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WISTOW WEB-SITE: 'Www.wistovillage.info' (please note new address)**

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The Parish Council Meeting of the Wistow Parish Council took place on Tuesday 26th June 2007 at 7.30pm in the Wistow Village Hall, with Mr Franklin in the chair.

1 APOLOGIES FOR ABSENCE: PC Ackers

1.1 **PRESENT:** Mr Franklin, Dr Farrar, Mr Williams, Mr Cook, Mr Latter, Mr Leigh, Mr MacInnes, Mr Ward, Mr Lucas and Mr Titmarsh (Clerk)

1.2 The Clerk reported that Mr Bucknell had already advised him, that he would be late to this meeting.

**2 TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING
DATED 24TH MAY 2007**

2.1 The Minutes having been circulated around the Councillors present prior to this meeting, and there being no further comments, were voted upon and unanimously confirmed as being a true record.

3 MATTERS ARISING FROM PREVIOUS MINUTES

3.1 Further to point 15.1 of the previous minutes, Dr Farrar confirmed that he had been unable to attend this meeting, due to circumstances beyond his control.

3.2 Further to point 16.7 of the previous minutes, Dr Farrar also stated that he had been advised that the fencing running by the side of the garages in Oakland's Avenue, was indeed to be removed sometime.

3.3 Further to point 1 of the previous minutes, Mr Ward's apologies for absence had been omitted in error.

3.4 Further to point 17.2 of the previous minutes, the Clerk stated that he had received a reply from Cambridgeshire County Council's Transport Division about the Bus Service from Wistow to St Ives. It stated that due to budget pressures, they were unable to provide a direct bus link from Wistow to St Ives, but that a frequent bus service, the 330, linked Wistow to Ramsey and Huntingdon, where many shops and services were located. To get to St Ives, it was possible to change buses at Huntingdon, where both Whippet Coaches and Huntingdon and District buses were available.

3.5 Further to a point raised in the Annual Parish Meeting held in May 2007 regarding having some kind of tribute, such as a tree, being placed in the village in memory of Mr Richard Cracknell, who died recently, and did a lot of voluntary work in the village, for the benefit of the whole Parish. The Clerk had written to his widow, regarding this, and had received the reply that the family felt that this would be a nice idea, and they were currently thinking about what type of tree might be appropriate and where they would like it to go, and would let the Parish Council know more in the autumn, as early November would probably be the best time for it to be planted.

3.6 Mr Lucas stated that he had been advised, that the Diocese, regarding the flagpole that was now erected by the Church Wall, would be fine providing no complaints were received about it, as the formal process had not been properly completed. It was also asked if the Clerk could add this item to the Parish Council's Insurance Policy, and the Clerk agreed to do this.

4 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA

4.1 It was noted that as Mr Williams and Mr Leigh were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall. Mr Williams also declared openly that as he was also putting himself forward as the Village Handyman, and therefore he would not take part in any discussions that involved work to be undertaken by the Village Handyman.

5 a- FINANCE - TO APPROVE THE FINANCIAL STATEMENT/ PAYMENT OF ACCOUNTS FOR MAY 2007

5.1 Dr Farrar asked if it was possible for the Church Wall Account monies to be transferred into the normal Parish Council's Accounts, now that everything was finalised now with the Church Wall. The Clerk agreed to arrange for this to be done.

5.2 It was also asked if the Cash Flow Statement could be completed with provisional figures from last years Cash Flow Statement, to help give a truer picture of the Parish Council's Financial Status. The Clerk agreed to do this, prior to the next Parish Council Meeting.

5.3 As the Financial Statement/ Payment of Accounts had been circulated around the Councillors present prior to this meeting, and there being no further comments, were voted upon and unanimously confirmed as being a true record.

**5 b- FINANCE - TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS:
MR D TITMARSH - MAY 2007 SALARY (RATES AS PER MINUTE NO. 11.1
OF THE MEETING DATED THE 30TH MARCH 2006) £ 275.29**

5.4 This payment was agreed upon by all, the Councillors present and the outstanding cheque duly signed at the meeting.

**5 c- FINANCE - TO REVIEW CASH FLOW AND RESOLVE ANTICIPATED
ISSUES (INCLUDING FULL DISCUSSION OF PRIORITISING WHERE
THE PARISH COUNCIL'S MONETARY BUDGET IS BEST SPENT)**

5.5 The current Cash Flow was looked at, and it was agreed to defer this to the next Parish Council Meeting, when a fuller Cash Flow would be available.

5.6 It was asked if the Clerk could draw up a list of potential expenditure items that needed to be considered by the Parish Council for the future, and the Clerk agreed to do this.

6 CORRESPONDENCE

6.1 It was asked if the provision of maybe a new Bench in the village could be deferred to the next Parish Council Meeting, when the fuller Cash Flow Document would be available, and the Clerk agreed to put this on next month's Agenda.

6.2 The Clerk stated that there was no items of correspondence received that had not previously been circulated around the Parish Councillors.

6.3 CORRESPONDENCE PREVIOUSLY CIRCULATED

6.31 No items of correspondence had been received back by the Clerk since the previous Parish Council Meeting.

7 COMMUNITY LIAISON OFFICER - TO REPORT TO PARISH COUNCIL

7.1 As PC Ackers was not present at this meeting, no formal Report could be given. However, Mr Lucas stated that there had recently been a Neighbourhood Panel Meeting, which identified that problems with youths in some larger villages in the area had apparently decreased, but issues regarding speeding vehicles had increased locally, so Police were more active with these types of problems recently. It was stated that the Police are able to caution people and then pass onto the Parish Council, these people's Registration numbers, so the main culprits could be identified.

8 MR MAGEE TO REPORT TO PARISH COUNCIL RE POSSIBILITY OF SECOND POST BOX IN THE VILLAGE

8.1 Mr Franklin stated that he had spoken to Mr Magee very recently, who had actually looked at a potential site in Oakland's Avenue for the second post box, but Mr Franklin still awaited a confirmation e-mail from Mr Magee regarding this.

9 TO CONSIDER PLANNING APPLICATIONS RECEIVED - NIL RECEIVED

9.1 The Clerk reported that no Planning Applications had been received that needed discussion at this meeting.

10 ANGLIA IN BLOOM DISCUSSION - JUDGING DAY 9TH JULY 2007

10.1 Mr Franklin confirmed that the judging day for this Competition was the 9th July 2007 at 2pm, and it was asked if all the Councillors could try to ensure that their gardens were as tidy as possible at this time. It was stated that the grass on the Bridge had not been cut for a long time, and both Mr MacInnes and Mr Cook stated that they would attend to this, prior to the 9th July 2007.

11 LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2007 - FOR DISCUSSION?

11.1 The Clerk passed out booklets that he had received to all the Councillors present regarding this new legislation, and was awaiting further information from CALC, as to what procedures needed to be done, for the Wistow Parish Council to formally adopt this document. The Clerk agreed to pursue this matter, and keep the Parish Councillors fully informed.

12 NEW VILLAGE AND PARISH COUNCIL NOTICE BOARDS - FOR DISCUSSION?

12.1 Further to the formal approval of Mr Williams deciding on an appropriate replacement Noticeboard to go on the Bus Shelter in Wistow, it was asked what stage the purchase of this Noticeboard currently was at. Mr Williams stated that he wished to see the Noticeboard on display, rather than merely viewing it in a catalogue, prior to officially purchasing it, especially as it was costing up to £600 plus VAT. Mr Williams had identified that the Noticeboard being considered was on display in Northampton, and therefore planned to see it there, sometime soon. Mr MacInnes offered to go with Mr Williams to see this Noticeboard.

13 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES - (INCLUDING ANY REALLOCATIONS OF COUNCILLOR RESPONSIBILITIES)-

a- TRAFFIC AND ROAD ISSUES - MR FRANKLIN, DR FARRAR, MR BUCKNELL AND MR WILLIAMS TO REPORT

13.1 Further to point 15.1 of the previous minutes, Mr Franklin, Mr Ward and Mr Lucas confirmed that they met up with Jo Challis of the Highways Department on the 13th June 2007 at 8.15am, where it was acknowledged that quite a few cars were coming through the village at this time, but no actual evidence of cars speeding. At this meeting, Jo Challis suggested a non-active traffic calming scheme, such as maybe wooden gates at the entrance to the village, and 30 mph red tarmac and/ or 'slow' signs on the bends. In these instances, street lighting issues would not be so necessary as with other proposed traffic calming measures. Chicanes and speed bumps would need extra street lighting to be installed and upgraded. It was stated that 30 mph flashing signs are notorious for breaking down a lot, and the Parish Council would not be able to put these up themselves.

13.2 The next Minor Improvement Grant Bid that could be used for Traffic Calming Measures was due in by the 1st August 2007, and it was stated that in this application you don't have to be too thorough about your Traffic Calming Plans, just state the intention.

13.3 Heavy Goods Vehicles lorries coming through the village was discussed, and it was acknowledged that unless they are delivering to people in the village, Wistow is not on the HGV authorised routes. The Trading Standards Department is responsible for any HGV monitoring issues, and any HGV breaking these rules can have their Registration Numbers taken and reported to them.

13.4 Mr MacInnes agreed to lead the Traffic Subcommittee, following Mr Benson's resignation from the Parish Council, and Mr Franklin stated that he would discuss the issues with Mr MacInnes more fully after this meeting.

b- PEDESTRIANS - MR COOK TO REPORT

13.5 Mr Cook asked when Cambridgeshire County Council was proposing to complete the resurfacing of the pavements, as places such as Oakland's Avenue was still outstanding. Mr Lucas agreed to look into this matter, and report back as soon as possible.

13.6 Regarding the public footpath network, Mr Cook stated that he was meeting up with Mr Peter Nichols, the Footpaths Officer at Cambridgeshire County Council, to walk the footpaths in Wistow, and help identify any problems.

13.7 Regarding the 'permissive' footpath that Mr Bance helped to set up starting at the Bridge, it was acknowledged that, as Mr Bance was currently trying to sell his land and the 'permissive' nature of the footpath was only for 5 years anyway, the ultimate future of this footpath was uncertain.

13.8 The Clerk was also asked to chase the permanent repairs to the Bridge, following the Road Traffic Accident, that left it with some temporary railings, and the Clerk agreed to follow this up.

c- LIGHTING - DR FARRAR TO REPORT

13.9 Dr Farrar confirmed that he had still not heard from Mr Hull, and Mr Lucas suggested re-sending the original communication, and copying it to himself. Dr Farrar agreed to do this.

d- LITTER - MR LEIGH AND CLERK TO REPORT

13.10 Further to point 15.4 of the previous minutes, the Clerk stated that he was waiting to hear from Pam Rook of Huntingdonshire District Council, about the installation of the 2 new litter bins in the Playing Field and at the corner of Harris Lane and Mill Road. The Clerk agreed to follow this up.

e- COUNTRYSIDE - MR COOK TO REPORT

13.11 Mr Cook stated that there was nothing further to add in relation to Countryside issues.

f - POLICE AND CRIME - REPORT TO BE GIVEN

13.12 As no Police Representative was present at this meeting, no formal Report could be given.

g- NEWSPAPER DELIVERIES - MR WILLIAMS TO REPORT

13.13 Mr Williams stated that there nothing further to add, in relation to Newspaper Deliveries in the village.

h- GOOD NEIGHBOURHOOD SCHEME - MR FRANKLIN TO REPORT

13.14 Mr Franklin agreed to do an article for the Wistow Web site on this Scheme, but stated that there was nothing further to add, in relation to this Scheme.

i- ACTIVITIES, SPORTS, CLUBS, SOCIETIES ETC. - DR FARRAR TO REPORT

13.15 Dr Farrar stated that there was nothing to add, in relation to these activities currently.

j- VILLAGE HALL - MR LEIGH AND MR WILLIAMS TO REPORT

13.16 Mr Leigh stated that Mr Wadsworth, the Chairman of the Village Hall Management Committee would like to address the Parish Council at the next Parish Council Meeting, and it was asked if the Clerk could put this onto the next Agenda. The Clerk agreed to do this.

13.17 Mr Leigh also stated that the Annual Village Sports Day was coming up soon, and volunteers were needed for the day, if anyone was interested.

13.18 Mr Franklin asked Mr Leigh if he could ascertain the Village Hall Management Committee consensus of opinion regard the village hall's future plans, to help give the Parish Council an idea of how the Committee felt. Mr Leigh agreed to try to do this.

Mr Lucas offered his apologies at this time and left the meeting at 8.30pm.

k- POST BOX - MR FRANKLIN TO REPORT

13.19 Further to point 8.1 above, Mr Franklin stated that there was nothing further to add in relation to the proposed new Post Box in the village.

l- COMMUNICATION - DR FARRAR TO REPORT

13.20 Further to point 16.6 of the previous minutes, Dr Farrar stated that an article would be appearing on the Wistow Web site asking for people not to trim their hedges much at present, as the advise from the local Council was to avoid this if at all possible, due to birds currently setting up nests in these hedgerows.

13.21 It was reported that a resident had a weather station in their back garden, and Dr Farrar stated that he would try to visit this, in order to make a report about it, on the Wistow Web site.

m- FLOODING - MR BUCKNELL TO REPORT

13.22 It was stated that there was nothing further to add in relation to any Flooding issues at this time.

n- VILLAGE SIGNS - MR FRANKLIN, MR MACINNES, MR COOK AND MR WILLIAMS TO REPORT

13.23 Mr Cook and Mr MacInnes stated that they intended to clean up the road signs before the Anglia in Bloom Judging Day of the 9th July 2007.

13.24 It was stated that the street sign at St Johns Place had still not been replaced, and it was asked if the Clerk could chase this matter up. The Clerk agreed to do this.

13.25 Regarding the new Village Sign, Mr Franklin stated there was little to add in regards to this outstanding issue, and funding was still needing to be obtained. The Wind farm Grant was once again discussed as a possibility for this type of funding.

o- YOUTH - DR FARRAR AND MR WILLIAMS TO REPORT - ? LACK OF OLDER MEMBERS CURRENTLY ATTENDING

13.26 Dr Farrar stated that the Youth Club was still carrying on, but numbers for the older age group of the 12 to 19 years old had dwindled a lot. The Grant Money received had been predominantly for this age group, and this money had now been received, but not yet fully spent. It had been suggested to start asking some youths from neighbouring Parishes if they wished to attend, but the Parish Council currently felt that the Wistow Youths should be initially enticed back.

Mr Bucknell offered his apologies at this time, and arrived at the meeting at 8.45pm.

13.27 Mr Bucknell stated that he had recently spoken to a youth worker, who stated that youths were currently interested in a Internet Cafe type of environment, and that he felt that the youth worker he knew, might be willing to speak to the Parish Council in more detail about this at some time.

13.28 It was also stated that more funding might be available from the Youth Bank to help with running costs, if this was an issue.

13.29 It was asked if Mr MacInnes could find out when the next Youth Club Committee Meeting was, for some Parish Councillors to hopefully attend, to offer any advise that might help entice the older youths back to the Youth Club.

14 a- PLAYGROUND - MR FRANKLIN, MR WILLIAMS, MR COOK & CLERK TO REPORT (INCLUDING LATEST ROSPA REPORT AND PLAY MATTING UPDATE)

14.1 Further to point 16.2 of the previous minutes, Mr Williams stated that he knew quotes were still needed for various jobs to be done with the Playing Field, and he would try to do these as soon as possible, even though the Play Matting had now been replaced under the swings in the Playing Field.

14.2 Further to point 16.3 of the previous minutes, the Clerk stated that he had received the details of another contractor from Mr Bucknell to quote for the work to be done to the goal posts in the Playing Field. This contractor, Mr Chatfield of CGC Agricultural Ltd had told the Clerk that he would undertake the welding work at the cost of £150 plus VAT, and this was formally approved at the meeting. The Clerk agreed to inform the contractor of this decision as soon as possible.

14.3 Both Mr Cook and Mr MacInnes agreed to tidy up various areas of the village, prior to the Anglia in Bloom Judging Day of the 9th July 2007.

14.4 Mr Cook asked about the trimming of the Playing Field hedge along Oakland's Avenue, which had been done last year by Mr Longland at a cost of £200. It was asked if Mr Cook could speak to Mr Longland about possibly doing this again at the same cost (ideally both sides of the hedge) and Mr Cook agreed to do this, and report to the Clerk if this was possible. This work was ideally to be done by the Anglia in Bloom Judging Day of the 9th July 2007.

14 **b- ALLOTMENTS - MR FRANKLIN, MR COOK, MR LATTER AND CLERK TO REPORT**

14.5 Further to point 16.5 of the previous minutes, Mr Latter stated that he had not had time to check with local solicitors, to try to locate the title deeds of the Allotment land. It was therefore asked if Mr Latter could draft a letter to send to local solicitors for them to check on these deeds, and pass to the Clerk for him to send off on Parish Council paper. Mr Latter agreed to do this.

14 **c- GRASS CUTTING - THE CLERK TO REPORT (INCLUDING PROPOSAL TO APPROVE K FERGUSONS FOR 3 YEAR CONTRACT FOR GRAVEYARD/ CHURCHYARD AREAS)**

14.6 Further to point 8.1 of the previous minutes, it was stated that the area in Manor Street, that had not been cut for sometime, had now been cut satisfactorily and had been added onto the regular grass cutting plan with Huntingdonshire District Council.

14.7 It was stated that the verges were normally cut by the Cambridgeshire County Council about 3 or 4 times a year.

14.8 Further to point 15.8 of the minutes dated the 24th April 2007, about certain grass cutting areas being missed recently, especially in Harris Lane, Wistow, the Clerk reported that Mr Paul Smith had replied from the Operations Division of the Huntingdonshire District Council. Mr Smith had stated that he was aware that certain verges had been missed, but that this was due to a vehicle and some building materials being left on the verge, preventing them from cutting these areas.

14.9 Further to point 16.4 of the previous minutes, the Clerk stated that he had contacted Huntingdonshire District Council, about the strimming of the hedge in the Playing Field, but had received no reply yet.

14.10 Further to point 16.8 of the previous minutes, the idea of setting up a 3 year contract with K Fergusons Ltd, who currently cut the Graveyard and Churchyard areas in the village was discussed. It was decided as the Church had stated previously, they were unable to pay the full monies outstanding for cutting the Churchyard, to not pursue the idea of a 3 year contract at this time. The Clerk agreed to inform K Fergusons Ltd of this decision.

14.11 Mr Cook stated that the 'unofficial' signs were still present at Wistow Toll.

**14 d- GRANTS - MR FRANKLIN, DR FARRAR AND CLERK TO REPORT
(INCLUDING FULL DISCUSSION OF ANY GREEN/
ENVIRONMENTAL ISSUES THAT COULD BE OBTAINED
BY WIND FARM GRANT MONIES)**

14.12 Mr Bucknell talked about the Lottery Fund, Awards for All that was open for Parish Council's to apply for, and information regarding this was passed to the Clerk at the meeting.

14.13 Mr Bucknell also agreed to pass to the Clerk some correspondence that had been received about the dumping of some rubbish on private land in the village.

14.14 Mr Bucknell also confirmed that he was no longer on the Luminus Group Committee.

14.15 Further to point 16.7 of the previous minutes, Mr Bucknell stated that the fence post by the garages in Oakland's Avenue, would indeed be repaired sometime by the Luminus Group.

14.16 Issues regarding the parking in Oakland's Avenue was also discussed, and it was felt that some people were maybe parking illegally on Luminus Group land.

**15 ITEMS FOR WISTOW WARBLER - TO INFORM JOHN DRANSFIELD OF
ARTICLES**

15.1 No items were identified at this time, that needed inclusion in the next edition of the Wistow Warbler.

16 MONTHLY AUDIT - NOMINEE FOR NEXT MEETING?

16.1 Mr Latter confirmed that he would do the next Monthly Audit.

17 DATE OF NEXT MEETING - TUESDAY 31ST JULY 2007 AT 7.30PM

There being no further business, the meeting closed at 9.25pm.

PLANNING APPLICATIONS RECEIVED FROM AUGUST 2005

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

<u>App.Number</u>	<u>Property Address</u>	<u>Purpose</u>	<u>Approved and Date</u>	
			<u>WPC</u>	<u>HDC</u>
05/02506/FUL	Land at 6 Bridge Street, Wistow	Erection of Dwelling	Yes - 25/8/05	Yes - 23/9/05
05/02424/FUL	4 Oakland's Close, Wistow (plans amended 25/1/06)	Extension	Yes - 25/8/05 Yes -	Yes - 12/9/05 NYK
05/02726/FUL	Brookfields, Manor Street, Wistow	Erection of Conservatory	Yes - 29/9/05	Yes - 12/10/05
05/03102/FUL	Westmorland, Mill Road, Wistow	Extension to rear of Garage	Yes - 27/10/05	Yes - 10/11/05
06/00360/OUT	Poultry Houses, Shillow Hill, Wistow	Agricultural Dwelling Erection	Yes - 23/2/06	Yes - 21/7/06
06/01058/FUL	20 Harris Lane, Wistow	Conservatory Erection	Yes - 27/4/06	Yes - 22/5/06
06/02681/FUL	RAF Upwood, Ramsey Road, Bury	Change of Use to Urban Assault etc.	Yes - 31/8/06	No -
06/03569/FUL	The Barn, Mill Farm House, Mill Road, Wistow	Change of Use	Yes - 30/11/06	NYK
06/02458/OUT	Land at Orchard House, Mill Road, Wistow	Residential Development Proposal	Yes - 25/1/07	NYK
07/00389/FUL	& Dorrington Stables, House	Extension to Dwelling	Yes - 22/2/07	NYK
07/00107/FUL	Cross Drove, Wistow			
07/00791/FUL	Hill Farm, Hill Road, Wistow	Erection of Agricultural Building	Yes - 29/3/07	NYK
07/00567/FUL	19 Kingston Way, Wistow	Erection of Conservatory	Yes - 29/3/07	NYK
07/01190/LBC	The Thatched Cottage, Church Street, Wistow	Internal Alterations	Yes - 24/4/07	NYK
07/01268/FUL	1 Mill Farm House, Mill Road, Wistow	Vehicular Access	Yes - 24/5/07	NYK

FINANCE REPORT For June 2007

Clerk's Salary		
29 ½ hours x £7.85	£ 231.57	
Computer Usage	£ 10.00	
Postage Paid 5 stamps @ 24p		
Plus £1.24 Plus £0.48	£ 2.92	
Phone Calls 2/5 to 30/5	£ 8.80	
Photocopying Charge - 9/5/07	£ 22.00	
Paid 2/6/07		£ 275.29
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		£ 275.29

Income for June 2007 -

Huntingdonshire District Council - Play Matting Grant - Received 19/6/07	£ 4250.00
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Balances of Account as at 30th June 2007

Current Account	£ 111.12
Deposit Account	£ 26488.33
Church Wall Deposit Account	Nil
Church Wall Current Account	Nil