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WISTOW WEB-SITE: 'www.wistovvillage.info'**

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The Parish Council Meeting of the Wistow Parish Council took place on Tuesday 27th January 2009 at 7.00pm in the Wistow Village Hall, with Mr Franklin in the chair.

Mr Franklin welcomed 14 parishioners who joined the Parish Council for a presentation on Wistow Bridge. He gave a short resume of events to date:

In 2003 the bridge was deemed unsafe and is now due for repair. Three plans were presented to the Parish Council, one to build another bridge alongside the existing one, and another to build over the existing bridge were rejected. The third which repairs and strengthens the existing bridge, narrowing it to single lane traffic and providing some traffic calming is the favoured option. The work is subject to the purchase of some land which has been delayed. The footpath would be located on the south side of the bridge with dropped kerbs for crossing although the Parish Council had expressed a strong preference for it to be on the north side. CCC had stated that this would not be possible due to the location of services but in recent communications the final location of the footpath had become unclear. Work would now be started to strengthen and repair the bridge but the traffic calming elements would be omitted until the land had been purchased.

The following concerns were raised by the meeting

- Lack of provision of a footpath running up the hill
- Provision of a footpath going back into the village
- There was a clear preference for the footway to be on the north side of the bridge connecting with the footpath to Bury and with safer access to the village. This needs to be confirmed as part of the proposed work.
- Whether omitting the narrowing of the road until after the purchase of the land would mean that the scheme would not be finished and traffic calming would not take place
- What can be done to safeguard the completion of the scheme
- Would the existing footpath be lost while work is carried out
- Whether improved line of site will encourage traffic to go faster
- Whether it should be STOP rather than GIVE WAY

Mr Lucas, County Councillor pointed out that the work needed to be started as the funds had been allocated in this financial year. The purchase of the land had been agreed in writing but was delayed and this would then run into the nesting season when hedges and trees cannot be cut back between the end of February and the end of August. If the job is underway then it would encourage allocation of funds in the new financial year.

Some parishioners had felt that there was no choice in the decision made by CCC and had therefore not attended the meeting. Mr Franklin pointed out that the Parish Council had been pleased with the result. Mr Bucknell pointed out that traffic calming had been in the Parish Plan and is included in this scheme. There are other grants available for the provision of footpaths and this can be looked into by the Parish Council.

Clarification of what form the traffic calming would take was requested and it was explained that there will be painted markings in the road and traffic signs leading up to the bridge in both directions. The bridge will be narrowed from 4.9m to 4m with priority to vehicles leaving the village. It must also be noted that English Heritage have to approve all plans for the bridge.

Mr Franklin explained that the Parish Council had raised several enquires with CCC regarding the footpath, whether works should be delayed until the purchase of the land is agreed but were still awaiting response. It was agreed that the issues raised tonight would be forwarded to CCC for their response and another meeting would be arranged and a representative from CCC would be asked to attend. The query would also be raised as to whether a Road Traffic Order is required as this could affect the timescale of the work.

Mr Franklin thanked everyone for their attendance and closed the presentation at 7.45 pm.

1 APOLOGIES FOR ABSENCE: Mr Mr Leigh and Mr Ward

1.1 **PRESENT:** Mr Franklin, Dr Farrar, Mr Williams, Mr Cook, Mr Bucknell, Mr MacInnes, Mr Lucas, Mrs Coles (Clerk) and PCSO Tiernan .

**2 TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL
MEETING DATED 25TH NOVEMBER 2008**

2.1 As these minutes had been circulated around the Councillors present prior to this meeting, and there being no further queries regarding these, they were voted upon and unanimously approved as being correct.

3 MATTERS ARISING FROM PREVIOUS MINUTES

3.1 There were no matters arising.

**4 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS
AGENDA**

4.1 It was noted that as Mr Leigh and Mr Cook were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall. Mr Cook had also declared openly that as the current Village Handyman, he would not take part in any discussions that involved work to be undertaken by the Village Handyman.

4.2 Mr Bucknell declared an interest, with regards to any items under Agenda item 10, as a member of the Huntingdonshire District Council, also with regards to any Planning matters related to the Village Hall and any discussion related to the Gypsy and Traveller Sites consultation.

4.3 Mr Franklin declared an interest with regards to any reference to Wistow in Bloom, as a member of the Committee.

5 COMMUNITY LIAISON OFFICER - ANY POLICE OR CRIME ISSUES TO BE DISCUSSED?

5.1 PCSO Tiernan had come to the meeting to follow up on gritting issues. It had become clear that the hill into Wistow will not be gritted this year but Mr Lucas was doing his best to have it added to the route for next year. CCC will provide salt for the existing bins. There followed a discussion on liability and the Clerk would contact our insurers to discuss liability implications if parishioners take on the responsibility for spreading the salt. The Clerk would also contact CCC to ask them to fill the salt bins and also look to purchase another scoop for the bins.

5.2 PCSO Tiernan stated that there was nothing to report on crime.

5.3 She would provide a website link for the Warboys area Neighbourhood Police Meeting and also informed us that Becca Johnson would be working in St Ives until further notice.

PCSO Tiernan was thanked for her report and left the meeting at 7.55.

6. WISTOW BRIDGE – FOLLOW UP ON PRESENTATION

6.1 Mr Lucas reported that the bridge had been mentioned in the Ramsey Market Town Strategy draft being set out.

6.2 Most of the questions that were asked tonight had been raised by the Parish Council, Mr Williams hoped that parishioners appreciated that the Council were doing their best to get answers and establish exact information. It was agreed that a questions and answers leaflet would be prepared as soon as definite answers to all the questions raised by the Council and the Parishioners were obtained. A representative from CCC would be asked to attend a meeting and if an evening was not convenient it would be suggested that an afternoon meeting be arranged as many of those present this evening would be able to attend if enough notice was given. The Clerk would type up the notes from the presentation and circulate to Councillors present and contact CCC.

Mr Lucas gave his apologies and left the meeting at 8.05

7 a- FINANCE - TO APPROVE THE FINANCIAL STATEMENT/ PAYMENT OF ACCOUNTS FOR DECEMBER 2008 AND JANUARY 2009

7.1 As this had been circulated around the Councillors present prior to this meeting, and there being no further comments, these were voted upon and unanimously confirmed as being a true record.

b- FINANCE - TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS:	
MRS P COLES – NOV/DEC SALARY (RATES AS PER MINUTE NO. 13.1 OF THE MEETING DATED THE 29TH APRIL 2008)	£ 296.78
CPALC – NEW CLERKS COURSE	£ 200.00
HUNTINGDON DISTRICT COUNCIL – GRASSCUTTING	£ 845.80

7.2 These payments listed were formally approved at this meeting, and the cheques duly signed.

7 c- FINANCE - TO REVIEW CASH FLOW AND RESOLVE ANTICIPATED ISSUES

7.3 As this Cash Flow Document had been circulated around the Councillors present prior to this meeting, this was voted upon and unanimously confirmed as being a true record.

8 CORRESPONDENCE

8.11 Mr Cook reported that he had the forms in regarding Parish Paths P3 and was asked what the benefits of joining were. There would be no cost of joining and there may be grants available. The main objective is to link up paths with those of neighbouring parishes. If no costs were involved then it was agreed to join. The Clerk would look out any past paperwork that may be relevant.

8.12 The Clerk had a request from Wistow in Bloom for a donation of £250. Following discussion it was agreed that a donation of £200 in line with last year was appropriate but following further discussion Mr Williams proposed and Mr Bucknell seconded that an extra £50 could be justified as the committee and friends would clear the leaves on the greens at the entrance to the village. This was carried unanimously and the Clerk was instructed to forward a cheque for £250.

8.13 The Clerk had also received a letter from Mr Bance regarding leaves on the greens at the entrance to the village and also the lack of road sweeping. Mr Bucknell would look into the road sweeping arrangements and report back at the next meeting and Wistow in Bloom would be raking up the leaves during February, as they had last year. The Clerk would respond to Mr Bance accordingly.

- 8.14 Taxis in Huntingdonshire – Taxi Numbers consultation
- 8.15 Gypsy and Traveller Sites Development Plan Document issues Consultation: Summary
- 8.16 Minerals and Waste Public Consultation poster to be put on notice board
- 8.17 CPALC AGM minutes, to be circulated to Councillors
- 8.18 Community Fuel Clubs – information to go on website
- 8.19 HDC Public Meetings Schedule

8.2 **CORRESPONDENCE PREVIOUSLY CIRCULATED**

- 8.21 HDC Christmas Collection
- 8.22 HDC Public Meetings Schedule
- 8.23 HDC Standards Committee Minutes
- 8.24 CCC annual report
- 8.25 Development Control Panel Agenda
- 8.26 Wildlife Training Workshops
- 8.27 Communities in Control – consultation paper
- 8.28 Winter Gritting and Snow Clearance
- 8.29 Countryside events
- 8.210 In Touch NHS
- 8.211 Luminus Performance Review 2007-08
- 8.212 Community Action

8.3. **CORRESPONDENCE AVAILABLE AT MEETING**

- 8.31 COPE newsletter
- 8.32 Various play equipment brochures
- 8.33 Various outdoor furniture brochures

9. **ALLOTMENT OUTSTANDING ISSUES, INCLUDING RECEIPTS OF RENTS**

9.1 The Clerk reported that all rents had been received.

8.2 Mr Cook reported that he had seen someone shooting on the allotments and asked whether there was anything in the tenancy agreement regarding this. The Clerk passed Mr Cook a copy of the Agreement and pointed out that rent review must be notified after 6th April and before 11th October. She and Mr Cook would arrange a meeting to go through the files and an item was to be added to the April meeting's agenda.

10 **TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED - THREWAYS, CHURCH STREET, WISTOW**

10.1 The Clerk confirmed that due to the closing date she had already responded to this application having sent the plans round to the Councillors.

11 FREEDOM OF INFORMATION ACT – MODEL PUBLICATION SCHEME

11.1. The forms had been received from ICO and the Clerk will complete and display them. Mr Bucknell proposed and Mr Franklin seconded a charge of £25 for each request for information. This was carried unanimously.

12 PARISH COUNCILLOR VACANCY – ANY APPLICATIONS RECEIVED

12.1 Mr Franklin formally welcomed Mr MacInnes back. Two people had expressed an interest in the position and had been at the Presentation. The Clerk would confirm that they were interested in the vacancy and invite them to the February meeting.

13 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES -

a- TRAFFIC AND ROAD ISSUES - MR COOK AND MR BUCKNELL?

13.1 The problem in the road in Parsonage Street had been reported.

b- PEDESTRIANS - MR COOK TO REPORT?

13.2 Nothing to report

c- LIGHTING - DR FARRAR TO REPORT?

13.3 A light is out on the corner of Harris Lane and Mill Road – PC2, the Clerk will report it. Mr MacInnes felt that another light would be helpful in Bridge Street and Mr Bucknell would look into the possibility of a lighting grant.

d- LITTER – MR COOK TO REPORT?

13.4 Nothing to report

e- COUNTRYSIDE - MR COOK TO REPORT?

13.5 Mr Cook raised two areas for consideration. The brambles on the north side of the bridge to be cut back and the hedge on the corner of Mill Road and Raveley Road. Following discussion it was agreed that Mr Cook would pass on his contact at CCC for the Clerk to contact to ascertain what we are able to do with the hedge.

f- ACTIVITIES, SPORTS, CLUBS, SOCIETIES ETC. AND OTHER YOUTH ISSUES - DR FARRAR/ MR BUCKNELL/ MR WILLIAMS TO REPORT?

13.6 There had been no news on the Youthclub, the Clerk would contact Mrs Pye and Mrs Barker to ask for formal notification that the Club is closed and to ascertain how much money is available. A piece of equipment for the playground can then be considered.

g- VILLAGE HALL - MR COOK AND MR LEIGH TO REPORT?

13.7 Mr Cook reported that drawings were discussed at the meeting last week and extension to the side of the hall is restricted so that the existing windows are left. The Plans will be provided to the Parish Council once an acceptable route forward is established. Mr Williams asked whether a glass lobby had been considered. He also requested a lock on the front door so that it may be used for access, Mr Cook would look into this. The new ramp had been put to use and was given the seal of approval.

h- FLOODING - MR BUCKNELL TO REPORT?

13.8 Mr Bucknell had attended a meeting and the Brook had been discussed as there are issues at Alconbury.

i- VILLAGE SIGNS - MR COOK AND MR BUCKNELL TO REPORT?

13.9 Mr Bucknell reported that he had tried to speak with Dan Smith before the meeting regarding the grant but he was not available. Mr Franklin reported that the frame was being made and the artwork being drafted for approval, a plinth and oak post would need to be provided. Mr Bucknell would try again to speak with Dan Smith in the next few days.

14 a- PLAYGROUND - MR BUCKNELL, MR COOK & CLERK TO REPORT

14.1 Mr Cook will tighten the aerial runway.

14.2 Dr Farrar enquired how the risk assessment forms were working.

14 b- GRASSCUTTING - MR COOK, MR BUCKNELL, MR LUCAS & CLERK TO REPORT

14.3 The Clerk reported that letters requesting quotes for grasscutting for next season had been sent out.

7. c- GRANTS –MR BUCKNELL AND CLERK TO REPORT (INCLUDING DISCUSSION OF ANY GREEN/ ENVIRONMENTAL ISSUES THAT COULD BE OBTAINED BY WIND FARM GRANT MONIES?)

14.4 Mr Bucknell would clarify the situation regarding grants for next month, applications would need to be in for May.

7. ITEMS FOR THE WISTOW WARBLER AND WISTOW WEB SITE – TO INFORM JOHN DRANSFIELD AND DR FARRAR OF RELEVANT ARTICLES (ALSO TO DISCUSS OTHER ITEMS RELATING TO COMMUNICATION ISSUES)

15.1 Dr Farrar would put something on the website about the Oil Bulk Buying and the information would also be passed to John Dransfield. Dr Farrar also reported that he had set up a small section for Agendas.

16 MONTHLY AUDIT – NOMINEE FOR NEXT MEETING?

16.1 As Mr Leigh was absent Mr Cook agreed to do this month's audit and Mr Franklin would do next month.

17. DATE OF NEXT MEETING – TUESDAY 24TH FEBRUARY 2009 AT 7.30PM

There being no further business to discuss, the meeting closed at 9.30pm.

PLANNING APPLICATIONS RECEIVED FROM AUGUST 2007

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

<u>App.Number</u>	<u>Property Address</u>	<u>Purpose</u>	<u>Approved and Date</u>	
			<u>WPC</u>	<u>HDC</u>
07/02598/FUL	4 Oakland's Close, Wistow	Extension to Porch	Yes - 28/8/07	Yes - 6/9/07
07/02658/LBC 07/02657/FUL	Lavender Cottage, Church Street, Wistow	Extension to staircase and alterations to garage and dwelling	Yes - 25/9/07	Yes - 9/10/07
07/03808/FUL	Haven, Shillow Hill, Wistow	Conservatory Erection	Yes - 27/11/07	Yes - 4/1/08
08/00500/FUL	Rookes Grove Farm, Mill Road, Wistow	Erection of 2 dwellings and access road	Yes - 26/2/08	Yes 18/6/08
08/00599/FUL	Poultry Houses, Shillow Hill, Wistow	Erection of Agricultural dwelling	Yes - 25/3/08	NYK
08/03478/FUL	Threeways, Church Street Wistow	Add pitched roof to flat roof extension at rear	Yes 07/01/09	

FINANCE REPORT for January 2009

Clerk's Salary		
35 hours @ £8.04	£ 281.40	
Computer Usage	£ 00.00	
Postage Paid 14 stamps @ 27p	£ 3.78	
Phone Calls 24/11- 15/1	£ 10.00	
Photocopying 16 @10p	£ 1.60	
Paid 27/1/09		£ 296.78

CPALC CCTP – New Clerks Course		£ 200.00
Paid 27/1/09		

HDC Grass cutting – Playground and verges		£ 845.80
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£ 1342.58

Income for December 2008 and January 2009

Allotment rent	£ 94.50
PCC contribution to grass cutting and standpipe charges	<u>£ 553.87</u>
	£ 648.37

Balances of Account as at 31st January 2009

Current Account	£ 1727.51
Deposit Account	£ 15339.82