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A meeting of Wistow Parish Council took place on Tuesday 27th July 2010 at 7.30 pm in the Village Hall.

2010.43 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE
2010.43.1 Apologies had been received from Mr Bucknell, Mr Leigh and Mr Lucas.

PRESENT: Mrs Booth, Mr Carter, Mrs Coles (Clerk), Dr Farrar, Ms Robinson, Mr Ward, Mr Williams.

2010-44. TO RECEIVE DECLARATIONS OF INTEREST
2010-441.1 It was noted that as Mr Williams is a member of the Village Hall Committee, he had declared openly his personal interest under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore was still able to participate in aspects of business dealing with the Village Hall.

2010-45. PUBLIC PARTICIPATION
2010-45.1. There were no members of the public present

2010-46. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING ON 29TH JUNE 2010
2010-46.1 The minutes of the Parish Council Meeting, having been circulated prior to the meeting were approved.

2010-47 MATTERS FOR INFORMATION ONLY
2010-47.1 The items as listed on the agenda were covered. *The Clerk would ensure all new Parish Councillors were on the CPALC mailing list.*

2010-48. COMMUNITY LIAISON OFFICER
2010-48.1 The Community Liaison Officer was not present.
2010.48.2 A Street Surgery was scheduled for the evening of 28th July.
2010.48.3 It was reported that there had been a burglary in the village.

2010-49. TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS
2010-49.1 In Mr Lucas and Mr Bucknell's absence Mr Ward informed us that he had very little to report other than the wide impact of the cutbacks. Decisions are in the process of being made.

2010-50. FINANCE

a) to approve the financial statement

2010-50.1. As this had been circulated to Councillors present prior to the meeting, and there were no further comments, it was unanimously confirmed a true record.

b) to approve payments of outstanding amounts

2010-50.2 The payments listed were formally approved and the cheques duly signed.

Mrs P Coles July Salary	£204.46
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Moore Stephens Accountants	£363.08
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Grass cutting	£169.58
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Two additional items were put forward for approval

Stationery (ink cartridges)	£ 42.62
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Wine for Mr & Mrs Hurford	£ 10.00
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c) to review cash flow and resolve anticipated issues

2010-50.3. It was unanimously agreed to ***move the remaining training budget to street light replacement*** and to all allocate funds for this purpose on future budgets. £1700 remained from the earmarked funds for the playground, ***this would be shown on the spreadsheet.***

2010-51. CORRESPONDENCE

2010-51.1 ***The Clerk and Mrs Booth would liaise to confirm whether the mobile library service would provide one or two visits per month in future and the Clerk would keep Mr Lucas informed.***

2010-52 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED

2010-52.1. 1001112FUL –Proposed kitchen/garden room extension to 16 The Grove, Wistow was approved. ***The Clerk would write giving the relevant planning reasons.***

2010.52.2 Hillside, Mill Road had been reported as an enforcement case but had been approved.

2010-53 OPEN MEETING 27TH APRIL 2010 – REVIEW

2010-53.1 ***Mr Carter would check clearance work carried out by Environment Agency on the Brook.***

2010.53.2 ***The Clerk had received dog fouling signs which she would deliver to Mr Carter,*** she had delivered poo bags to the shop and a few dog owners.

2010.53.3 The Clerk had established the location of the eroding culvert crossing which is on the boundary of the Parish. ***Mr Carter will report it to Highways.***

2010-54 CAMBS ACRE – MEMBERSHIP RENEWAL

2010-54.1 Mr Williams proposed and Dr Farrar seconded renewal at £25 per annum. This was unanimously agreed and a cheque signed.

2010-55. CHURCH PATH

2010-55.1 The Clerk had left a telephone message with Mr and Mrs Rogers to arrange a site meeting and was awaiting their response.

2010.56 ANNUAL AUDIT

2010.56.1 The paperwork had now been returned and the period of audit is now closed. A notice had been placed on the Board to that effect. The increased fee is due to a higher income and expenditure during the financial year as charges are on a rising scale.

2010-57. PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES

a) Traffic and road issues – Mr Bucknell/Mr Carter/Ms Robinson.

Sunken pavement in Bridge Street – Ms Robinson will chase

Harris Lane – drainage problems – no news, the Clerk had chased HDC.

Roadside trees impeding bus route, ongoing.

White line outside playground was requested, waiting for team to be mobilised.

b) Litter – Ms Robinson/Mrs Booth – Map of location of litter bins was provided and ***the clerk would check against the asset register.***

c) Countryside – Mr Carter/Dr Farrar Nothing to report, Mr Carter took the footpath maps for his files ***and the Clerk will request a copy.***

d) Village Hall – Mr Leigh/Mr Williams

Mr Williams reported that Fun weekend had been a great success but more helpers are needed for Sports Day, both on the day and to assist in the organisation.

e) Maintenance Issues – Clerk

Village sign – only two quotes had been received to date, the decision is therefore deferred until the third quote is received.

The Clerk was actioned to contact Highways regarding cutting of the verge on the C140 to ensure that the hedge does not grow back into the ditch.

Weeding the aerial runway is to be added to the risk assessment at the Playground.

The Clerk would organise two ‘please close the gate’ signs for the small gate at the Playground. She would also ask Mr Bucknell if he could obtain a supply of bin bags for the litter bins at the playground.

The benches need to be reviewed in the Playground and replacement/repair considered in next year’s budget.

Following a request to our grass cutting contractor to refrain from using weed killer, he had come back with a list of comments/demands. Mr Carter would look into these and Mr Williams would meet him to discuss. ***Clerk to arrange meeting once Mr Carter’s findings known.***

2010.58

a) Grants – Mr Bucknell/Mrs Booth Nothing to report

b) Wistow Bridge – Mr Leigh/Mr Williams A team were due to work on the bridge at the end of the week. ***Dr Farrar would contact Mr Leigh and meet them to attempt to resolve the issues.*** A letter was being sent by a resident to our MP regarding the state of the Greens.

c) Allotments – *The Clerk would email Mr Mainwaring and Miss Rice to confirm their interest and offer .25 acre as an alternative to .5 acre.*

d) Parish Plan Review – Dr Farrar/Mr Williams/Mr Bucknell/Ms Robinson

A meeting to get this underway would be organised after the holiday period.

2010-59. ITEMS FOR WISTOW WARBLER AND WEBSITE,
2010-59.1 Information already submitted.

2010.60. MONTHLY AUDIT – NOMINEE FOR NEXT MEETING
2010.60.1. Mr Carter was our July auditor, Mr Williams will audit August.

2010.61 MATTERS FOR FUTURE CONSIDERATION
Rooks Grove Hedge
White line outside Playground entrance

2010.62 DATE OF NEXT MEETING – Tuesday 31st August 2010 at 7.30 pm

There being no further business the meeting closed at 9.00 pm.

FINANCE REPORT for July 2010

			Paid
Clerk's Salary			
22 hours @ £8.344	193.56		
Computer Usage	10.00		
Postage Paid 3 x 30p	90	£204.46	27/7/10
Lee Gray – grass cutting		£169.58	27/7/10
Stationery – ink		£ 42.62	27/7/10
Wine for Mr and Mrs Hurford		£ 10.00	27/7/10
Moore Stephens, Auditors		£ 363.08	27/7/10
Cambs Acre membership renewal		£ 25.00	27/7/10
TOTAL		£ 814.74	

Income for July

Balances of Account as at 29th July 2010

Current Account	£ 4,922.15
Savings account	£15,002.11