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WISTOW WEB-SITE: 'www.wistovillage.info'**

- 839 -

The Parish Council Meeting of the Wistow Parish Council took place on Tuesday 24th February 2009 at 7.30pm in the Wistow Village Hall, with Mr Franklin in the chair.

1 APOLOGIES FOR ABSENCE: none

1.1 **PRESENT:** Mr Franklin, Dr Farrar, Mr Williams, Mr Leigh, Mr Cook, Mr Bucknell, Mr MacInnes, Mr Lucas, Mr Ward, Mrs Coles (Clerk) and PCSO Tiernan, also present were three applicants for the Parish Councillor vacancy, Ms D Robinson, Ms A Gartside and Mr R Coles.

**2 TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL
MEETING DATED 27TH JANUARY 2009**

2.1 As these minutes had been circulated around the Councillors present prior to this meeting, and there being no further queries regarding these, they were voted upon and unanimously approved as being correct.

3 MATTERS ARISING FROM PREVIOUS MINUTES

3.1 There were no matters arising.

**4 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS
AGENDA**

4.1 It was noted that as Mr Leigh and Mr Cook were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall. Mr Cook had also declared openly that as the current Village Handyman, he would not take part in any discussions that involved work to be undertaken by the Village Handyman.

4.2 Mr Bucknell declared an interest, with regard to any items under Agenda item 10, as a member of the Huntingdonshire District Council and also as the applicant in this case is known to him, and finally with regard to any Planning matters related to the Village Hall.

5. COMMUNITY LIAISON OFFICER – ANY POLICE OR CRIME ISSUES TO BE DISCUSSED.

- 5.1 PCSO Tiernan reported that there had been one diesel theft in the village.
5.2 PCSO Tiernan reported that she would carry out a Foot Patrol Surgery in the village next week and would put up notices around the village to invite people to talk to her as she patrols the village.
5.3 She informed us that the next Panel Meeting would be at Ramsey Junior School on 27th April 2009.
PCSO Tiernan was thanked for this information and left the meeting at 7.32

6. WISTOW BRIDGE – FOLLOW QUESTIONS RAISED WITH CAMBS COUNTY COUNCIL

6.1 The Clerk had received an email from Mr McGee of CCC answering the questions raised and this had been circulated to all Councillors. He had suggested a meeting on 5th March and it was agreed that the Parish Council would meet him on the Bridge at 4.30 pm and then go on to the Hall for a village meeting at 5pm. It was agreed that although an evening meeting would be more convenient for some villagers, most of the people present at the last meeting would be able to attend an afternoon meeting. The Clerk would put up posters in the village and Dr Farrar would put the meeting on the website.

7 a- FINANCE – TO APPROVE THE FINANCIAL STATEMENT/ PAYMENT OF ACCOUNTS FOR JANUARY 2009

7.1 As this had been circulated around the Councillors present prior to this meeting, and there being no further comments, these were voted upon and unanimously confirmed as being a true record.

b- FINANCE – TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS:	
MRS P COLES – JAN 2009 SALARY (RATES AS PER MINUTE NO. 13.1 OF THE MEETING DATED THE 29TH APRIL 2008)	£ 310.86
STREET LIGHTING 08/09 CCC	£ 644.83
VILLAGE HALL HIRE 2007	£ 120.00
VILLAGE HALL HIRE 2008	£ 101.25
KLM VILLAGE SIGN FRAMEWORK	£ 828.05

7.2 These payments listed were formally approved at this meeting, and the cheques duly signed.

7 c- FINANCE – TO REVIEW CASH FLOW AND RESOLVE ANTICIPATED ISSUES

7.3 Dr Farrar agreed to look at the presentation of the cash flow document.

- **CORRESPONDENCE**

- 8.1 The Clerk had received a letter from Serjeant & Son requesting that she notify Land Registry of the change of Parish Clerk in respect of the village hall. She would write and inform them accordingly.
- 8.2 Mr Bance had written regarding leaves being left on the greens on the entrance of the village to the detriment of the grass. The Clerk would acknowledge his letter.
- 8.3 The HDC Public Meetings Schedule had been received
- 8.4 Huntingdon Parishes Order
- 8.5 CPALC bulletin
- 8.6 Confirmation of Precept
- 8.7 NHS Drug/Alcohol abuse posters

8.2 **CORRESPONDENCE PREVIOUSLY CIRCULATED**

- 8.2.1 Last two Village Hall Meeting Minutes
- 8.2.2 COPE newsletter Feb 09
- 8.2.3 CPALC AGM minutes
- 8.2.4 Development Control Panel Agenda
- 8.2.5 Local Councils update
- 8.2.6 DPD document

9 **ALLOTMENT OUTSTANDING ISSUES, INCLUDING MR BOWD'S TENANCY AGREEMENT**

9.1 Mr Bowd had not been issued with a Tenancy Agreement but it was agreed that the current agreement should be considered before being issued. Dr Farrar agreed to review the existing agreement for discussion again next month. The issues to be reviewed are the length of the tenancy, whether livestock should be allowed by agreement, following on from this the erection of buildings/structures and fencing, and finally clarifying the 40 days arrears period. Once these issues are resolved the agreement can be issued with a period of two months allowed for signing.

10 **TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED
- RECTORY FARM, WISTOW ROAD, BROUGHTON**

10.1 Erection of agricultural building to house free range hens. The Plans had been circulated prior to the meeting and there were no comments.

11 **CONFIRM DATES FOR OPEN MEETING AND AGM**

11.1 It was confirmed that the Open Meeting would be Tuesday, 28th April 2009 and the AGM Tuesday, 26th May 2009.

12 VACANCY FOR PARISH COUNCILLOR – APPOINTMENT OF NEW COUNCILLOR AND REVIEW OF MR BUCKNELL’S POSITION FOLLOWING MR MACINNES’ RETURN.

- 12.1 Mr Bucknell was thanked for stepping in while Mr MacInnes was absent but will no longer be needed.
- 12.2 There were three applicants for the Parish Councillor vacancy, Ms Deborah Robinson, Ms Andrea Gartside and Mr Richard Coles. All three applicants were given the opportunity to speak and ask questions for 4 minutes and then asked to leave while a vote was taken. A vote was taken and it was agreed that Ms Robinson fill the post of Parish Councillor and Mr Coles be given an ex officio position. Ms Gartside was thanked for her interest. The Clerk would contact all the candidates with the decision.

13 PARISH PLAN – MR COOK TO REPORT

- 13.1 Mr Cook requested that this be postponed until next month as with a new Councillor areas of responsibility could be looked at along with progress.

14. PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES -

a- TRAFFIC AND ROAD ISSUES - MR COOK AND MR BUCKNELL?

14.1 Mr Lucas reported that he is endeavouring to get Wistow added to the gritting route for next year. He had put forward a strong case and was sure it would be seriously considered. How bad weather is dealt within Cambridgeshire is to be reviewed in the summer, along with decisions regarding road closures. A number of options would be considered to keep the roads moving safely. The Clerk reported that she had requested that the salt bins be filled.

14.2 The Clerk reported that she had not received a response from our insurers regarding liability for gritting but it was in hand.

Mr Lucas left the meeting at 8.45

b- PEDESTRIANS - MR COOK TO REPORT?

14.3 Mr Cook had nothing to report

c- LIGHTING - DR FARRAR TO REPORT?

14.4 PC2 is still out and also a light outside Rooks Barn, the Clerk will report them

d- LITTER - CLERK TO REPORT?

14.5 Fly tipping on the Raveley Road had been cleared. Mr Franklin reported that the bags on the green are the result of the leaf clearing by Wistow in Bloom and would be removed by the end of the week.

e- COUNTRYSIDE - MR COOK AND CLERK TO REPORT?

14.6 Mr Cook reported that he had joined the P3 scheme and applied for a grant of £300 to open up the pathway at the end of Harris Lane.

f- ACTIVITIES, SPORTS, CLUBS, SOCIETIES ETC. AND OTHER YOUTH ISSUES - DR FARRAR/ MR BUCKNELL/ MR WILLIAMS TO REPORT?

14.7 The Clerk reported that she had spoken to Mrs Barker and she had confirmed that the Youth Club was closed. The remaining money from Youth Bank may have to be returned and she is waiting for confirmation from them whether it is to be returned or can be spent on a piece of equipment for the Playground. There is approximately £500 that has been raised by entry fees etc that is not part of the Youth Bank fund.

g- VILLAGE HALL - MR COOK AND MR LEIGH TO REPORT?

14.8 Mr Williams asked that if Mr Leigh and Mr Cook were unable to attend the Village Hall meeting they contact another member of the Parish Council in order that a representative is present at all meetings. It was agreed that in future this would happen. The next meeting of the Village Hall Committee was on 26th February to discuss the plans for the Hall. Mr Bucknell had been asked to attend. As there are restrictions on planning for the Hall, the support of the village was to be sought for the proposals to increase the size of the Hall.

h- FLOODING - MR BUCKNELL TO REPORT?

14.9 Recent flooding stems from Alconbury and despite road sweeping the roads are still dirty.

i- VILLAGE SIGNS - MR COOK AND MR BUCKNELL TO REPORT?

14.9 Mr Franklin was due to collect the metal stand for the sign the following day. Mr Bucknell had tried to get commitment from Dan Smith regarding the grant for the sign but could not report anything definite. The stand would be required in any case. A further attempt would be made to establish exact details of the where we are with the grant for the sign before any further progress. Mr Bucknell would try again to speak with Dan Smith.

15 **a- PLAYGROUND - MR BUCKNELL, MR COOK & CLERK TO REPORT**

15.1 Mr Cook will repair the aerial runway

15.2 Unrelated to the playground, there had been no further progress on the painting of the garage doors in Oaklands Avenue. The Clerk would write to Mr Roberts of Luminus to chase this up.

15.3 The memorial bench for Mrs Cope had arrived and Mr Cook would install it on the green as requested by Mr Cope after 10th March.

15 **b- GRASSCUTTING - MR COOK, MR BUCKNELL, MR LUCAS & CLERK TO REPORT**

15.3 The Clerk reported that she had received a number of quotes for grass cutting and had circulated details prior to the meeting. A further quotation had been received from L T Gray which compared favourably. Mr Franklin proposed and Dr Farrar seconded that we should accept the quote from Mr Gray of £4067 for 2 years, it was unanimously agreed. The Clerk would inform him and the unsuccessful companies.

15 **c- GRANTS -MR BUCKNELL AND CLERK TO REPORT (INCLUDING DISCUSSION OF ANY GREEN/ ENVIRONMENTAL ISSUES THAT COULD BE OBTAINED BY WIND FARM GRANT MONIES?)**

15.4 Mr Bucknell would forward Windfarm Grant application forms.

16 **ITEMS FOR THE WISTOW WARBLER AND WISTOW WEB SITE - TO INFORM JOHN DRANSFIELD AND DR FARRAR OF RELEVANT ARTICLES (ALSO TO DISCUSS OTHER ITEMS RELATING TO COMMUNICATION ISSUES)**

16.1 Details of our new Parish Councillor would be forwarded to Mr Dransfield.

16.2 Mr Williams suggested that a births, marriages and deaths item may be of interest.

17 **MONTHLY AUDIT - NOMINEE FOR NEXT MEETING?**

17.1 Mr Leigh agreed to do the Monthly Audit at the next Parish Council Meeting.

18 **DATE OF NEXT MEETING - Tuesday 31st March 2009 at 7.30PM**

There being no further business to discuss, the meeting closed at 9.15 pm.

PLANNING APPLICATIONS RECEIVED FROM AUGUST 2007

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

App.Number	Property Address	Purpose	Approved and Date	
			WPC	HDC
07/02598/FUL	4 Oakland's Close, Wistow	Extension to Porch	Yes - 28/8/07	Yes - 6/9/07
07/02658/LBC 07/02657/FUL	Lavender Cottage, Church Street, Wistow	Extension to staircase and alterations to garage and dwelling	Yes - 25/9/07	Yes - 9/10/07
07/03808/FUL -	Haven, Shillow Hill, Wistow	Conservatory Erection	Yes - 27/11/07	Yes 4/1/08
08/00500/FUL -	Rookes Grove Farm, Mill Road, Wistow	Erection of 2 dwellings and access road	Yes - 26/2/08	Yes 18/6/08
08/00599/FUL NYK	Poultry Houses, Shillow Hill, Wistow	Erection of Agricultural dwelling	Yes - 25/3/08	
008/03478/FUL	Threeways, Church Street	Add pitched roof to flat extension at rear	Yes 07/01/09	
0900055FUL	Rectory Farm, Wistow Rd Broughton	Erection of agricultural building to house free range hens	No comment 24/02/09	

FINANCE REPORT for February 2009

Clerk's Salary		
33 hours @ £8.04	£	265.32
Computer Usage (Dec/Jan/Feb)	£	30.00
Postage Paid 2 stamps @ 27p	£	54
Phone Calls 27/1 – 19/2	£	8.00
Village Hall gas meter	£	7.00
Paid 25/2/09		£ 310.86
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Wistow in Bloom donation		£ 250.00
Paid 25/02/09		
Village Hall Committee		
Hire for 2007		£120.00
Paid 25/02/09		
Cambs County Council		
Streetlighting, power and maintenance		£644.83
Paid 25/02/09		
Village Hall Committee		
Hall hire for 2008		£ 101.25
Paid 25/02/09		
KLM		
Village sign bracket		£ 828.05
Paid 25/02/09		
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		£2254.99
Income for February 2009		
Return of cheque for cancelled course fee CPALC		£ 200.00
Recycling contribution from HDC		£ 361.98
Balances of Account as at 28th February 2009		
Current Account		£2881.71
Deposit Account		£13701.80