

## WISTOW PARISH COUNCIL

Clerk – Mrs P Coles,  
Porch House, Manor Street, Wistow  
Huntingdon, Cambs PE28 2QB  
E-mail-patsycoles@btinternet.com

### Notice of Meeting of Parish Council

To members of the Council:

You are hereby summoned to attend a meeting of the Wistow Parish Council at the Village Hall, Manor Street, Wistow on Tuesday 28th October 2008 at 7.30 pm for the purpose of transacting the following business.

Dated 21<sup>st</sup> October 2008 -----Clerk of the Parish Council

**Members of the public and press are invited to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

#### **BUSINESS TO BE TRANSACTED - AGENDA**

1. Apologies for Absence
2. To sign and approve Minutes of the Parish Council Meeting dated 30<sup>th</sup> September 2008
3. Matters Arising from previous Minutes
4. Members Declaration of Interest for items on this Agenda
5. Community Liaison Officer - any Police or Crime issues to be discussed?
6. Wistow Bridge – update on current situation re fallen tree and plans
7. Finance - a- to approve the Financial Statement/ Payment of Accounts for September 2008  
b- to approve payment of outstanding amounts :  
Mrs P Coles - September 2008 salary (rates as per minute no. 13.1  
of the meeting dated the 29th April 2008) £ 182.51  
R J Warren Ltd - Grasscutting - Churchyard and Graveyard - September 2008 £ 205.62  
Wickstead Leisure – balance of playmatting - Playing Field £6789.03  
Moore Stephens – audit of Parish Council Annual Return 2008 £ 158.62  
c- to review Cash Flow, Resolve Anticipated Issues , and presentation of figures in future
8. Correspondence
9. Allotment Outstanding Issues, including signing of Tenancy Agreements Options and Mr C Bowd takeover of Mr Bance's Allotment land, and Allotment Rents to be discussed further
10. To consider any Planning Applications received – amendment to Poultry Houses received
11. Review of insurance arrangements and cover – Mr Bucknell to report on responsibilities
12. Moore Stephens – Auditors – Annual Return
13. Annual Precept Payment 2009 to be discussed
14. CPALC membership for discussion - Mrs Coles to report on benefits of membership
15. Citizens Advice Bureau request for donation discuss with regard to Section 137

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16. Parish Plan Action Plan Working Parties Feedback and Updates -
  - a- Traffic and Road Issues - Mr Cook and Mr Bucknell?
  - b- Pedestrians - Mr Cook to report?
  - c- Lighting -
  - d- Litter - Mr Cook to report?
  - e- Countryside - Mr Cook to report?
  - f- Activities, sports, clubs, societies etc. and other Youth issues - Mr Bucknell/  
Mr Williams to report?
  - g-Village Hall - Mr Cook and Mr Leigh to report?
  - h- Flooding -Mr Bucknell to report?
  - i- Village Signs - Mr Cook and Mr Bucknell to report?
17.
  - a- Playground - Mr Bucknell, Mr Franklin and Mr Cook to report -including Play Matting Work  
Completion - final invoice received for approval for £6789.03
  - b- Grass Cutting - Mr Cook, Mr Bucknell and Mr Lucas to report?
  - c- Grants - Mr Bucknell to report (including discussion of any  
green/ environmental issues that could be obtained by Wind farm Grant monies?)
18. Items for the Wistow Warbler and Wistow Web site - to inform John Dransfield and Dr Farrar  
of relevant articles (also to discuss other items relating to Communication issues)
19. Monthly Audit - Nominee for next meeting?
20. Date of next meeting - Tuesday 25th November 2008 at 7.30pm

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