013/14-36 **Bus Shelter**
2013/14-36.1 The Community Fund is now closed for applications.
- 2013/14-37 **Parish Plan Action Plan Working Parties Feedback and Updates**
a- Litter Mr McInnes
b- Countryside Mr Carter
c- Village Hall Mr MacInness
Minutes of the last meeting have been circulated
The Clerk had made enquiries regarding the Friendship Group and the Toddler Group who may be struggling to continue.
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson/Mr Carter
- 2013/14-38 **Items for the Wistow Warbler and Wistow Web site.**
To inform Mr Williams and Dr Farrar of relevant articles and to discuss any communication issues.
- 2013/14-39 **Monthly audit** – Mr Leigh is our auditor for this month and a nominee for next month is required.
- 2013/14-40 **Matters for future consideration**
HACT representative visiting June meeting
- 2013/14-41 **Date of next meeting**
Tuesday, 25th June, 2013 at 7.30 pm.
Close of Meeting

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting. Page 3 of 3