

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	7.30 pm
DATE	Tuesday, 30 th August 2011
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs P Coles, Clerk to Wistow Parish Council, 24th August 2011

A G E N D A

- 2011/12-76 **To receive and approve Apologies for Absence**
- 2011/12-77 **To receive Declarations of Interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2011/12-78 **Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2011/12-79 **To approve the Minutes of the Parish Council Meeting on 26th July, 2011**
- 2011/12-80 **Matters for information only**
2011/12-80.1 FLP brochure for sports products
2011/12-80.2 Cambridge Acre news
2011/12-80.3 HDC Town and Parish Alert
2011/12-80.4 St Ives West Urban Design Framework consultation draft available for 29/07-09/09/11
2011/12-80.4 Huntingdonshire Community Infrastructure Levy – Prelim Draft Charging Schedule is available to view from 29/07 – 09/09/11
2011/12-80.5 Developer Contributions Supplementary Planning Document is available 29/07-09/09/11
- 2011/12-81 **Community Liaison Officer**
Any Police or Crime issues to be discussed?
- 2011/12-82 **To receive reports from County and District Councillors**
Mr V Lucas, Mr P Bucknell, and Mr P Ward

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.

- 2011/12-83 **Finance**
a) to approve the Financial Statement
b) to approve payment of outstanding amounts :
Mrs P Coles – August salary (rates as per minute no. 8e
of the meeting dated the 15/12/09) now paid quarterly £ 262.13
Moore Stephens auditors £ 363.60
Andy Davis, playground hedge £ 110.00
Fergusons clear aerial runway, sweep surfaces and remove
Vandalized bench £ 36.00
(this work was not authorized)
Quarterly Clerk’s payment, June, July & August plus
D Tonks fee £600.75
c) to review cash flow and resolve anticipated issues – permission to
purchase books of stamps for PC use
- 2011/12-84 **Correspondence**
2011/12-84.1 Further emails from Nikki Hades regarding broadband connection
2011/12-84.2 Cambs and Peterborough Minerals and Waste Plan – Suggested changes to the Site
Specific Proposals Plan
2011/12-84.3 HDC review of Polling districts and places
2011/12-84.4 RHS Britain in Bloom campaign
- 2011/12-85 **To consider any Planning Applications received**
1101320FUL, Demolition of bungalow, outbuildings and sheds and erection of chalet
bungalow and double garage with annexe above, Parkside Bungalow, Cross Drove,
Wistow, PE28 2QW
- 2011/12-86 **Queen Elizabeth II Diamond Jubilee celebrations Update**
2011/12-86.1 Queen Elizabeth II Fields Challenge
2011/12-86.2 Jubilee beacons
2011/12-86.3 Commemorative Tree and Hedge Planting
- 2011/12-87 **Review of Saltbins**
2011/12-87.1 One salt bin, opposite Oaklands Close is in poor order
2011/12.87.2 A letter has been received from CCC regarding preparation for the coming winter season,
a list of bins and their locations has been requested and new bins can be supplied at £95.
- 2011/12-88 **Minor Amendment to Standing Orders for completion and adoption**
Old: 32 Variation, revocation and suspension of standing orders
b A motion to permanently add to or to vary or to revoke one or more of the Council’s
standing orders not mandatory by law shall not be carried unless two-thirds of the
councillors at a meeting of the Council vote in favour of the same.

New: A motion to add to or vary or revoke one or more of the Council’s standing orders,
not mandatory by law shall be proposed by a special motion, the written notice whereof
bears the names of at least () councillors.
- 2011/12-89 **Streetlight Maintenance Contract**
2011/12-89.1 The new contract for the maintenance of our streetlights has been received from Balfour
Beatty for review and signature.

- 2011/12-90 **Church Clock**
2011/12-90.1 Further information is being provided to support the request from the PCC for funds to assist with the repair of the Church Clock.
- 2011/12-91 **Insurance Renewal**
2011/12-91.1 Our insurance is due for renewal on 1st October 2011 at a cost of £980.02
- 2011/12-92 **Cambridge Acre Membership Renewal**
Membership of Cambridge Acre is due for renewal, the cost is £25.
We have also received an invitation to the AGM on Tuesday, 27th September.
- 2011/12-93 **Parish Plan Action Plan Working Parties Feedback and Updates**
a- Traffic and Road Issues Mr Bucknell/Mr Carter/Ms Robinson
Hedges at Wistow Toll, Highways have been asked to quote
b- Litter Mrs Booth/Ms Robinson
Update
c- Countryside Mr Carter/Dr Farrar
Natural England funding for volunteers
Access to OS maps through CCC is free
Electronic map of public rights of way and countryside access opportunities
Information on tree wardens and parish planting
Definitive map modification – public footpath no. 1 to Broughton
d- Village Hall Mrs Booth
Update
e- Maintenance Issues Clerk
Progress on see saw panels/Gate at playground entrance
Picnic benches at the playground
Bus shelter roof leaking
Mr Williams was on risk assessment rota for August and Ms Robinson for September
Ferguson's quote for weeding aerial runway and sweeping surfaces is £25 per visit
- 2011/12-94 a- Grants Mrs Booth/Mr Bucknell
b- Wistow Bridge Mr Leigh/Mr Williams
Removal of village sign
c – Allotments All
Email from Dr Manwaring regarding theft from allotment
Quotes for hedge cutting
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson
Update
Letter from PCK marketing who extract and collate the information
- 2011/12-95 **Items for the Wistow Warbler and Wistow Web site.**
To inform Mr Williams and Dr Farrar of relevant articles and to discuss any communication issues.
- 2011/12-73 **Monthly audit** – nominee for next meeting, Ms Robinson is our auditor for this month
- 2011/12-74 **Matters for future consideration**
- 2011/12-75 **Date of next meeting**
Tuesday, 27th September 2011, at 7.30 pm in the Village Hall
Close of Meeting