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A meeting of Wistow Parish Council took place on Tuesday 18th May 2010 following the AGM in the Village Hall with Mr Leigh in the Chair.

2010-1. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

Apologies had been received from Mr Ward.

PRESENT: Mrs Booth, Mr Bucknell, Mr Carter, Mrs Coles (Clerk), Dr Farrar, Mr Leigh, Mr Lucas, Ms Robinson, Mr Williams.

Mr Leigh stated that he wished to stand down as Chairman and Ms Robinson proposed that Dr Farrar be nominated, Mr Bucknell seconded and this was unanimously agreed. It was further proposed by Dr Farrar and seconded by Mr Carter that Mr Leigh be Vice Chairman. This was unanimously agreed.

The meeting resumed with Dr Farrar in the Chair.

2010-2. TO RECEIVE DECLARATIONS OF INTEREST

2010-2.1 It was noted that as Mr Leigh and Mr Williams are members of the Village Hall Committee, they had declared openly their personal interest under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall.

2010-2.2 Mr Bucknell declared an interest with regard to any items under Agenda Item 10, as a member of the Huntingdon District Council.

2010-3. PUBLIC PARTICIPATION

2010-3.1. There were no members of the public present

2010-4. TO APPROVE THE MINUTES OF THE OPEN MEETING AND PARISH COUNCIL MEETINGS ON 27TH APRIL 2010

2010-4.1. It was agreed that the Minutes of the Open Meeting would be approved at the next Open Meeting but in the *meantime the Clerk would circulate them to those present at the meeting.*

2010-4.2 The minutes of the Parish Council Meeting, having been circulated prior to the meeting were approved.

2010-5. MATTERS FOR INFORMATION ONLY

2010-5.1 The items as listed on the agenda were covered and no further comment required.

2010-6. COMMUNITY LIAISON OFFICER

2010-6.1 The Community Liaison Officer was not present.

2010-6.2 *The Clerk would forward and E-cops email to Mrs Booth with subscription details.*

2010-7. TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

2010-7.1 Mr Lucas reported that he had been informed that the final dressing on Raveley Road was due to be applied between mid May and end July. Ramsey Market Town Strategy which includes improvement of footpaths, roads, parking, cycle ways and encourages the use of buses carries an estimated cost of £4.5m but states that it will be started when funds are available. There has recently been another change in the bus timetables, tying up with the guided bus, but the regular changes can make buses difficult to use. County are liaising with Stagecoach on this matter.

With regard to the drainage problems in Harris Lane, County now has a statutory responsibility to resolve flooding issues and Ian Lack from HDC was arranging another site meeting with those agencies involved.

2010-7.2 Mr Bucknell reported that on the subject of Harris Lane, the land ownership problems had been referred to Legal and then on to Projects. RAF Upwood appeal had been completed and a decision is due by 14th October 2010. The 106 agreement had not been resolved - £200,000 for Ramsey Market Town Strategy to improve the traffic flow at High Street/Great Whyte junction. A 'green home' was being built opposite the TNS garage in St Ives, this will be a show home and grants would be available for green home improvements. Consultation on redevelopment of Huntingdon town centre is started. Elections – Mr Shailesh Vara increased his majority to 58% and Mr Bucknell increased his majority to 52% in the elections.

2010-7.3 Mr Ward was not present.

2010-8. FINANCE

a) to approve the financial statement

2010-8.1. As this had been circulated to Councillors present prior to the meeting, and there were no further comments, it was unanimously confirmed a true record.

b) to approve payments of outstanding amounts

2010-8.2 The payments listed were formally approved and the cheques duly signed.

Mrs P Coles May Salary	£220.40
Black Sacks for playground opening	£ 3.74
Plaque for village sign	£ 14.50
Grass cutting	£169.58

c) to review cash flow and resolve anticipated issues

2010-8.3. Mr Bucknell proposed and Dr Farrar seconded the transfer of budgeted funds of £850 from elections to streetlight replacement. This was unanimously agreed.

2010-9.. CORRESPONDENCE

2010-9.1 Since the agenda was issued information on SHLAA with regard to gypsy and traveller sites had been received, nothing was identified for Wistow.

2010-9.2 Members of the Parish Council had inspected the Church Path following a letter from the PCC and had found no need for repair. ***The Clerk would contact Mrs Rogers and ask for a meeting to clarify the situation.***

2010-10. TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED
2010-10.1. None received.

2010-11. OPEN MEETING 27TH APRIL 2010 – REVIEW

2010-11.1 Darren Trumper from the Environment Agency had offered a site meeting to discuss any problems with flow of Bury Brook. ***Mr Carter will attend.***

2010-11.2 Mr Blackhurst had explained that the ploughing of the footpaths is a result of the size of his machinery and has confirmed that he will reinstate.

2010-13.1 Bridge – Mr McGee had suggested a meeting after the safety audit to resolve outstanding issues. As this could be some time it was agreed to push him on certain items: condition of greens, degrading of concrete, standing water, ‘slow’ breaking up, landscaping of entrance. ***The clerk would draft an email for Mr Leigh and Mr Williams to see and send on.***

2010-11.4 ***Mr Carter would collect the waymarkers/dog fouling signs from Mr Cook***

2010-13.1 With regard to the entrance to the playground Mr Bucknell proposed and Mr Williams seconded that a white line be painted at the entrance to the playground to highlight the access. This was unanimously agreed. ***The Clerk would contact Highways and place an order at a cost of £83.50 plus VAT.***

2010-12. STREEETLIGHT PC9

2010-12.1 The Clerk had received confirmation that there were no options other than a column for PC9. ***She was asked to confirm whether it could be replaced with an environmentally friendly head in order to claim from the Wind Farm Trust and the final decision would be made at the next meeting.***

2010-13. OFFICIAL PLAYGROUND OPENING 22ND MAY 2010

2010-13.1 Notices had been delivered, press release had gone to Hunts Post. £200 had been allocated from the grant funding to cover bouncy castle, although a charge of 50p would be made. Mr Leigh asked for advance payment for the bouncy castle but the Clerk cannot draw cash, she would raise a cheque against an invoice. Mr Leigh was asked to confirm that the insurance was in order and that the Company would provide public liability insurance. He confirmed this to be the case and had obtained a copy of their policy. Mr Williams has a plan of the layout and a schedule of work. Mr Bucknell will ask the police to cone off the entrance from 9 am. Mr Vara will open the equipment at 1pm and Mr Bucknell and Mr Williams will be on site on Thursday afternoon. Ms Robinson and the Clerk would be available early on Saturday to help.

2010-14. PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES

Following the AGM new responsibilities had been allocated as follows:

- a) Traffic and road issues – Mr Bucknell/Mr Carter/Ms Robinson.
Pot hole filled in on The Grove/Harris Lane
Sunken pavement in Bridge Street reported
Mr Leigh is in touch with tree officer regarding the bus
Location of salt bins has been submitted. Missing bin cannot be an insurance claim due to level of excess.
- b) Litter – Ms Robinson/Mrs Booth – Ms Robinson has a map of the location of litter bins, a review will be carried out.
- c) Countryside – Mr Carter/Dr Farrar
- d) Village Hall – Mr Leigh/Mr Williams – ***The Clerk would inform Mr Wadsworth of the new representative.***
- e) Maintenance Issues – Clerk

This item will pick up any issues that need to be addressed.

Mr Carter is bin rota/risk assessment for June.

The village sign is in need of repair where slates have cracked and rain collects.

The Clerk will obtain quotes for the remedial work.

2010-15. a) Grants – Mr Bucknell/Mrs Booth. Nothing to report.

b) Wistow Bridge – Mr Leigh/Mr Williams Already covered.

c) Allotments – a further application from Miss Rice had been received. It was resolved not to proceed with registry of the land due to costs involved.

d) Parish Plan – Dr Farrar/Mr Williams/Mr Bucknell/Ms Robinson

It would be assessed whether there is any support in the village for a review of the Parish Plan

2010-16. ITEMS FOR WISTOW WARBLER AND WEBSITE,

2010-16.1. Mr Williams was prepared to form a group of people to ensure that the Warbler would continue after Mr Dransfield's retirement. Whilst the Warbler cannot be a Parish Council publication there is no reason why Councillors should not assist and a contribution to costs could be agreed. ***Mr Williams would see Mr Dransfield to make initial enquiries.***

20. MONTHLY AUDIT – NOMINEE FOR NEXT MEETING

20.1. Mr Carter will be our June auditor.

21. MATTERS FOR FUTURE CONSIDERATION

20. DATE OF NEXT MEETING – Tuesday 29th June 2010 at 7.30 pm

There being no further business the meeting closed at 9.25 pm.

PLANNING APPLICATIONS RECEIVED FROM JANUARY 2009

Wistow Parish Council – WPC

Huntingdonshire District Council – HDC

Not Yet known – NYK

<u>App.Number</u>	<u>Property Address</u>	<u>Purpose</u>	<u>Approved/Date</u> <u>WPC</u>
HDC 008/03478/FUL yes	Threeways, Church Street	Add pitched roof to flat extension at rear	Yes 07/01/09
0900055FUL yes	Rectory Farm, Wistow Rd Broughton	Erection of agricultural building to house free range hens	No comment 24/02/09
0900342OUT appeal	RAF Upwood, Ramsey Rd Bury, PE26 2XN	Demolition and clearance of redundant buildings, reclamation and remediation of land and redevelopment	Yes 29/5/09
0900661FUL Declined	Valiant Square, Upwood	Erection of 26 houses and 7 apartments	No comment 30/06/09 No comment 25/08/09
0900843FUL yes	Manor House, Manor St Wistow	Refurb of existing chimney	Yes 28/7/09
0900947FUL yes	Beggars Roost, Parsonage Street, Wistow	Replace flat roof with pitched	Yes 25/08/09
0901439FUL/ 0901440LBC	The Village Hall, Manor Street, Wistow	Extension to side and rear	Yes 15/12/09
1000022REP	Orchard House, Mill Road, Wistow	Replacement 0602458OUT	Yes 26/1/10
1000391FUL	Hillside, Mill Road	Retention of prefab as shop	Yes 27/4/10

FINANCE REPORT for May 2010

			Paid
Clerk's Salary			
25 hours @ £8.344	208.60		
Computer Usage	10.00		
Postage Paid 6 stamps @ 30p	1.80	£238.64	18/5/10
Black sacks for playground	3.74		
Plaque for village sign	14.50		
Lee Gray – grass cutting		£169.58	18/5/10
TOTAL		£ 408.22	

Income for May

CCC contribution to grass cutting £602.32

VAT refund £6,621.74

Balances of Account as at 31st May 2010

Current Account	£15,548.46
Savings account	£ 5,000.99