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A meeting of Wistow Parish Council took place on Tuesday, 25th March 2014 at 7.30 pm, with Mr Carter in the Chair

2013/14-212 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2013/14-212 Apologies had been received from Mr Pethard and Mr Tew

PRESENT: Mr Bucknell, Mr Carter, Mrs Coles (Clerk), Dr Farrar, Mr Hodson, Mr Leigh, and Mr MacInnes. Ms Robinson as a member of the public.

2013/14-213 TO RECEIVE DECLARATIONS OF INTEREST

2013/14-213.1 Mr Bucknell declared an interest with regard to any items concerning Planning as a member of the Huntingdon District Council and the Liaison Committee for Warboys Landfill Site, he also wished to declare an interest as a member of the Village Hall Committee, and also Trustee of the Red Tile Wind Farm Trust.

2013/14-213.2 Mr MacInnes wished to declare an interest as a member of the Village Hall Committee.

2013/14-213.3 Mr Carter wished to declare an interest as a member of the Village Hall Building Committee

2013/14-214 PUBLIC PARTICIPATION

2013/14-214.1 None

2013/14-215 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING ON 25TH FEBRUARY 2014

2013/14-215.1 The minutes of the Parish Council Meeting, having been circulated prior to the meeting were approved.

2013/14-216 TO DISCUSS AN EXTENSION TO THE GRAVEYARD

2013/14-216.1 Mr Carter welcomed Rev Dowman and Mrs Blackhurst. Rev Dowman explained that the existing graveyard had been acquired in two stages in 1887 and 1972. In 1972 the Parish Council had purchased the extension for £25 on behalf of the Church who administer it and collect any money paid in burial fees. The Parish Council are responsible for the upkeep of the closed Church yard and subsidise the cost of grass cutting for the graveyard. The present site is filling up and Rev Dowman explained that the Church has no intention of acquiring any further land, if the Parish Council are not prepared to acquire suitable land then the Church would close the graveyard and pass it over to the local authority for upkeep once it was full. Wistow would then be left without any cemetery/graveyard. However, if land were gifted to the Church for use as a graveyard, they would be prepared to operate it. Mrs Blackhurst explained that there was a strip of land behind the existing graveyard which would be suitable and the PCC were suggesting that the Parish Council attempt to acquire that piece of land. Mrs Blackhurst would provide the Parish Council with a copy of the paperwork relating to the purchase of the extension from Mr Bance in 1972.

Mr Carter thanked Rev Dowman and Mrs Blackhurst for coming and once the archived paperwork had been received the Parish Council would discuss the matter further.

2013/14-217 MATTERS FOR INFORMATION ONLY

The items listed on the agenda were noted with no further comments

2013/14-218 POLICING MATTERS

2013/14-218.1 The Speedwatch team are now trained and ready to work unsupervised. Speedwatch signs were due to be installed at both entrances to the village, this will mean that the portable warning signs will not need to be erected during each session.

2013/14-218.2 Mr Bucknell reported that crime figures had dropped again but were expected to increase during April. There was no date for the next Forum.

2013/14-219 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

2013/14-219.1 Mr Tew and Mr Pethard had sent their apologies. Mr Bucknell would not be reporting as it was the run up to the elections.

2013/14-220 FINANCE

a) to approve the financial statement and cashflow prediction for 2013/14

2013/14-200.1 This had been circulated to Councillors present prior to the meeting and was unanimously agreed.

b) to approve payment of outstanding amounts :

Jamie Telling, bus shelter	£1370.00
Cambs Water, standpipe for cemetery	£ 14.30
NetWorld Sports	£ 66.20
Cambs County Council, speedwatch	£ 165.60
Douglas Tonks, quarterly salary	£ 636.05

The meeting wished to minute how pleased they are with the repairs to the bus shelter and that Mr Telling would be contacted to quote for any future work.

c) Audit papers had been received and will be completed as soon as the bank statements are received.

d) A draft budget was approved, once amended to show precept income in two parts

e) Financial briefings from NALC had been read but no action was needed

2013/14-221 CORRESPONDENCE

2013/14-221.1 A receipt and thank you had been received from the Woodlands Centre

2013/14-221.2 Registration of the playing field as a field in trust had been completed and a plaque to commemorate this has been received.

2013/14-222 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED

Mr Bucknell could not participate in discussion or decision on items 1 and 3

2013/14-222.1 1400207FUL Replacement of two single up and over garage doors on outbuilding with single rolling door. Removal of central pier. Vine House, Church Street, Wistow – approval recommended.

2013/14-222.2 A letter had been received from HDC regarding the potential redevelopment of Wyton Airfield and confirmation that significant thought will be given to how the impact of the increased traffic on the area can be mitigated. As there is no money to spend on roads Highways are being very cautious when consulted on new developments and the impact they will have on traffic.

2013/14-222.3 Tree application 1400403TREE Crown reduce two sycamore trees to previously pruned points, Vine House, Church Street, Wistow – approval recommended.

2013/14-223 HIGHWAY WARDEN'S REPORT

2013/14-223.1 A meeting had been held on 14th March to discuss the locations of the MVAS with Highways and confirmation of the clearance height of the signs and whether the contractors were licensed to work on the highway was required by. The Clerk would check.

2013/14-223.2 As a result of an incident on Harris Lane on 10th March, the status of the road had been clarified as Public Highway to the new house and unregulated for the rest.

2013/14-223.3 It was agreed to defer appointing a new Highway Warden until the AGM.

2013/14-224 MAINTENANCE ISSUES

2013/14-224.1 Playground – bins to be set, brambles to be removed from hedge, still outstanding – Mr Burton has been asked to carry out work. Following his inspection Mr Hodson reported that the goal area needs levelling and reseeding and the wooden equipment needs to be treated with preservative.

2013/14-224.2 The Clerk was working with Assets and Commissioning regarding streetlights as they had incorrect information for invoicing for maintenance.

2013/14-224.3 Mr Hodson had carried out his inspection and Mr Carter would carry his out early in April to cover for March as well.

2013/14-224.4 Mr Leigh suggested that we should look at moving the notice boards into the bus shelter now that it is complete. He would ask Mr Telling to quote for the work and also ask if he would be interested in painting the playground equipment with preservative.

2013/14-225 NEW PARISH COUNCILLOR

2013/14-225.1 A notice of casual vacancy has been posted and HDC will notify us when we can co-opt. It is likely that this will now be after the elections in May.

2013/14-226 OPEN MEETING, 29TH APRIL 2014

2013/14-226.1 The following reports were allocated

Finance, Chairman and Parish Plan reports – Mr Carter

Countryside, Mr Hodson

Playground and Highways, Mr Bucknell

Allotments, Dr Farrar

Village Hall and Litter, Mr McInnes

The Clerk asked that the reports be emailed to her in advance of the meeting.

2013/14-227 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATE

a) Litter – Mr MacInnes, nothing to report

b) Countryside – Mr Carter, nothing to report

c) Village Hall – Mr MacInnes In order to formalise what is happening to the building costings have to be done and it is a closer race between new hall and renovation of existing hall than first thought. The biggest issue is rental. Mr Carter will circulate the figures. The Parish Council has to decide on its stance taking in all the information on cost, location, funding available in order to give clear guidance.

d) Parish Plan Review – Mr Bucknell, Mr Carter, Dr Farrar No further action

2013/14-228 ITEMS FOR WISTOW WARBLER AND WEB SITE

2013/14-228.1 Vacancy for a Parish Councillor

2013/14-229 MONTHLY AUDIT – NOMINEE FOR NEXT MEETING

2013/14-229.1 Mr Carter is our auditor for this month, Mr Leigh for April

2013/14-230 MATTERS FOR FUTURE CONSIDERATION

2013/14-230.1 Planting on allotment hedge

2013/14-230.2 Graveyard extension

2013/14-230.3 Red Tile Wind Farm Trust for Bus Shelter

2013/14-231 DATE OF NEXT MEETING

2013/14-211.1 Tuesday, 29th April 2014 following the Annual Open Meeting in the Village Hall. There being no further business the meeting closed at 9.10 pm

Finance report:

Outgoings

Jamie Telling, bus shelter	£1370.00
Cambs Water, standpipe for cemetery	£ 14.30
NetWorld Sports	£ 66.20
Cambs County Council, speedwatch	£ 165.60
Douglas Tonks, quarterly salary	£ 636.05

Income for March 63p interest

Balances of Account as at 29th March 2014

Current Account	£4626.12	Deposit account	£5020.86
Cambridge Building Society	£10,514.29		