

**A COPY OF THESE MINUTES WILL SOON ALSO BE AVAILABLE ON THE WISTOW WEBSITE: [www.wistovillage.info](http://www.wistovillage.info)**

**-905-**

A meeting of Wistow Parish Council took place on Tuesday 26<sup>th</sup> January 2010 at 7.30pm in the Village Hall with Dr Farrar in the Chair.

1. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE - apologies had been received from Mr Carter and Ms Rice.  
PRESENT: Mr Bucknell, Mrs Coles (Clerk), Mr Cook, Dr Farrar, Mr Leigh, Mr Lucas, Ms Robinson, Mr Ward, and Mr Williams.
2. TO RECEIVE DECLARATIONS OF INTEREST
  - 2.1 It was noted that as Mr Leigh and Mr Cook were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall.
  - 2.2 Mr Bucknell declared an interest with regard to any items under Agenda Item 10, as a member of the Huntingdon District Council.
3. PUBLIC PARTICIPATION
  - 3.1. There were no members of the public present.
4. TO APPROVE THE MINUTES OF THE MEETING ON 15<sup>TH</sup> DECEMBER 2009
  - 4.1. As these minutes had been circulated prior to the meeting, they were approved for signing.
5. MATTERS FOR INFORMATION ONLY
  - 5.1 The items as listed on the agenda plus information on Unmetered Festive Lighting connections were covered and no further comment required.
6. COMMUNITY LIAISON OFFICER
  - 6.1 The Community Liaison Officer was not present.
  - 6.2 A report on the new Neighbourhood Forum would be given under the next item.
7. TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS
  - 7.1 Mr Lucas reported that the County portion of the Council Tax had also been capped and it will have an effect on services. The changing demographic is not being taken into consideration and the resultant rise in costs. They are hoping for a 3% increase.  
Mr Lucas confirmed that Wistow had been included in the gritting schedule and Dr Farrar thanked him for his efforts in achieving this.

- 7.2 Mr Bucknell reported that the Neighbourhood Forum had been a success. Three new priorities had been set, two as a result of antisocial behaviour in Ramsey and one in Somersham. They are looking for other service providers to attend and will keep updates coming on how the issues raised are progressing.
- Flood Forum minutes had been circulated and Mr Bucknell reported that he was hoping to involve the Environment Agency in the Neighbourhood Forums and it was possible that a representative may attend Parish Council Meetings of those parishes most affected.
- Glass recycling would soon be able to be done through the blue bins but it was pointed out that if the bins are used our recycling income will cease.
- Pathfinder House is to open shortly and will be finished under budget.
- The RAF Upwood enquiry has started but will continue into March.
- 7.3 Mr Ward reiterated the success of the first Neighbourhood Forum.

## 8. FINANCE

- a) to approve the financial statement
- 8.1. As this had been circulated to Councillors present prior to the meeting, and there had been no further comments, it was unanimously confirmed as being a true record.
- b) to approve payments of outstanding amounts
- |   |         |
|---|---------|
| Mrs P Coles January salary (rates as per minute 8e of the meeting dated 15 <sup>th</sup> December 2009) | £238.62 |
| Land Registry – extract of register for allotments  | £ 5.00  |
| Village Hall – hire cost for 2009   | £155.00 |
- 8.2 The payments listed were formally approved at this meeting and the cheques duly signed.
- c) to review cash flow and resolve anticipated issues
- 8.3. Income of £260.85 had been received from recycling and £507.86 from the PCC to cover their share of grasscutting and water supply to the graveyard. No issues anticipated.

## 9. CORRESPONDENCE

- 9.1 The list of correspondence circulated with the agenda was discussed with the following comments:
- 9.2 ***The Clerk was asked to respond to Mr Wadsworth thanking for his letter and vote of confidence.***
- 9.3 Following the response from Stagecoach regarding the bus, there was some discussion regarding evening services through the village. ***The Clerk was asked to contact the bus company to ascertain the position with the evening service and question the use of double decker buses on this service.***
- 9.4 ROSPA had informed us of an appointment made to inspect the playground but it costs £30 to know when the appointment is. As the new equipment will have to be inspected ***the Clerk was asked to cancel the appointment until a date is known for completion of the scheme.***

10. TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED
- 10.1. 100022REP Residential Development (Replacement 0602458OUT)  
Land at Orchard House Mill Road Wistow  
This was a replacement without changes which had been approved in 2006, no change to that decision.
- 10.2 Mr Cook queried the planning situation for Hillside Farm Shop. This was not an agenda item and no planning application had been received so no further discussion took place. It was agreed by the majority that the Parish Council would be in support of a scheme to provide a shop for the village.
11. ROLES AND RESPONSIBILITIES OF THE PARISH CLERK
- 11.1 Information from CPALC on the roles and responsibilities of the Clerk. Mr Cook had raised the issue as the Clerk is the only paid position on the Parish Council. It was agreed that where possible Parish Councillors should attend meetings with District and County Council representatives but if this was not possible then the Clerk would be called upon.
12. STANDING ORDERS  
New standing orders are being issued by NALC and are due to be released next week. This agenda item was therefore postponed until next month.
13. SALT BINS
- 13.1 Following the recent bout of bad weather there had been three requests for salt bins. One from a resident of Church Street, one from a resident of Harris Lane and one from a resident of Wistow Fen. As a result of this one bin had been ordered from the County Council under their scheme but after much discussion it was agreed that another bin should be purchased. One would be located at the top of the hill going down to Wistow Fen and the other at the junction of Harris Lane and Oaklands Avenue as there is an incline there. As Church Street is flat and there is a bin in close proximity on the corner of Oaklands Avenue and Church Street, it was agreed not to purchase another.  
***The Clerk would contact CCC to order another bin.***
14. PARISH COUNCIL ELECTIONS
- 14.1 Parish and district elections are due to be held on 6<sup>th</sup> May but if a General Election is called for that date then they will be postponed for 3 weeks. Notification of the election and the paperwork will be sent out 25 working days prior and nominations have to be in 19 working days prior to the election. It was agreed that once the notification was issued details would be put through every door in the village to try and encourage nominations for Council. An election will only be held if there are more nominations for Councillors than places. The Parish Council have budgeted for the cost of the election but there were different views on who would bear the costs. ***This will be clarified by Mr Bucknell and Mr Lucas.*** A Parish Council Meeting has to be held within 14 days of the election and this will be the AGM.

15. PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES

As it is 5 years since the Parish Plan started, a review is normal. Cambridge Acre have offered to review and advise on the next stage and it was agreed to invite them to attend the March Meeting.

a) Traffic and road issues – Ms Rice/Ms Robinson/Mr Carter. Mr Cook reported that the road surface in Harris Lane was very poor. Mr Lucas said that there is only money available for emergency repairs. The Parish Council could undertake repairs at their own cost but using CCC resources.

***The Clerk would remind Highways that a further inspection of Raveley Road was due in February prior to top dressing in April/May.***

b) Litter – Ms Robinson – ***There had been fly tipping on the Raveley Road, Ms Robinson would report to HDC. Ms Robinson would also request some 'no tipping signs'.***

c) Countryside – Mr Cook – Mr Cook reported that the setting of waymarkers had been prevented by bad weather. ***He was hoping to arrange the Ancient Footpaths meeting for March.***

Following Mr Wingad's letter regarding dog fouling, the Clerk reported that she had received 2000 dog poo bags and was handing them out. She had delivered some to the shop and there was a paragraph in the Warbler. ***She would contact HDC and ask for dog fouling signs.***

d) Leisure facilities – Half the grant (£15,000) was on its way following the signing of the contract with CCC for Playfunding. It was hoped that work would commence second week of February and it needed to be finished by the end of March. A deposit of half the cost had to be paid on placing the order. It was therefore agreed to confirm and send in the order to Leisure Logs as the deposit money would shortly be available. ***The Clerk would confirm the order and organise payment on receipt of the Grant funds.*** A monthly report has to be prepared for CCC to keep them informed of progress. It was agreed to ask Leisure Logs to lay the path and a grant from the Red Tile Wind Farm Trust had been applied for to cover half the cost as it was to be made with recycled materials. Further funding should be available for the natural play planting later in the year. Mr Williams had a range of quotes for gates. There was some confusion concerning the electricity supply to the telephone box which was causing a delay in its adoption. ***The Clerk had emailed BT to try to clarify the situation and would report back. She would also email another Parish Clerk who had been through the process to ask about costs.***

e) Village Hall – Mr Cook and Mr Leigh – Mr Cook reported that the art workshop would start on 4<sup>th</sup> February, 7.15 to 9.15, £6 per session. Minutes of the last meeting were available.

16. a) Grants – Mr Bucknell. Following the successful application for a grant for the village sign a plaque needed to be fitted to acknowledge the Red Tile Wind Farm contribution. ***The Clerk would organise this.*** The application for the Playground would be heard on Wednesday, 27<sup>th</sup> January. On the subject of the Village Sign, ***Mr Williams would carry out the necessary remedial work if Mr Cook would let him have the left over slates.***

b) Wistow Bridge – Mr Leigh and Clerk. Dr Farrar and Mr Leigh had met with Mr McGee of CCC to talk about the issues raised by Parishioners and the Parish Council, they reported back as follows:

Standing water: CCC contractors would cut a grip in the verge and install a gully.

Missing signage: this was being installed on 22<sup>nd</sup> January with the exception of the solar panel sign which will be later.

Give way road markings: will be moved back 5 meters

Debris on the south side of water course: Environmental agency issue. The Clerk has been in touch and they will come out and assess.

White/reflective paint on give way curb: ask Highways – the Clerk has contacted Highways and is awaiting a response.

Village green: if the seeding that has been done does not improve the situation then further work can be scheduled.

Missing trees: only one tree and a stump was removed in order to improve the line of sight from the top of the hill.

***Dr Farrar would reply to Mrs Cracknell's email concerning trees.***

c) Allotments

Two applications, one from Mr Bowd and one from Mr Burton had been received for the 6 plots available. A quote had been received from Mr Burton to remove the hedge at the allotments but the ***Clerk was asked to obtain 3 quotes for trimming. The Clerk had prepared the Land Registry forms to obtain information on the allotments and it was agreed to send them off.***

17. ITEMS FOR WISTOW WARBLER AND WEBSITE,

17.1. An issue of the Warbler had just been delivered and the Parish Council were sad to hear that Mr Dransfield was 'retiring' in the autumn. It was very much hoped that someone would come forward as the Warbler is a valuable method of communication in the village.

18. MONTHLY AUDIT – NOMINEE FOR NEXT MEETING

18.1. Mr Williams agreed to carry out the monthly audit in February.

19. MATTERS FOR FUTURE CONSIDERATION

19.1 Standing Orders in February

List of nominated charities to be considered in February

20. DATE OF NEXT MEETING – Tuesday 23<sup>rd</sup> February.

It was agreed not to have a meeting in November but to have a meeting in mid December. The May meeting could not be confirmed until details of the elections were known.

There being no further business the meeting closed at 9.45 pm.

**PLANNING APPLICATIONS RECEIVED FROM JANUARY 2009**

Wistow Parish Council – WPC

Huntingdonshire District Council – HDC

Not Yet known – NYK

<u>App.Number</u>	<u>Property Address</u>	<u>Purpose</u>	<u>Approved/Date</u> <u>WPC</u>
008/03478/FUL yes	Threeways, Church Street	Add pitched roof to flat extension at rear	Yes 07/01/09
0900055FUL yes	Rectory Farm, Wistow Rd Broughton	Erection of agricultural building to house free range hens	No comment 24/02/09
0900342OUT appeal	RAF Upwood, Ramsey Rd Bury, PE26 2XN	Demolition and clearance of redundant buildings, reclamation and remediation of land and redevelopment .....	Yes 29/5/09
0900661FUL  Declined and going to appeal	Valiant Square, Upwood	Erection of 26 houses and 7 apartments	No comment 30/06/09 No comment 25/08/09
0900843FUL yes	Manor House, Manor St Wistow	Refurb of existing chimney	Yes 28/7/09
0900947FUL yes	Beggars Roost, Parsonage Street, Wistow	Replace flat roof with pitched	Yes 25/08/09
0901439FUL/ 0901440LBC	The Village Hall, Manor Street, Wistow	Extension to side and rear	Yes 15/12/09
1000022REP	Orchard House, Mill Road, Wistow	Replacement 0602458OUT	Yes 26/1/10

**FINANCE REPORT for January 2010**

			Paid
Clerk's Salary			
26.4 hours @ £8.344	221.12		
Computer Usage	10.00		
Postage Paid 5 stamps @ 30p	.50	£328.62	26/1/10
Heating of hall	6.00		
CAB donation		£ 35.00	11/1/10
Land Registry - allotments		£ 5.00	26/1/10
Village Hall hire		£155.00	26/1/10
<b>TOTAL</b>		<b>£ 523.62</b>	

**Income for January**

**£507.86 contribution for grass cutting/water usage PCC**

**£260.85 recycling from HDC**

**Balances of Account as at 31<sup>st</sup> January**

Current Account	£5730.11
Savings account	£15,000