

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow, PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	7.30 pm
DATE	Wednesday, 30 th October 2013
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7
QUORUM	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs P Coles, Clerk to Wistow Parish Council, 26th October 2013

A G E N D A

- 2013/14-118 **To receive and approve Apologies for Absence**
- 2013/14- 119 **To receive Declarations of Interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.
- 2013/14-120 **Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 2013/14-121 **To approve the Minutes of the Parish Council Meeting on 25th September 2013**
- 2013/14-122 **Matters for information only**
2013/14-122.1 Connecting Cambridgeshire update – Wistow appears to be scheduled for late 2014
2013/14-122.2 Local Highway Improvement Initiative
2013/14-122.3 Update on Rural Services Network survey
2103/14-122.4 Basic Tree Inspection Course run by HDC
2013/14-122.5 Fostering recruitment drive from CCC
2013/14-122.6 Red Tile Wind Farm Trust article for Warbler
2013/14-122.7 CAPALC AGM 9th December 2013
2013/14-122.8 Social Media Training by CAPALC
2013/14-122.9 Housing related support tender
2013/14-122.10 Adult social care update
2013/14-122.11 First Responder Programme discussion at Broughton PC on 4th November
- 2013/14-123 **Policing Matters**
2013/14-123.1 Speedwatch update following training session
2013/14-123.2 Letter to Clerk from Police and Crime Commissioner
2013/14-123.3 Details of crime figures for this ward

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting.

2013/14-124 **To receive reports from County and District Councillors**

Mr M Tew, Mr P Bucknell, and Mr J Pethard.

2013/14-125 **Finance**

a) to approve the Financial Statement and cashflow for 2013/14

b) to approve payment of outstanding amounts :

Playground rent	£ 100.00
McCreadie & Sons – ditch clearance and Removal of stump in playground	£1392.00
Playground Inspection Company	£ 71.94

c) Income of £1103.28 from allotment rent.

d) Precept forms have been received, the precept must be agreed at the next meeting

2013/14-126 **Correspondence**

2013/14-126.1 HDC Proposed savings – update and input from Mr Bucknell

2013/14-126.2 Letter from Victim Support requesting donation

2013/14-126.3 Polling District Review

2013/14-126.4 Confirmation of 2014 election arrangements

2013/14-127 **To consider any Planning Applications received**

2013/14-127.1 1301594TREE works to trees at The Thatched Cottage, Church Street

2013/14-127.2 Mr Bucknell to provide contact details for the Clerk to arrange planning training

2012/13-128 **Highway Warden's Report/Traffic Matters**

2013/14.128.1 Update on outstanding matters

2013/14.128.2 Report on meeting at the bridge regarding the broken slow sign attended by Mr Tew, Mr Bucknell, Mr Leigh and members of CCC Highways.

2013/14-128.3 Local Highway Officer – drop in sessions

2013/14-128.4 Confirmation of Highways contacts

2013/14-128.5 Mr Tew and Mr Bucknell have received reports of speeding Traffic on B1040 through Wistow

2013/14-129 **Maintenance Issues**

2013/14-129.1 Playground – path repairs, broken equipment. Leisure Logs have been contacted.

2013/14-129.2 Bus Shelter - quotes have been requested from 4 builders, nothing yet received. Mr Burton was asked to carry out emergency repairs to roof when blown off in high winds.

2013/14-129.3 A playground inspection has been carried out but only just received.

2013/14-129.4 Playground rota/risk assessment forms

2013/14-129.5 Trees on Oaklands Close, a response has been received from Luminus .

2013/14-129.6 Piece of land by 4 Oaklands Close, query re maintenance

2013/14-129.7 Report of dangerous guttering on Rooks Grove Barn on Mill Road

2013/14-130 **Clerks Salary**

2013/14-130.1 New pay scales are applicable from 1st April 2013 gives an increase from £8.34 to £8.428 per hour. A back payment of £13.16 is due and should be approved at the next quarterly payment.

- 2013/14-131 **QEII Diamond Jubilee, Update on Dedication of Playground**
2013/14-131.1 Paperwork has been received back from HDC and forwarded to FIT for completion
- 2013/14-132 **Parish Plan Action Plan Working Parties Feedback and Updates**
a- Litter Mr McInnes
b- Countryside Mr Carter
Networking meetings regarding parish paths
Confirmation of Rights of Way team
c- Village Hall Mr MacInness
Letter has gone requesting a pre-application meeting with HDC
Minutes of the meeting on 1st October now received.
d - Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson/Mr Carter
The Parish Plan update questionnaire was delivered by Mr Carter and Mrs Coles on 29th September.
A response has been received commenting on Starter homes.
A verbal response has been received expressing concern over the speed of traffic through the village.
A question has been raised regarding bulk buying of fuel – Mr Hodson was looking into this
Despite best efforts and much correspondence it is now clear that Paul Bland will not be providing support to the Parish Council on the development of starter homes. The Parish Council must report back to Mrs Bance and discuss the next step.
- 2013/14-133 **Items for the Wistow Warbler and Wistow Web site.**
To inform Mr Williams and Dr Farrar of relevant articles. Relevant emails from item 122 – matters for information – have been forwarded to Mr and Mrs Williams.
- 2013/14-134 **Monthly audit** – Mr Leigh is our auditor for this month a nominee is required for next
- 2013/14-135 **Matters for future consideration**
Representative from Cambridgeshire Bobby Scheme
- 2013/14-136 **Date of next meeting**
Wednesday, 27th November 2013
Close of Meeting

This notice must be left at or sent by post to the usual place of residence of every member of the council three clear days at least before the Meeting. Page 3 of 3