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The Parish Council Meeting of the Wistow Parish Council took place on Tuesday 25th March 2008 at 7.30pm in the Wistow Village Hall, with Mr Franklin in the chair.

1 APOLOGIES FOR ABSENCE: Mr MacInnes, Dr Farrar, Mr Lucas.

1.1 PRESENT: Mr Franklin, Mr Latter, Mr Williams, Mr Cook, Mr Leigh, Mr Bucknell and Mr Titmarsh (Clerk).

**2 TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING
DATED 26TH FEBRUARY 2008**

2.1 Regarding point 9.3 of the previous minutes, Mr Cook understood the point regarding the brick plinth was actually a condition of the Parish Council's approval of the Planning Application, but Mr Franklin stated that he understood this to be a nicety only. The Clerk acknowledged that the official Parish Council response to the Planning Department had already been sent off.

2.2 As these minutes had been circulated around the Councillors present prior to this meeting, and there being no further queries regarding these previous minutes, they were voted upon and unanimously confirmed as being a true record of the previous meeting.

3 MATTERS ARISING FROM PREVIOUS MINUTES

3.1 Regarding point 3.3 of the previous minutes, it was reported that Luminus Group had inspected the site concerned, and stated that they were okay with the property and it's garden as it stood, but providing it didn't encroach any further.

Mr Ward offered his apologies and arrived at the meeting at 7.35pm.

4 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA

4.1 It was noted that as Mr Leigh and Mr Cook were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall.

5 TEMPORARY RESTRUCTURING OF PARISH COUNCIL FOLLOWING MR MACINNES'S HOSPITALISATION - DISCUSSION?

5.1 It was reported that following Mr MacInnes's recent hospitalisation, some of the Parish Councillors were concerned that the smooth running of the Parish Council could be affected by only having 6 out of 7 Parish Councillors available for some time. Mr Bucknell had therefore agreed to temporarily be co-opted onto the Parish Council, as a resident of Warboys, and thereby living within the 3 mile rule of the Wistow Parish Boundary. There being no objections to this proposal, Mr Bucknell was officially co-opted for a period of up to 6 months, with a review period being done in 3 months time.

6 COMMUNITY LIAISON OFFICER - ANY POLICE OR CRIME ISSUES TO BE DISCUSSED?

6.1 As no Community Liaison Officer was present at this time, no official Report could be given.

7 a- FINANCE - TO APPROVE THE FINANCIAL STATEMENT/ PAYMENT OF ACCOUNTS FOR FEBRUARY 2008

7.1 As this had been circulated around the Councillors present prior to this meeting and there being no further comments, these were voted upon and unanimously confirmed as being a true record.

7 b- FINANCE - TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS:

MR D TITMARSH - FEBRUARY 2008 SALARY (RATES AS PER MINUTE NO. 11.1 OF THE MEETING DATED THE 30TH MARCH 2006) £ 183.77

**HUNTS DISTRICT COUNCIL - PLAYING FIELD LAND RENT
1/4/08-31/3/09 £ 100.00**

7.2 These payments were agreed upon by all the Councillors present and the outstanding cheques duly signed at the meeting.

7.3 Mr Franklin announced that the Anglia in Bloom Competition Entry was due, and it was asked if anyone had any objection to the Entrance Fee of £15 being paid for this. No Councillor present had any objection to this proposal, and so this cheque was also duly signed at this meeting, and the Clerk agreed to deal with this Competition Entry.

7 c- FINANCE - TO REVIEW CASH FLOW AND RESOLVE ANTICIPATED ISSUES

7.4 As this had been circulated around the Councillors present prior to this meeting, and there being no outstanding issues with regard to the Cash Flow Document, these were agreed upon at the meeting.

8 CORRESPONDENCE

8.1 The Clerk reported that there were no items of correspondence received that did not relate to any future items in this Agenda.

8.2 CORRESPONDENCE PREVIOUSLY CIRCULATED

8.21 HDC - Planning Application - Poultry Houses, Shilow Hill, Wistow - erection of Agricultural Dwelling - 08/00599/FUL

9 ALLOTMENT OUTSTANDING ISSUES, INCLUDING SIGNING OF TENANCY AGREEMENTS OPTIONS

9.1 The continuing issue regarding Allotments and the reluctance of some Allotment Holders to sign new Tenancy Agreements was once again fully discussed. It was known that certain residents in the village were willing to take on extra Allotment Land, and so it was agreed to approach Sargeants Solicitors to help formulate some specific plan of action, to help these matters get finally resolved. Mr Latter agreed to draft a letter for the Clerk to send to Sargeants Solicitors, and an amount of £200 was formally approved to be paid to Sargeants to do any of this required work.

10 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED - POULTRY HOUSES, SHILLOW HILL, WISTOW - ERECTION OF AGRICULTURAL DWELLING - 08/00599/FUL

10.1 This Planning Application had been passed around all the Councillors present prior to this meeting. No Councillor had any objection to these Plans, and so the Parish Council formally approved this Planning Application. The Clerk agreed to inform the Huntingdonshire District Council of their decision as soon as possible.

11 ITEMS TO BE CONSIDERED FOR ANNUAL OPEN MEETING

11.1 Mr Franklin and the Clerk reminded the Councillors present that the next meeting to be held on the 29th April 2008 at 7.30pm was the Annual Open Meeting, where members of the Parish could attend and voice any issues they wished. Each Councillor was reminded that they needed to produce a Report for this Meeting on any specific responsibility they held i.e. Footpaths, Streetlights, Playing Field, Traffic etc. The Clerk asked that any Councillors who knew they would be unable to attend the Annual Open Meeting kindly pass their Reports to the Clerk prior to the 29th April 2008. The Clerk also stated that he would remind Dr Farrar of these points as well.

12 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES - (INCLUDING ANY REALLOCATIONS OF COUNCILLOR RESPONSIBILITIES)-

a- TRAFFIC AND ROAD ISSUES - MR FRANKLIN, MR COOK AND MR BUCKNELL TO REPORT

12.1 It was reported that following the Road Traffic Accident that resulted in a fatality at the junction by the Allotment Hedge, Cambridgeshire County Council was in the process of looking at the Road Surface in this area.

12.2 It was also stated that the new road bend markers that had recently been installed were now fewer than previously, due to some being knocked over.

12.3 Further to point 11.13 of the previous minutes, it was also reported that the Allotment Hedge had now been cut back, and some discussion took place as to whether the whole hedge should be removed sometime. The resultant trimmings from the cutting back of the Allotment Hedge were due to be removed sometime very soon.

b- PEDESTRIANS - MR COOK TO REPORT

12.4 Further to point 11.4 of the previous minutes, Mr Cook once again reiterated that he had been advised that there was currently no funding available for the footpaths repairs.

c- LIGHTING - DR FARRAR TO REPORT

12.5 It was reported that streetlight number PC4 on the corner of Manor Street and Parsonage Street was currently not working, and the Clerk agreed to report this accordingly.

At this point in the meeting, PCSO Marc Robinson offered his apologies and arrived at the meeting at 8pm.

It was agreed to resume item 6 on the Agenda.

6.2 PCSO Robinson reported that the current local PC Gibb was leaving the area, and so there was currently no designated local PC for the Parish. PCSO Robinson would advise the Parish Council as soon as someone had been allocated to this post.

6.3 PCSO Robinson also reported that PCSO Docking was now back at work.

6.4 PCSO Robinson also stated that further speed checks were being put into operation soon.

There being no further Police business, PCSO Robinson was thanked for his time, and he left the meeting at 8.05pm.

The meeting's Agenda then resumed as previously.

d- LITTER - MR BUCKNELL AND CLERK TO REPORT

12.6 Mr Bucknell confirmed that it had previously been reported that there had been some delay in the village Litter Bins being emptied, but to his knowledge, this had now taken place.

12.7 Further to point 11.8 of the previous minutes, the Clerk reported that he had contacted Pam Rook of Huntingdonshire District Council about the 2 new Litter Bins, but had no reply as yet.

12.8 Further to point 11.11 of the previous minutes, Mr Bucknell confirmed that he understood that Huntingdonshire District Council did not supply dog poo bins.

12.9 Mr Franklin reported that the family of Mr Richard Cracknell had asked for a tree guard to go around the new memorial tree in Parsonage Street. The cost of this tree guard was being made by a family friend. There was no objection to this proposal, from any of the Councillors present.

12.10 Mr Franklin also stated that the family of Mrs Ella Cope, a resident who had recently passed away, had asked the Parish Council if they objected to a new bench being installed on the Village Green, in memory of Mrs Cope, that would be funded by Mrs Cope's family. Once again, no Parish Councillors present had any objection to this proposal, and Mr Franklin agreed to tell the Clerk of the family's contact details, so that a formal acknowledgement of this could be written to them by the Clerk.

e- COUNTRYSIDE - MR COOK AND CLERK TO REPORT

12.11 It was reported that further fly tipping had taken place on the Raveley Road, and at Wistow Fen. Mr Bucknell confirmed that he had taken a Huntingdonshire District Council's Litter Supervisor around the Wistow Fen area, to help show them the main problem areas. Some signs to deter people from fly tipping were discussed being erected. Mr Cook had stated that he had reported the rubbish on the Raveley Road to Huntingdonshire District Council, and Mr Bucknell agreed to follow this matter up.

12.12 Further to point 11.3 of the previous minutes, some e-mails had been around some of the Councillors from Victor Lucas and Richard Kingston, Gareth Guest and Stephen McGee all of Cambridgeshire County Council, concerning 2 proposed future options for the Bridge. The first of these options was to 'reconstruct on line a two lane reinforced concrete bridge to current design standards over sailing the listed bridge underneath.' The second option was to 'construct a new single lane reinforced concrete bridge alongside the listed bridge and restore the listed bridge with appropriate railings to become as footway bridge as a separate structure. This would involve gaining the agreement of the adjacent land owner to sell some land and also it will involve having a priority road layout at the village entrance.' It was reported from Gareth Guest of Cambridgeshire County Council that currently a full topographical survey of the bridge was being carried out, to see what land requirements were needed to gain safe sight lines etc. for both road layouts. Another option had previously been heard about by the Parish Council, that involved a new pavement being put onto the other side of the Bridge, where there currently was none. As the Parish Council felt they had not been fully consulted prior to these options being decided upon, it was asked if the Clerk could write to Mr Guest about these options, and ideally get him to come to a Parish Council Meeting to discuss them more fully. Mr Bucknell also agreed to follow this matter up as well.

**f- ACTIVITIES, SPORTS, CLUBS, SOCIETIES ETC. AND OTHER YOUTH ISSUES
- DR FARRAR AND MR WILLIAMS TO REPORT**

12.13 Further to point 11.14 of the previous minutes, it was stated that nothing further had been heard about a meeting taking place with Veronica, the Youth Club Leader and Dr Farrar.

g- VILLAGE HALL - MR LEIGH AND MR COOK TO REPORT

12.14 Both Mr Leigh and Mr Cook stated that they had been unable to attend the last Village Hall Committee Meeting. As it had been requested from Mr Wadsworth, the Village Hall Committee Chairman, to have copies of the Village Hall Committee Minutes, but no reply had been received yet, Mr Cook stated that he had copies of the last set of minutes, and the Village Hall Accounts, and would pass copies to the Clerk.

12.15 It was reported that quotations for the Village Hall repairs had been requested, and that various fund raising issues were still being discussed.

h- FLOODING - MR BUCKNELL TO REPORT

12.16 Mr Bucknell confirmed that no property in Wistow had recently been affected by the large amount of rainwater recently.

12.17 The Clerk reported that he had heard from the Environment Agency that Wistow was scheduled to be dredged again in the next few months. As nothing had been heard since this time, it was asked if the Clerk could follow this matter up, and the Clerk agreed to do so.

i- VILLAGE SIGNS - MR COOK, MR FRANKLIN AND MR BUCKNELL TO REPORT

12.18 Mr Franklin stated that funding was still a problem for this project, and it was suggested that Dan Smith of Huntingdonshire District Council be approached for his advice on this. The Clerk agreed to do this, as the current funding required was approximately £1,800 for one village sign. Mr Bucknell also stated that he would speak to Dan Smith about this issue.

12.19 Further to point 11.1 of the previous minutes, Mr Franklin confirmed that he had heard nothing further from Jo Challis of the Highways Department, about Village Signs.

13 a- PLAYGROUND - MR BUCKNELL, MR FRANKLIN, MR WILLIAMS, MR COOK & CLERK TO REPORT

13.1 A couple of small jobs had been reported to the Parish Council in the Playing Field, namely that a plank was currently missing from the Aerial Runway, together with a sharp post on it, and splinters were present on the Activity Trail, which could be considered dangerous.

13.2 Mr Williams confirmed that he was happy to relinquish the position of Village Handyman, due to several other pressures on his time, and Mr Cook confirmed that he would be happy to take on this position. Mr Cook was aware that he would have to declare this interest on any Agenda items involving work, to be undertaken by the Village Handyman. It was asked if the Clerk could compile a current list of jobs outstanding for the Village Handyman and forward this to Mr Cook for his perusal, so that he could issue relevant quotations for these jobs, and the Clerk agreed to do this.

13.3 Further to point 11.12 of the previous minutes, the Clerk reported that he had asked Roy Reeves, about the possibility of the Maintenance People that do work for Warboys maybe helping out Wistow on occasions. Mr Reeves confirmed that he would raise this matter at the next Warboys Parish Council meeting.

13.4 The Clerk stated that the Playing Field was due to be inspected by ROSPA next month, and it was agreed that no extra inspections were needed at this time.

13.5 Further to point 12.1 of the previous minutes, the Clerk reported that the new Football Goal Nets had now been done.

13.6 The Clerk also reminded the Parish Council that the new Litter Bin that was to be installed in the Playing Field was currently in the Clerk's drive.

13.7 Further to point 12.2 of the previous minutes, the Clerk reported that nothing further had been heard about the Playing Field Grant for the new Play Matting, and Mr Bucknell agreed to chase this deadline date up with Mr Dan Smith of Huntingdonshire District Council.

13 b- GRASS CUTTING - THE CLERK TO REPORT

13.8 Further to point 12.4 of the previous minutes, the Clerk reported that K Ferguson's Ltd had been unwilling to reduce their quotation to £1,050, as they felt they would not be able to do a proper job for only 12 cuts per year, and that this would impinge on their good name. RJ Warren Ltd had therefore been accepted to undertake the grass cutting for 2008 on the Churchyard and Graveyard areas in the village. The Clerk also reported that Helen Buddle from the Parochial Church Council had contacted the Clerk stating that they were worried about the contractors spraying around the headstones in these areas, in case it destroyed flowers. It was asked if the Clerk could write to RJ Warren Ltd expressing these concerns, and asking them to be careful when they undertake this work. The Clerk agreed to do this.

13 c- GRANTS - MR BUCKNELL AND CLERK TO REPORT (INCLUDING DISCUSSION OF ANY GREEN/ ENVIRONMENTAL ISSUES THAT COULD BE OBTAINED BY WIND FARM GRANT MONIES)

13.9 It was confirmed that there was nothing further to discuss with regards to Grants issues at this meeting.

14 ITEMS FOR WISTOW WARBLER AND WISTOW WEB SITE – TO INFORM JOHN DRANSFIELD AND DR FARRAR OF RELEVANT ARTICLES (ALSO TO DISCUSS OTHER ITEMS RELATING TO COMMUNICATION ISSUES)

14.1 Mr Williams confirmed that he was going to do an article for the Wistow Warbler on the Xmas Party and pass it to Mr Dransfield.

14.2 It was confirmed that any articles for inclusion to the Wistow Warbler were to be with Mr Dransfield by the first week of the publishing month.

14.3 Mr Leigh asked that any reports of Vandalism be reported to the Parish Council immediately.

14.4 It was also asked that an article be written for inclusion in the Wistow Warbler about Mr Bucknell joining the Parish Council on a temporary basis in place of Mr MacInnes. The Clerk agreed to do this, and pass it to Mr Dransfield.

15 MONTHLY AUDIT - NOMINEE FOR NEXT MEETING?

15.1 Mr Cook agreed to do the next Monthly Audit at the next meeting.

16 DATE OF NEXT MEETING - ANNUAL OPEN MEETING – TUESDAY 29TH APRIL 2008 AT 7.30PM (REPORTS TO BE PREPARED BY RELEVANT COUNCILLORS.)

There being no further business, the meeting closed at 8.50pm.

PLANNING APPLICATIONS RECEIVED FROM APRIL 2006

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

<u>App.Number</u>	<u>Property Address</u>	<u>Purpose</u>	<u>Approved and Date</u>	
			<u>WPC</u>	<u>HDC</u>
06/01058/FUL	20 Harris Lane, Wistow	Conservatory Erection	Yes -	Yes -
27/4/06 22/5/06				
06/02681/FUL	RAF Upwood, Ramsey Road, Bury	Change of Use to Urban Assault etc.	Yes-W/drawn 31/8/06	19/6/07
06/03569/FUL	The Barn, Mill Farm House, Mill Road, Wistow	Change of Use	Yes -	Yes - 30/11/06 13/12/06
06/02458/OUT	Land at Orchard House, Mill Road, Wistow	Residential Development Proposal	Yes -	Yes - 25/1/07 2/3/07
07/00389/FUL	Dorrington Stables, House Cross Drove, Wistow	Extension to Dwelling	Yes -	Yes - 22/2/07 6/3/07
07/00107/FUL	Dorrington Stables, House Cross Drove, Wistow	Extension to Dwelling	Yes-W/drawn - 22/2/07	25/1/07
07/00791/FUL	Hill Farm, Hill Road, Wistow	Erection of Agricultural Building	Yes -	Yes - 29/3/07 11/4/07
07/00567/FUL	19 Kingston Way, Wistow	Erection of Conservatory	Yes -	Yes - 29/3/07 3/4/07
07/01190/LBC	The Thatched Cottage, Church Street, Wistow	Internal Alterations	Yes -	Yes - 24/4/07 15/5/07
07/01268/FUL	1 Mill Farm House, Mill Road, Wistow	Vehicular Access	Yes -	No - 24/5/07 19/6/07
07/02598/FUL	4 Oakland's Close, Wistow	Appeal Extension to Porch	Yes -	Yes - 28/8/07 6/9/07
07/02658/LBC	Lavender Cottage, Church Street, Wistow	Extension to staircase and alterations to garage and dwelling	Yes -	Yes - 25/9/07 9/10/07
07/03808/FUL	Haven, Shillow Hill, Wistow	Conservatory Erection	Yes -	Yes - 27/11/07 4/1/08
08/00500/FUL	Rookes Grove Farm, Mill Road, Wistow	Erection of 2 dwellings and access road	Yes -	NYK 26/2/08
08/00599/FUL	Poultry Houses, Shillow Hill, Wistow	Erection of Agricultural dwelling	Yes -	NYK 25/3/08

FINANCE REPORT For March 2008

Clerk's Salary	
21 hours @ £7.85	£ 164.85
Computer Usage	£ 10.00
Phone Calls 5/2 to 29/2	£ 6.00
Postage Paid 8 stamps @ 24p	£ 1.92
Heating Village Hall - 26/2/08	£ 1.00
Paid 1/3/08	

£ 183.77

Hunts District Council	
Playing Field Rent for 2008	
Paid 25/3/08	£ 100.00

Anglia in Bloom	
Anglia in Bloom Competition Entry 2008	
Paid 25/3/08	£ 15.00

£ 298.77

Income for March 2008 -

Bank Interest on Church Wall Deposit Account - received 10/3/08	£ 39.98
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Balances of Account as at 31st March 2008

Current Account	£316.23
Deposit Account	£17,395.67