

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	7pm
DATE	Tuesday, 29 th September 2009
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Mrs P Coles, Clerk to Wistow Parish Council, 24th September 2009

A G E N D A

- 1. To receive and approve Apologies for Absence**
Mr C Williams
- 2. To receive Declarations of Interest**
 - a) Councillors to declare any personal interest in any items on the agenda
 - b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 3. Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 4. Allotments Discussion**
Mr P Burton to attend a discussion with the Parish Council with regard to the tenancy agreement and ongoing maintenance issues.
- 5. To approve the Minutes of the Meeting on 25th August 2009.**
- 6. Matters for information only**
Free workshops – Creation & Restoration of Orchards
Free Self-directed support Taster Day – Papworth Trust introduce a new service to disabled people.
Vic Quale, Wyntok – Clerk Support Services
Rural Cambridgeshire – Ensuring a Vibrant Future – discussion 29/9/09

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7. **Community Liaison Officer**
Any Police or Crime issues to be discussed?
8. **To receive reports from County and District Councillors**
Mr V Lucas
Mr P Bucknell
Mr P Ward
9. **Finance**
 - a) to approve the Financial Statement/ Payment of Accounts for August 2009
 - b) to approve payment of outstanding amounts :

Lee Gray – grass cutting	invoice not yet received
Mrs P Coles – September salary (rates as per minute no. 13 of the meeting dated the 28th April 2009)	£250.62
Ray Burton Services – repairs at playground	£130.00
Zen internet renewal fee	£ 66.55
Cambridge Water, cemetery stand pipe	£ 17.57
 - c) to review cash flow and resolve anticipated issues
 - d) Precept discussion following Budget meeting
10. **Correspondence**
Gambling Act – Draft Statement of Principles
Great Fen Masterplan
CPALC AGM 21/11/09
Community Engagement Strategy – Consultation
East of England Plan 2011 – 2031
Changes to Parish Council Boundaries
More Powers for Parish and Town Councils
Cambridgeshire Acre Impact Report and Community Action magazine
Request for donation from Victim Support
11. **To consider any Planning Applications received**
None received
12. **Insurance Renewal – 1st October 2009.**
To consider and decide on options from Suffolk Acre and Came & Co also whether to accept loyalty option for three years in order to keep cost of renewal down.
13. **Parish Plan Action Plan Working Parties Feedback and Updates**

a- Traffic and Road Issues	Ms Rice/Ms Robinson/Mr Carter
b- Litter	Ms Robinson
c- Countryside	Mr Cook
d- Leisure facilities	Dr Farrar/Mr Williams
e- Village Hall	Mr Leigh/Mr Cook

Page 3

13. a- Grants Mr Bucknell
b- Wistow Bridge Mr Leigh/Clerk
c – Allotments All
 14. **Items for the Wistow Warbler and Wistow Web site.**
To inform Mr Dransfield and Dr Farrar of relevant articles and to discuss any communication issues.
 15. **Monthly audit** – nominee for next meeting
 16. **Matters for future consideration**
 17. **Date of next meeting**
Tuesday 27th October 2009 at 7.30 pm
- Close of meeting**

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