

**A COPY OF THESE MINUTES WILL SOON ALSO BE AVAILABLE ON THE WISTOW WEBSITE: [www.wistovillage.info](http://www.wistovillage.info)**

**-966-**

A meeting of Wistow Parish Council took place on Tuesday 25<sup>th</sup> January 2011 at 7.30 pm in the Village Hall with Dr Farrar in the Chair.

**2010-141 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE**

2010-141.1 Apologies had been received from Mrs Booth, Mr Leigh and Mr Lucas  
**PRESENT:** Mr Bucknell, Mr Carter, Mrs Coles (Clerk), Dr Farrar, Ms Robinson, Mr Ward, and Mr Williams. Mr Lucas arrived at 8.10 pm Mr and Mrs Butler from Kingston Way and PCSO Jill Tiernan.

**2010-142 TO RECEIVE DECLARATIONS OF INTEREST**

2010-142.1 Mr Bucknell declared an interest with regard to any items under Agenda Item 109, as a member of the Huntingdon District Council. He also stated that he had become involved with the Village Hall Committee and therefore wished to declare his interest.

2010-142.2 It was noted that as Mr Williams is a member of the Village Hall Committee, he had declared openly his personal interest under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore was still able to participate in aspects of business dealing with the Village Hall.

**2010-143. PUBLIC PARTICIPATION**

2010-143.1 Mr and Mrs Butler wished to speak regarding the planning application 1100019FUL, agenda item 2010-150. They had delivered a letter to the Parish Council listing the issues they wished to raise and included photographs. As PCSO Jill Tiernan was present parking issues were referred to her. As the extension which was the subject of the planning application was in the advance stages of being built, the enforcement officer had become involved. The items which were relevant to planning policy were discussed and would be considered under the agenda item when the Parish Council's response to the consultation would be discussed. Dr Farrar thanked Mr and Mrs Butler for attending the meeting and assured them that their concerns would be taken into consideration. Mr and Mrs Butler left the meeting at 8.10 pm.

**2010-144 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING ON 30<sup>TH</sup> NOVEMBER 2010.**

2010-144.1 The minutes of the Parish Council Meeting, having been circulated prior to the meeting were approved with one correction: item 2010-126.1, the last sentence should read *Draft budget casualties....*

**2010-145 MATTERS FOR INFORMATION ONLY**

2010-145.1 The items as listed on the agenda were covered.

**2010-146. COMMUNITY LIAISON OFFICER**

2010-146.1 Dr Farrar welcomed PCSO Jill Tiernan to the meeting. She had nothing to report on Wistow but reminded everyone that speed checks were being carried out in the area.

2010-146.2 The Neighbourhood Forum had 39 attendees. Priorities were speeding and safer routes to school. The next meeting would be at Ramsey Junior School, Station Road, on 16<sup>th</sup> April 2011.

Mr Lucas arrived at 8.15 pm.

2010-147 TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

2010-147.1 Mr Lucas asked if we had received the emailed message from the Chief Executive regarding budgeting, which we had.

2010-147.2 Mr Bucknell reported that District are being very strict on fraud, both with expenses and benefits.

2010-147.3 Mr Ward reported that the budget will go before the Committee in February for approval.

2010-148. FINANCE

a) to approve the financial statement

2010-148.1. The Clerk had found two omissions on the income part of the statement which she had corrected. As this had been circulated to Councillors present prior to the meeting, and there were no further comments, it was unanimously confirmed a true record.

b) to approve payments of outstanding amounts

2010-148.2 The payments listed were formally approved and the cheques duly signed.

Mrs P Coles Dec/Jan Salary	£274.50
----------------------------	---------

Lee Gray - Grass cutting	£169.58
--------------------------	---------

c) to review cash flow and resolve anticipated issues – the Clerk had received notification that the amount paid to us from County for grass cutting is likely to reduce by 25%. This was not unexpected and could be absorbed.

2010-149 CORRESPONDENCE

2010-149.1 The correspondence listed was covered with comments as follows:

2010-149.2 Trailblazer communities – Acre, more complex communities were being sought.

2010-149.3 British Legion Great Poppy Party information would be passed on to other groups.

2010-149.4 Consultation on becoming an NHS Foundation Trust – Mr Lucas explained that this was the health and social care area of NHS service which had to stand alone as a Foundation Trust or merge with another body which in this case would be Addenbrookes or The Mental Health Trust. 6,500 members would be required from the county in order to form a Foundation Trust. Mr Williams suggested that a copy of the consultation could be delivered with the Warbler to each house in the village. ***The Clerk would organise 200 copies.***

- 2010-150 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED
- 2010-150.1. 1100019FUL – single storey extension to dwelling 7 Kingston Way  
It was agreed that the response to Planning Dept would include the following issues:  
Colour of bricks on extension different to main house  
Change of height from existing garage to extension  
Window opening/size of window, not as specified  
Great crested newts in area.  
Had an application been made prior to commencement of the build then certain conditions may have been applied in line with design and materials policy.  
Mr and Mrs Butler’s letter would also be included with the response.
- 2010-150.2 Localism Objectives Development of RAF Upwood as proposed by Strawsons Group Developments Limited and Omnivale Limited – Appeal Reference APP/H0520/A/09/2112959 – Mr Bucknell reported that the rejection has been overturned and the case will be re-examined.
- 2010-150.3 1100053REP Erection of two dwelling and information of access following demolition of existing buildings. Agricultural buildings, Rooks Grove Farm, Mill Road. This being a replacement for existing permission no further comments were necessary.

2010.151 SALT BINS

- 2010-151.1 Relocation of bins at Wistow Toll and Parsonage Street/Mill Road junction. Condition of bins and replenishing of supplies. The Clerk had contacted Highways Dept to ask for procedure and cost for moving bins but has no response. ***She would chase. She would also request the bins to be refilled*** and their condition would be reviewed in the summer months.

2010-152 TREES ON WISTOW HILL

- 2010-152.1 Following comments by residents on the trees on the Hill, it was decided that as there would be regrowth no further action would be taken.

2010-153 WINTER GRITTING AND SNOW ISSUES

- 2010-153.1 Correspondence had been received from CCC regarding the opportunity for third party involvement in snow clearing/gritting. After discussion it was agreed that it was too much responsibility. Salt stocks are good.

2010-154 ROOKS GROVE HEDGE

- 2010-154.1 It was agreed that Mr and Mrs Juggins had done as much as possible to clear the hedge back from the footpath. ***The Clerk would telephone them and Mr Carter would call round.***

2010-155 FLOOD FORUM

- 2010-155.1 Ms Robinson will attend the Flood Forum on 3<sup>rd</sup> March 2011

2010-156 CPALC MEETING 16<sup>TH</sup> FEBRUARY 2011

- 2010-156.1 A delegate will not be sent to this meeting.

2010-157 STREET LIGHTING MAINTENANCE AND ENERGY

2010-157.1 Inventory and charges were agreed. Dr Farrar will email a copy of the inventory to the Clerk in order to obtain a quote for an alternative maintenance contract.

2010-157.2 PC9 is now operational, no invoice yet received.

2010-158 PLAYGROUND PLANTING PROGRAMME

2010-158.1 As the Playfunding operation has now been disbanded no further work will be undertaken.

2010-159 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES

a) Traffic and road issues – Mr Bucknell/Mr Carter/Ms Robinson.

Blackhurst Lane/Hill Road, *waiting for confirmation that this is adopted road.*

Potholes, *the Clerk would report those mentioned to her.*

b) Litter – Ms Robinson/Mrs Booth – Oaklands Avenue is now cleared.

c) Countryside – Mr Carter/Dr Farrar It had been confirmed that the link to the circular walk was not an ancient right of way, he will now apply to make it a right of way. Mr Carter and Mr Bucknell had found the P3 meeting at Over very informative but the future of P3 was under discussion due to cuts.

d) Village Hall – Mr Leigh/Mr Williams

Two planning meetings had now taken place and the architect in submitting proposals in order to get costings for grant applications.

e) Maintenance Issues – Clerk

*Mr Williams would take a photo of the aerial runway to show up faults the Clerk would forward this to Leisure Logs.*

It was agreed to order new panels for the see saw at a cost of £110 plus carriage, plus VAT.

Risk assessment/bin rota – December, Mrs Booth, January Mr Leigh.

2010-160

a) Grants – Mr Bucknell/Mrs Booth Nothing to report.

b) Wistow Bridge – Mr Leigh/Mr Williams Mr Burton had been instructed to proceed with reinstatement of the Green from Manor Street to the Bridge but no start date had been given. Mr Leigh would be asked to chase him up. There was some discussion regarding the gate that had appeared on the Hill, *the Clerk would email Mr McGee at CCC and ask him about that and when the give way sign would be moved.*

c) Allotments – Nothing to report.

d) Parish Plan Review – Dr Farrar would arrange another meeting.

e) Broadband – Dr Farrar/Mr Leigh It was too late to sign up for the Warboys exchange, this would be an ongoing project.

2010-161 ITEMS FOR WISTOW WARBLER AND WEBSITE

Mr and Mrs Williams had several items for the Warbler, the Clerk would liaise with them to ensure they had all the information required.

2010-162. MONTHLY AUDIT – NOMINEE FOR NEXT MEETING  
2010-162.1 In Mr Leigh’s absence Mr Bucknell was auditor for January, Mr Leigh was volunteered for February.

2010-163 MATTERS FOR FUTURE CONSIDERATION  
White line outside Playground entrance  
Review condition of salt bins

2010-164 DATE OF NEXT MEETING Tuesday 22<sup>nd</sup> February 2011 at 7.30 pm  
There being no further business the meeting closed at 9.40 pm.

**FINANCE REPORT for January 2011**

			Paid
Clerk’s Salary			
31 hours @ £8.344	258.54		
Computer Usage	10.00		
Postage Paid 3 x 32p	96		
Heating	5.00	£274.50	25/01/11
Lee Gray – grass cutting		£169.58	25/01/11
<b>TOTAL</b>		<b>£444.08</b>	

**Income for December/January** £508.12 – PCC grass cutting contribution  
£1.87 - interest from bank

**Balances of Account as at 29<sup>th</sup> January 2011**

Current Account	£ 3,110.79
Savings account	£15,005.82