

# WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: [parishclerk@wistovillage.info](mailto:parishclerk@wistovillage.info)

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	7.30 pm
<b>DATE</b>	Tuesday 29th November 2011
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	7
<b>QUORUM</b>	3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

*Patsy Coles* Mrs P Coles, Clerk to Wistow Parish Council, 23<sup>rd</sup> November 2011

## AGENDA

- 2011/12-137 **To receive and approve Apologies for Absence**
- 2011/12-138 **To receive Declarations of Interest**  
a) Councillors to declare any personal interest in any items on the agenda  
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2011/12-139 **Public Participation**  
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2011/12-140 **To approve the Minutes of the Parish Council Meeting on 25<sup>th</sup> October, 2011**
- 2011/12-141 **Matters for information only**  
2011/12-141.1 Luminus Street Representative Conference 29<sup>th</sup> November 2011  
2011/12-141.2 Clerks & Councils Direct for November  
2011/12-141.3 CCC link to a new Community Pathways Website developed by Community Energy Practitioners Form  
2011/12-141.4 CRIF event in November  
2011/12-141.5 Final Inspector's Report on the joint Minerals and Waste Site Specific Proposals Development Plan Document  
2011/12-141.6 Huntingdonshire Community Infrastructure Levy – Draft Charging Schedule available from 23/11 – 03/01/12
- 2011/12-142 **Community Liaison Officer**  
2011/12-142.1 Any Police or Crime issues to be discussed?  
2011/12-142.2 Report from PCSO Jill Tiernan  
2011/12-142.3 Confirm quarterly attendance at Parish Council Meetings  
2011/12-142.4 New 101 non emergency number

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2011/12-143 **To receive reports from County and District Councillors**  
Mr V Lucas, Mr P Bucknell, and Mr P Ward

2011/12-144 **Finance**  
a) to approve the Financial Statement  
b) to approve payment of outstanding amounts :  
Mrs P Coles - November salary (rates as per minute no. 8e  
of the meeting dated the 15/12/09) now paid quarterly £ 281.18  
Payment to Douglas Tonks for quarterly Clerk's payment made up of  
Sept, Oct and Nov salary plus their fee of £16.20 £734.32  
Salt bin for Oaklands Avenue £114.00  
Remainder of Barkston Ltd for benches £708.60  
c) to review cash flow and resolve anticipated issues

2011/12-145 **Correspondence**  
2011/12-145.1 Cambridge Water proposed water main renewal – Mill Road and Church Street.  
2011/12-145.2 Request from CAB for donation  
2011/12-145.3 Flood risk asset inspection by HDC  
2011/12-145.4 Email from Mrs Render regarding drain on FP1  
2011/12-145.5 Response from AWA regarding drainage problems in Kingston Way  
2011/12-145.6 Invitation to Highway Warden induction

2011/12-146 **To consider any Planning Applications received**  
2011/12-146.1 None received

2011/12-147 **To discuss Mr Lane's proposal for Community Energy in Wistow**

2011/12-148 **Localism Act and attendance at CPALC meeting**  
2011/12-148.1 We have received many updates to the Localism Bill, which is now an Act. CPALC are holding a meeting as Hunts Localism Forum on Tuesday, 17<sup>th</sup> January to which we are invited.

2011/12-149 **CPALC AGM Saturday, 3<sup>rd</sup> December 2011 at Bluntisham Village Hall**  
2011/12-149.1 Mr Carter will attend

2011/12-150 **Consultation on review of the decision to remove all subsidized bus service funding**  
2011/12-150.1 This consultation closes on Friday, 9<sup>th</sup> December. There was some doubt raised at the Neighbourhood forum as to the future of the 30 service. This should be clarified.  
2011/12-150.2 We have also received information from Cambridgeshire Future Transport regarding pilots, trialling a franchising approach.

2011/12-151 **Playground Lease**  
2011/12-151.1 Our new playground lease has to be registered with Land Registry  
2011/12-151.2 It also allows us to continue to grant access to the two properties with gates onto the playground. The leases have been prepared.

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- 2011/12-152     **Parish Plan Action Plan Working Parties Feedback and Updates**  
a- Traffic and Road Issues             Mr Bucknell/Mr Carter/Ms Robinson  
Hedges at Wistow Toll, no further news  
b- Litter                                 Mrs Booth/Ms Robinson  
Update on flytipping  
c- Countryside                         Mr Carter/Dr Farrar  
Update on matters in hand and report on Definitive Map Seminar  
d- Village Hall                         Mrs Booth  
Report from Meeting on 17<sup>th</sup> November and discuss issues regarding Jubilee celebrations  
e- Maintenance Issues                 Clerk  
Discuss quotes for work at playground  
The bin has arrived for the playground  
Mrs Booth is on playground rota for November and Mr Bucknell for December  
The inspection report has still not been received  
The new benches are delivered and await installation  
Fergusons had recommended further cuts in our grass schedule but these are only for the Church Yard and Graveyard, the PCC reduced to 12 cuts some time ago.
- 2011/12-153     a- Grants                                 Mrs Booth/Mr Bucknell  
Local Minor Highway Improvements Grant  
b- Wistow Bridge                         Mr Leigh/Mr Williams  
c – Allotments                         All  
Main hedge should be cut by the meeting, quote for the second part tbc  
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson  
Update
- 2011/12-154     **Items for the Wistow Warbler and Wistow Web site.**  
To inform Mr Williams and Dr Farrar of relevant articles and to discuss any communication issues.
- 2011/12-155     **Monthly audit** – Mr Leigh is our auditor for this month and a nominee for next month is required.
- 2011/12-156     **Matters for future consideration**  
2011/12-156.1    Projects for 2012/13
- 2011/12-157     **Date of next meeting**  
Tuesday, 10<sup>th</sup> January 2012, at 7.30 pm in the Village Hall  
**Close of Meeting**

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