

A COPY OF THESE MINUTES WILL SOON ALSO BE AVAILABLE ON THE WISTOW WEBSITE: www.wistovillage.info

-1024-

A meeting of Wistow Parish Council took place on Tuesday 24th April 2012 following the Annual Open Meeting in the Village Hall, with Dr Farrar in the Chair

2012/13-1 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2012/13-1 Apologies had been received from Mr Leigh and Ms Robinson.

PRESENT: Mrs Booth, Mr Bucknell, Mr Carter, Mrs Coles (Clerk), Dr Farrar, Mr Lucas, Mr MacInnes, and Mr Ward.

2012/13-2 TO RECEIVE DECLARATIONS OF INTEREST

2012/13-2.1 It was noted that as Mrs Booth is a member of the Village Hall Committee, she had declared openly her personal interest under the New Code of Conduct of the Local Government Act 2000, Part 3. Therefore she was still able to participate in aspects of business dealing with the Village Hall.

2012/13-2.2 Mr Bucknell declared an interest with regard to any items under Agenda Item 10 as a member of the Huntingdon District Council, he also wished to declare an interest as a member of the Village Hall Committee, the Vetting Panel for the new Police Commissioner, the Liaison Committee for Warboys Landfill Site, and also Trustee of the Red Tile Wind Farm Trust. Finally he informed the meeting that as the local elections had been called he could not do or say anything that could be interpreted as giving political gain.

2012/13-3 PUBLIC PARTICIPATION

2012/13-3.1 There were no members of the public present

2012/13-4 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING ON 27TH MARCH 2012

2012/13-4.1 The minutes of the Parish Council Meeting, having been circulated prior to the meeting were approved.

2012/13-5 MATTERS FOR INFORMATION ONLY

The items as listed on the agenda were covered with the following comments:

2012/13-5.5 The notification of changes to the bus service by Stagecoach refers to business decisions made by Stagecoach which are not open to consultation.

2012/13-6 COMMUNITY LIAISON OFFICER

2012/13-6.1 There was no PCSO present. The Clerk reported that she had emailed Sgt Savill to receive an update on local crime and to ask how communication with the Parish Council would work going forward. There had been an attempted burglary in the village but access had not been obtained and there was no further news on the arrest reported in March. In future updates would be received via a dedicated PCSO.

2012/13-6.2 Mr Bucknell and The Clerk had attended the Neighbourhood Forum the previous evening and Mr Bucknell's report follows in the next item.

2012/13-7 RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

2012/13-7.1 Mr Lucas reported that last night's forum was the last in that format – the police are required to have regular meetings and consultation with the community and Chris Mead, the new Chief Inspector, is making sure that contact is maintained. He also mentioned an email he sent round regarding an Olympic Local Leader who would be tasked with raising the profile in the village if appointed.

2012/13-7.2 Mr Bucknell reported that following a delegation at the Forum last night Sgt Savill will be looking at a satisfactory method of maintaining contact with the Community. Under the new policing structure there will only be two policemen in our Sector, Ramsey and St Ives, the rest will be PCSOs. He also reported that there was a presentation at the Forum last night from the Fire Service regarding their budgetary cuts and if savings of over £4.2m have to be made Ramsey will lose its second tender. Under the Forum review it was likely that there would be more sectors, but fewer meetings. Mr Bucknell had attended a presentation on the local plan. The funding for the core strategy will come from the Government as a result of the new Enterprise Zone.

2012/12-7.3 Mr Ward had nothing further to add. This would be his last meeting as he was standing down at next month's local elections. Mr Bucknell proposed a vote of thanks to Mr Ward for his contribution over the years, Dr Farrar added his thanks and wished Mr Ward well.

Mr Lucas left the meeting at 8.45 pm

2012/13-8 FINANCE

a) to approve the financial statement

2012/13-8.1 As this had been circulated to Councillors present prior to the meeting, and there were no further comments, it was unanimously confirmed as a true record.

b) to approve payments of outstanding amounts

2012/13-8.2 The payments listed were formally approved and the cheques duly signed after lengthy discussion regarding the village sign. The Councillors were generally unhappy with the appearance of the sign as it had been decided that it should be repaired without any overhang. However, if this had not been communicated adequately to the builder then the error was not his. It was therefore decided to pay the builder.

Mrs P Coles March Salary and expenses	£269.30
Smith Builders, repair of sign	£120.00
R P Burton Service, siting the benches	£155.00
Environment Agency, drainage	£ 13.48

c) to review cash flow and resolve anticipated issues The Clerk reported that she had received notification that the precept was being transferred and that she had invoiced County for their contribution to grass cutting and submitted the VAT reclaim form.

d) It was unanimously agreed that CAPALC membership would be renewed at a cost of £170.94. A cheque would be raised and signed after the meeting.

2012/13-9 CORRESPONDENCE

2012/13-9.1 The Clerk had received a call from a neighbour of the Playground concerned that two lads are playing golf with hard balls in the Playground which could damage local property or prevent other children playing in the Park. Mr MacInnes had already asked the boys to stop playing golf but agreed to speak with the parents in order to avoid any further problems.

2012/13-10 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED

2012/13-10.1 None received

2012/13-11 TO DISCUSS PLAYGROUND SAFETY REPORT

2012/13-11.1 Quotes for repairs to the aerial runway will be obtained, Mr MacInnes will provide photographs. Mr Burton will be contacted to quote to preserve the posts and top up the bark. Mr MacInnes offered to tidy up the scout trail and make a list of caps missing with a view to replacing them. Mr Carter would look at the boundary with Oaklands Close to check that the fence was clear of shrubs etc.

2012/13-11.2 The Clerk had received a letter concerning the thorny bushes popping footballs and it was agreed to attempt to find a solution. Screening was suggested, fencing would be too expensive but it may be possible to screen the thorny bushes with softer bushes or trees.

2012/13-12 TOWN AND PARISH CHARTER MEETING/LOCALISM ISSUES

2012/13-12.1 Mr Carter would attend the first Parish Charter meeting on 30th April

2012/13-12.2 Mr Bucknell would be at the Council meeting on 25th April and it was not considered necessary for anyone else to attend.

2012/13-13 JUBILEE CELEBRATIONS, MONDAY 4TH JUNE 2012

2012/13-13-1 The Clerk had been unable to find an available hog roast but had obtained a quote for cupcakes from Bury Cakes and Pies of 75p per cake, she had also circulated a brochure from TDH Group who provide bunting and flags.

It was agreed to order 200 cupcakes at a cost of £150, 400m of union jack bunting and 120 hand flags at a cost of £136.50 plus postage and VAT and it was agreed that the Clerk would provide a cheque with the order, or pay a deposit if required, in line with the amounts discussed.

2012/13-13.2 Mr MacInnes confirmed that the PA system was sorted and he would compile a 'hit list' with Dr Farrar. There was some discussion regarding a license for music which was felt to be unnecessary but he would look into it.

2012/13-13.3 Dr Farrar would provide posters to be displayed around the village and at the Plant Sale on 19th May and flyers to be delivered to every house in the village, the Clerk would print them off.

2012/13-13.4 The Clerk was given a budget of £100 to spend on the prizes.

2012/13-13.5 It was agreed to invite Mr Vara to our celebrations, and Mr Lucas, and Mr Ward would also receive an invitation.

2012/13-13.6 The Clerk confirmed that Mr and Mrs Wadsworth and Mrs Buddle had accepted the invitation to the Picnic at Burghley and would accompany Dr Farrar on 13th June.

2012/13-14 ANNUAL AUDIT

2012/13-14.1 The accounting statements had already been circulated and were unanimously approved.

2012/13-14.2 The Governance Statement was read and unanimously approved.

2012/13-14.3 It was confirmed that the accounts were now ready for internal audit and it was agreed that they should be passed to Mrs Pye.

2012/13-15 LOCALISM ACT 2011, WISTOW NEIGHBOURHOOD PLANNING

2012/13-15.1 Mr Bucknell reported that to move things forward with our Neighbourhood Plan it must be agreed and a meeting set up with the head of Planning. If he is happy with our plan then he will come back to the PC and they must then consult with the village.

2012/13-15.2 A vote was taken on the following six topics which would form the basis of our Plan, to clarify, this was not to provide items 1 and 2, but to state support should there be an application or opportunity to provide them

1. Hi-tech small business units within the village
2. A few starter homes to provide housing choices for Wistow residents
3. Improve the village hall, for more social events
4. Better broadband service
5. Healthy living – more walks etc
6. Renewable energy

These were agreed unanimously and Mr Bucknell will now move forward and set up a meeting with Mr Ingram.

2012/13-16 FEEDBACK FROM OPEN MEETING

2012/13-16.1 The Clerk was asked to look into moving the bin at the bus shelter. She was asked to look at i) cost to move, ii) siting a new bin and disposing of the old one and iii) if a bin was damaged what costs would be involved in replacing it.

2012/13-16.2 She was asked to contact Environmental Health regarding the emptying of existing bins.

2012/13-16.3 She would report potholes in the road between Wistow and the Broughton crossroads.

2012/13-16.4 Mr Bucknell would contact Sgt Savill and ask for a speed van to sit on Mill Road in the near future.

2012/13-16.5 The Clerk would contact Highways and ask for the old lines on the bridge to be removed.

2012/13-17 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATE

a) Traffic and road issues – Mr Bucknell/Mr Carter/Ms Robinson.

Nothing to report

b) Litter – Ms Robinson/Mrs Booth – Mr MacInnes volunteered to pick up litter on the Raveley Road whilst out dogwalking. Mr Bucknell would provide some bags.

c) Countryside – Mr Carter/Dr Farrar nothing further to report

d) Village Hall – Mrs Booth, nothing further to report.

e) Maintenance Issues – Clerk

All covered above. Mr Carter would carry out April risk assessment and Mrs Booth May and black bin bags were issued.

2012/13-18

a) Grants – Mr Bucknell/Mrs Booth

b) Wistow Bridge – Mr Leigh/Mr Williams Poles had been removed.

c) Allotments –nothing to report

d) Parish Plan Review – Dr Farrar/Mr Bucknell/Ms Robinson. Item 15 on the agenda.

2012/13-19 ITEMS FOR WISTOW WARBLER AND WEB SITE

2012/13-19.1 There was an issue of the Warbler imminent.

2012/13-20 MONTHLY AUDIT – NOMINEE FOR NEXT MEETING

2012/13-20.1 Mrs Booth is our auditor for this month and Mr Bucknell for next.

2012/13-21 MATTERS FOR FUTURE CONSIDERATION

2012/13-21.1 See Open Meeting Feedback and Neighbourhood Plan

2012/13-22 DATE OF NEXT MEETING

2012/13-22.1 Tuesday 29th May 2012 following the AGM, which starts at 7.30 pm in the Village Hall. There being no further business the meeting closed at 9.45 pm

Finance report:

Mrs P Coles - April salary (rates as per minute no. 8e of the meeting dated the 15/12/09) now paid quarterly	£ 269.30 (not paid)
Environment Agency	£ 13.48
R Burton,	£ 155.00
Mr Smith, builder	£ 120.00
CAPALC membership	£ 170.94
TDH Group (bunting)	£ 169.74
Bury Cakes and Pies (cupcakes	£ 75.00
G D Armitage (Clock)	£1320.00

All the above paid in April except Clerks Pay.

Income for April

Precept: £10,000, HMRC refund £1023.45,

Balances of Account as at 29th April 2012

Current Account	£14168.14	Deposit account	£5013.35
Cambridge Building Society	£10,000		