WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB E-mail: <u>parishclerk@wistowvillage.info</u>

NOTICE OF MEETING	Full Council
TIME	Following the Annual General Meeting
DATE	Tuesday 28 th May 2013
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs P Coles, Clerk to Wistow Parish Council, 23rd May 2013

AGENDA

2013/14-21 To receive and approve Apologies for Absence

2013/14- 22 To receive Declarations of Interest

a) Councillors to declare any personal interest in any items on the agendab) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

2013/14-23 **Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

2013/14-24 To approve the Minutes of the Parish Council Meeting on 30th April 2013

2013/14-25 Matters for information only

- 2013/14-25.1 Cambridge Acre News Digest
- 2013/14-25.2 National Parish Magazine Awards, passed to Mr and Mrs Williams
- 2013/14-25.3 Trading Standards Scam Awareness Campaign
- 2013/14-25.4 Visits to Pathfinder House for Clerk and Chair
- 2013/14-25.5 NALC Chairman's update on meeting with DCLG Minister
- 2013/14-25.6 CAPALC bulletin
- 2013/14-25.7 AskSARA, advice and support with daily living
- 2013/14-25.8 CPRE's Transport Toolkit
- 2013/14-25.9 Clerks & Councils Direct
- 2013/14-25.10 Luminus News

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Page 2

201314-26 **Policing Matters**

- 2013/14-26.1 Management change Huntingdonshire Police
- 2013/14-26.2 Dwelling Burglary new team
- 2013/14-26.3 Shapeyourplace.org, website working with all agencies
- 2013/14-26.4 E cops, security advice

2013/14-27 **To receive reports from County and District Councillors** Mr M Tew, Mr P Bucknell, and Mr J Pethard.

2013/14-28 **Finance**

a) to approve the Financial Statement an	d cashflow for 2013/14
b) to approve payment of outstanding an	nounts :
Environment Agency, drainage	£ 14.23
CAPALC membership renewal	£179.06
Clerks expenses	£ 46.98
c) to discuss and approve contribution f	from CCC of £474.33 towards verge cutting

d) Payroll issues

2013/14-29 Correspondence

- 2013/14-29.1 Letters had been sent to Mr Sansum regarding the sign on the bridge and the removal of the phone box and to Mr Russell regarding damage to the Green
- 2013/14-29.2 The Clerk had received an email from Mr R Lane regarding the cutting of hedges and sewage leaking into Bury Brook at the Bridge.
- 2013/14-29.3 The Clerk had received an email from Mr Dransfield regarding clearing of debris from the verges at the south entrance to the village.
- 2013/14-29.4 Letter from Mr Lucas following his retirement
- 2013/14-29.5 Information on the Bobby Scheme
- 2013/14-29.6 From HDC Local Infrastructure needs
- 2013/14-29.7 From HDC Town/Parish Council Planning Forums
- 2013/14-29.8 Cambridgeshire Acre, changes to services

2013/14-30 **To consider any Planning Applications received**

- 2013/14-30.1 1300335FUL Proposed single storey flat roof extension to rear. 1 Manor Street, Wistow
- 2013/14-30.2 1300274FUL Installation of a small scale wind turbine (18m to hub and 24.8m to tip), construction of stables for horses and a ménage for personal use, construction of kennels
- for dogs for personal use. Land at Cromwell Farm, Warboys Road, Bury
- 2013/14-30.3 1200967FUL, Molesworth windfarm application, appeal lodged against nondetermination

2012/13-31 Highway Warden's Report

- 2013/14.31.1 Update on outstanding matters
- 2013/14.31.2 Clearance of ditches
- 2013/14.31.3 Feedback from Flood Forum meeting

2013/14-32 Update on Playground

- 2013/14-32.1 Repairs to path
- 2013/14-32.2 Disposal of damaged bin
- 2013/14-32.3 Alternative quotes for hedge cutting and weeding/path clearance.
- 2013/14-32.4 Insurance advice for Councillors doing odd jobs

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Page 3

2013/14-33 Feedback from Open meeting

2013/14-33.1 A meeting is to be arranged wit Paul Bland of HDC to discuss possible development.

2013/14-34 Street Lighting Work in Wistow

2013/14-34.1 We have been notified of some minor work to be carried out by Balfour Beatty

2013/14-35 **Annual Audit**

- 2013/14-35.1 Mrs Pye has carried out the internal Audit and payment to her should be agreed and authorized.
- 2013/14-35.2 Annual review of our internal accounting systems.
- 2013/14-35.3 Period of inspection of accounts is coming to an end and the completed forms should be sent to the external auditors.

2013/14-36 **Bus Shelter**

2013/14-36.1 The Community Fund is now closed for applications.

2013/14-37	a- Litter b- Countryside c- Village Hall Minutes of the last meet	ing have been circulated
	The Clerk had made enquiries regarding the Friendship Group and the Toddler Group who may be struggling to continue. d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson/Mr Carter	
2013/14-38	Items for the Wistow Warbler and Wistow Web site . To inform Mr Williams and Dr Farrar of relevant articles and to discuss any communication issues.	
2013/14-39	Monthly audit – Mr Le required.	igh is our auditor for this month and a nominee for next month is

2013/14-40 **Matters for future consideration** HACT representative visiting June meeting

2013/14-41 **Date of next meeting** Tuesday, 25th June, 2013 at 7.30 pm. **Close of Meeting**

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