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WISTOW WEB-SITE: 'Www.wistovvillage.info'**

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The Parish Council Meeting of the Wistow Parish Council took place on Tuesday 27th November 2007 at 7.30pm in the Wistow Village Hall, with Mr Franklin in the chair.

1 APOLOGIES FOR ABSENCE: Mr MacInnes, Mr Lucas, P C Ackers

1.1 PRESENT: Mr Franklin, Dr Farrar, Mr Latter, Mr Leigh, Mr Williams, Mr Cook, Mr Ward, PCSO Robinson, Mr Titmarsh (Clerk), Mr and Mrs Coles and Mr Chris Bowd.

**2 TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL
MEETING DATED 30TH OCTOBER 2007**

2.1 The minutes having been circulated around the Councillors present prior to this meeting, and there being no comments, were agreed upon and unanimously approved as being a true record.

3 MATTERS ARISING FROM PREVIOUS MINUTES

3.1 A comment was made from Mr Bish in Oakland's Avenue, that with the new Parish Council Noticeboard, the copy minutes that are there can no longer be read properly, as each page is not displayed. Mr Bish does not have Internet access, so is unable to view the minutes on the official village web site. The Clerk stated that he would issue Mr Bish with a individual copy of the minutes from the last meeting, and try to see if those held on the new Noticeboard can be altered to enable them to be read fully.

3.2 Regarding point 1.2 of the previous minutes, it was commented on why the individual names of the residents who attended that meeting, were not mentioned in the minutes. Mr Franklin subsequently confirmed to the Clerk that these residents were Mr Tim Curtis and Mr Ric Diaz.

It was asked if anyone had any objection to point 12 b being now discussed, as this involved the members of the public present, Mr and Mrs Coles and Mr Bowd. No one had any objection to this proposal.

**12 b - ALLOTMENTS - MR COOK, MR LATTER AND CLERK TO REPORT
(INCLUDING THE TAKE-OVER OF THE 1 ¾ ACRES OF
ALLOTMENT LAND FROM MR BANCE FROM OCTOBER 2008)**

12.1 Further to point 13.4 of the previous minutes, the Clerk reported following the advertisement locally, that 3 people had expressed an interest in taking over the 1 ¾ acres of Allotment land previously being farmed by Mr Bance. These were Mr Ray Burton, who already farmed other areas of Allotment land, Mr and Mrs Coles and Mr Chris Bowd.

12.2 Mr Chris Bowd stated at the meeting, that he intended to use for land for hay making principally, and he hoped that this would make up some of his income, following his recent redundancy.

12.3 Mr and Mrs Coles stated that they wanted to use the land to house pigs, but wanted to know various issues regarding flooding problems on the land and any restrictions as to putting fences up etc. All parties were advised of the current rent and that it was to increase by 5% from October 2008, and that they would be expected to sign tenancy agreements, as to what they would be responsible for on the land.

12.4 The Parish Councillors promised to discuss this more fully later on in the meeting, and would let all the parties know as soon as possible after this meeting. Mr and Mrs Coles and Mr Bowd were thanked for their time, and they left the meeting at 7.55pm.

The meeting's Agenda then carried on as previously.

4 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA

4.1 It was noted that as both Mr Williams and Mr Leigh were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall. Mr Williams also declared openly that he was also putting himself forward as the Village Handyman, and therefore he would not take part in any discussions that involved work to be undertaken by the Village Handyman.

5 COMMUNITY LIAISON OFFICER - ANY POLICE OR CRIME ISSUES TO BE DISCUSSED?

5.1 It was mentioned that some pots had been stolen from the corner of Manor Street and Bridge Street. It was also stated that a theft had taken place from a resident of Oakland's Avenue's garden, but that this had not been reported to the Police. PCSO Robinson stressed the importance of reporting any theft or incident to the Police, so that it can be formally logged, and followed up.

5.2 PCSO Robinson stated that several road traffic incidents had taken place recently in the Wistow vicinity, one of which resulted in a minor injury, and a formal Report of these was passed to the Clerk at the meeting.

5.3 It was also stated that the local Bus Driver had been observed talking on a mobile phone whilst driving the bus.

At this point in the meeting, Mr Bucknell offered his apologies and entered the meeting at 7.55pm.

5.4 PCSO Robinson confirmed that he was going to do a Police Surgery at the Wistow Village Hall on the 7th December 2007, with another one proposed for Friday 18th January 2008 at 6-7pm. The Parish Council offered to pay for the costs of hiring the Village Hall for these Surgeries at the cost of £5 per hour, and the Clerk agreed to inform the Village Hall Secretary of this decision, so that invoices can be sent to him for these meetings.

There being no other Police or Crime issues to be discussed, PCSO Robinson was thanked for his time, and left the meeting at 8pm.

**6 a- FINANCE - TO APPROVE THE FINANCIAL STATEMENT/
PAYMENT OF ACCOUNTS FOR OCTOBER 2007**

6.1 As this had been circulated around the Councillors present prior to this meeting, and there being no further comments, these were voted upon and unanimously confirmed as being a true record.

**6 b- FINANCE - TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS:
MR D TITMARSH - OCTOBER 2007 SALARY (RATES AS PER MINUTE
NO. 11.1 OF THE MEETING DATED THE 30TH MARCH 2006) £ 139.44
CAMBRIDGE WATER COMPANY - STANDPIPE CEMETERY CHARGE
£ 17.25
K FERGUSONS LTD - GRASSCUTTING 2007 - CHURCHYARD/ GRAVEYARD
£ 1480.50**

6.2 These payments were agreed upon by all the Councillors present and the outstanding cheques duly signed at the meeting.

**6 c- FINANCE - TO REVIEW CASH FLOW AND RESOLVE ANTICIPATED
ISSUES (TO INCLUDE DECIDING THE PRECEPT FOR 2008)**

6.3 Mr Leigh stated that the Village Hall was asking if the Parish Council would be willing to help finance the drawing up of plans needed to be done for the upgrading of the Village Hall. However, it was also stated that the upgrading of the Village Hall, as a listed building, would need Building Consent prior to any Planning Permission being granted. It was therefore asked if Mr Leigh could report back to the Village Hall Committee, that the Parish Council would not be happy to fund for these plans until the issues regarding Planning Permissions had been clarified and sorted out. Mr Leigh agreed to do this.

6.4 With regards to the Precept to be requested from Huntingdonshire District Council for 2008, it was stated that both Cambridgeshire County Council and Huntingdonshire District Council were opting for 5% increases this year. However, the Play Matting under the three remaining pieces of Play Equipment were known to be in urgent need of replacement at the cost of approximately £9,500 plus VAT. It was therefore decided to increase the Precept to £12,600 for 2008 only, to help get these repairs done, and then hopefully it could be reduced once again the following year. The Clerk agreed to complete the relevant paperwork to be sent to Huntingdonshire District Council, for this to be done.

7 CORRESPONDENCE

7.1 Mr Franklin stated that he had once again been invited to the Chairman's Reception held by the Huntingdonshire District Council on the 7th December 2007 at 7.30-9.30pm. Mr Franklin stated that someone else could go with him, but as none of the Parish Councillors were able to, he stated that he would therefore take Mrs Franklin instead.

7.2 Mr Franklin also stated that the Local Development Framework Meeting was also due to take place soon, and asked if anyone would be interested in attending. If anyone wanted more information, then please to contact him.

7.3 CORRESPONDENCE PREVIOUSLY CIRCULATED

7.31 CCC - Cambridgeshire Scrutiny: Working to Improve Services letter

7.32 HDC - Polling Review 2007 letter

7.33 HDC - Local Development Framework - Towards a Spatial Strategy for Huntingdonshire letter

7.34 COPE Newsletter - September 2007

7.35 Clerks and Councils Direct - September 2007

7.36 HDC - Planning Application Response by Wistow Parish Council to 4 Oakland's Close, Wistow - extension to Porch

7.37 HDC - Local Development Framework - Towards a Spatial Strategy for Huntingdonshire letter

8 MR CRACKNELL MEMORIAL TREE - MR FRANKLIN AND CLERK TO REPORT

8.1 Mr Franklin stated that Huntingdonshire District Council Tree Warden had reconsidered whether the original location of the Hornbeam Tree was now appropriate, as it would be very close to some already planted trees in the vicinity. The tree going in the Churchyard had been considered, but the Reverend Dowman, had stated that this would cause other numerous problems. Mr Franklin was carrying on talking with the Huntingdonshire District Council's Tree Warden, Mrs Bridget Halford about this, and would advise the Parish Council accordingly of future decisions made.

8.2 It was asked if the Clerk could try to find out the cost of the Plaque to go by the tree, as the family had approved the wording they would like written on the plaque. The Clerk agreed to do this.

9 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED - HAVEN, SHILLOW HILL, WISTOW - ERECTION OF CONSERVATORY - 07/03808/FUL

9.1 Four of the Parish Councillors present had confirmed that they had seen these plans prior to this Parish Council Meeting, and there being no comments regarding these plans, they were formally approved by the Parish Council. The Clerk confirmed that he would advise the Huntingdonshire District Council of this decision as soon as possible.

10 INTERNAL AUDITOR REQUIRED FOR 2008 - NOMINEES REQUIRED?

10.1 The Clerk stated that a new Internal Auditor was still required for next year's Audit of the Parish Council's Accounts, as Mr Woolhouse had to relinquish the position this year. It was confirmed that a lady called Wendy who lived opposite the Village Hall in The Willows, may well be interested in doing this. The Clerk agreed to approach this lady to verify this, and report back at the next Parish Council Meeting.

11 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES -

a- TRAFFIC AND ROAD ISSUES - MR MACINNES AND MR BUCKNELL TO REPORT

11.1 As Mr MacInnes was not present at this meeting, no formal Report could be given. It was understood that the Wistow Traffic Subcommittee had not met for some time. It was asked if the Clerk could try to clarify if Mr MacInnes was still quite happy to be the Wistow Parish Council's representative on this Subcommittee, and Mr Cook expressed that he would be happy to sit on the Traffic Subcommittee if it was deemed necessary. The Clerk agreed he would do this.

b- PEDESTRIANS - MR COOK TO REPORT

11.2 The garages owned by Luminus Group in Oakland's Avenue, was commented upon as needing repainting.

c- LIGHTING - DR FARRAR TO REPORT

11.3 It was stated that there was a streetlight out in Mill Road, which had been reported to the appropriate authorities.

d- LITTER - MR BUCKNELL AND CLERK TO REPORT (INCLUDING COMMENCED REGARDING THE OPEN BIN ON THE VILLAGE GREEN AND THE RECYCLING AREA BIN)

11.4 The Clerk stated that a resident had contacted him regarding the bin outside Lodes Cottage and the one by the Recycling area as they did not have lids upon them. It was known that the Recycling Area bin was due to have a lid made for it, at some point by the Village Handyman, but no other overall decisions were made about these at this meeting.

11.5 Regarding the two outstanding bins, one in the Playing Field and the other one at the Harris Lane and Mill Road junction, the Clerk reported that nothing more had been heard from Pam Rook of Huntingdonshire District Council regarding these, but Mr Bucknell stated that he would chase this matter up, once again.

e- COUNTRYSIDE - MR COOK AND CLERK TO REPORT (INCLUDING CCC - PARISH PATHS PARTNERSHIP - TO BE DISCUSSED)

11.6 Mr Cook confirmed that he planned to talk to Mr John Cooper of the Cambridgeshire County Council about the Parish Paths Partnership sometime.

11.7 Further to point 12.6 of the previous minutes, Mr Cook stated that the fly tipping at Wistow Fen was still there, but it was stated that it should be removed in a matter of days.

11.8 It was asked if the road bend markers that had recently been put on various bends within the Parish would also be placed on the road leading from Wistow to the Raveleys, by the Allotment Hedge. It was stated that this would depend on the Coroner's Report following the fatal accident that had occurred there recently.

11.9 It was also asked about the recent work that had been started at Sheep Dip Field, and the Planning Application that was relating to this. The Clerk was unable to locate this Planning Application currently, and Mr Bucknell stated that he would try to locate this for the Parish Council.

11.10 It was also asked about the sale of Orchard House in Mill Road, including the access road currently by the side of this property, and if any more information was available about the ultimate plans for this. Mr Cook stated that he would try to find out some more about this.

11.11 Mr Franklin asked if the Wistow Parish Council wanted to consider contributing towards the Wistow Anglia in Bloom Committee for 2008. An amount of £200 was approved for this contribution, and the Clerk agreed to arrange for this to take place,

**f- ACTIVITIES, SPORTS, CLUBS, SOCIETIES ETC. AND OTHER YOUTH ISSUES
- DR FARRAR, MR COOK AND MR WILLIAMS TO REPORT**

11.12 It was stated that with regards to the Wistow Youth Club, the younger group was still popular, but the older group's attendance was not as good as previously. A mail drop to prospective members was discussed, but no decision was made about this. It was stated that some money had been spent on the Youth Club now, and that some computers were being used.

g- VILLAGE HALL - MR LEIGH AND MR WILLIAMS TO REPORT

11.13 It was asked if something could be done about the Security lighting at the rear of the Village Hall, as this seemed to be currently ineffective, and it was stated that the Village Hall Committee was currently dealing with this.

h- POST BOX - MR FRANKLIN TO REPORT

11.14 Mr Franklin stated that the second post box had not arrived yet, but that Planning Permission had been granted for it.

i- FLOODING - MR BUCKNELL TO REPORT

11.15 It was confirmed that a meeting had taken place about flooding, but that Wistow was not considered to be a problem area.

**j- VILLAGE SIGNS - MR MACINNES, MR COOK, MR FRANKLIN AND MR
BUCKNELL TO REPORT**

11.16 It was stated that there was no new issues to be discussed. A grant for the new Wistow Village Sign had been applied for, and it was also confirmed that Planning Permission would also be needed for it to be erected.

**12 a- PLAYGROUND - MR BUCKNELL, MR FRANKLIN, MR MACINNES, MR
COOK & CLERK TO REPORT**

12.5 It was stated that new Goal Nets were needed for the Playing Field Football Goals, and the Clerk agreed to obtain various quotations for these, and report back at the next Parish Council Meeting.

12 b- ALLOTMENTS - MR COOK, MR LATTER AND CLERK TO REPORT (INCLUDING THE TAKE-OVER OF THE 1 ¾ ACRES OF ALLOTMENT LAND FROM MR BANCE FROM OCTOBER 2008)

12.6 Further to point 13.2 of the previous minutes, it was suggested if the Allotment Land Deeds might be in the same envelope as the Deeds for the Wistow Village Hall. Mr Latter agreed to check the contents of this envelope at Sargeants Solicitors, but would need a Letter of Authorisation from the Clerk on Wistow Parish Council's headed note paper, that this was okay. The Clerk agreed to provide Mr Latter with this as soon as possible.

12.7 Mr Cook and Mr Latter agreed that they still needed to meet up to look through the old Allotment Papers to see what exactly what options were open to the Parish Council, with regards to the Allotment land.

12.8 Following on from the representations from Mr Bowd and Mr and Mrs Coles at the beginning of this Parish Council Meeting, it was fully discussed which of the three people interested in taking over Mr Bance's Allotment Land would be successful. It was eventually decided to offer this land to Mr Bowd with effect from October 2008, and the Clerk agreed to inform all the parties concerned about this decision.

12 c- GRASS CUTTING - THE CLERK TO REPORT

12.9 It was mentioned that the trees by the Gas Station in Manor Street were needing to be cut back, and the Clerk agreed to approach the Gas Company about this.

12 d- GRANTS - MR BUCKNELL AND CLERK TO REPORT (INCLUDING DISCUSSION OF ANY GREEN/ ENVIRONMENTAL ISSUES THAT COULD BE OBTAINED BY WIND FARM GRANT MONIES)

12.10 It was stated that the Village Hall was looking at this Wind farm Grant as a possible source of income.

13 ITEMS FOR THE WISTOW WARBLER AND WISTOW WEB SITE – TO INFORM JOHN DRANSFIELD AND DR FARRAR OF RELEVANT ARTICLES (ALSO TO DISCUSS OTHER ITEMS RELATING TO COMMUNICATION ISSUES)

13.1 Both Mr Bucknell and Mr Ward confirmed that they had now received copies of the Wistow Warbler, and Mr Cook confirmed that the Postman was delivering the Wistow Warbler to the Wistow Fen area.

14 MONTHLY AUDIT - NOMINEE FOR NEXT MEETING?

14.1 Mr Latter agreed to do the next Monthly Audit at the next meeting.

15 DATE OF NEXT MEETING - DATES OF 2008 MEETINGS TO BE DECIDED?

15.1 It was agreed that the last Tuesday of each month was still convenient for everyone for 2008, but it was wondered if a meeting in August was necessary due to people's holiday commitments. The Clerk agreed to draw up a list of the new Parish Council Meetings dates for 2008, and forward them to all concerned parties.

There being no further business the meeting closed at 9.30pm.

PLANNING APPLICATIONS RECEIVED FROM 2006

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

Approved and Date	App.Number	Property Address	Purpose	WPC	HDC
06/00360/OUT	Poultry Houses, Shillow Hill, Wistow	Agricultural Dwelling	Erection	Yes - 23/2/06	Yes - 21/7/06
06/01058/FUL	20 Harris Lane, Wistow	Conservatory	Erection	Yes - 27/4/06	Yes - 22/5/06
06/02681/FUL	RAF Upwood, Ramsey Road, Bury	Change of Use to Urban Assault etc.		Yes - 31/8/06	No -
06/03569/FUL	The Barn, Mill Farm House, Mill Road, Wistow	Change of Use		Yes - 30/11/06	Yes - 13/12/06
06/02458/OUT	Land at Orchard House, Mill Road, Wistow	Residential Development	Proposal	Yes - 25/1/07	Yes - 2/3/07
07/00389/FUL	Dorrington Stables, House Cross Drove, Wistow	Extension to Dwelling		Yes - 22/2/07	Yes - 6/3/07
07/00107/FUL	Dorrington Stables, House Cross Drove, Wistow	Extension to Dwelling		Yes-W/drawn - 22/2/07	25/1/07
07/00791/FUL	Hill Farm, Hill Road, Wistow	Erection of Agricultural Building		Yes - 29/3/07	Yes - 11/4/07
07/00567/FUL	19 Kingston Way, Wistow	Erection of Conservatory		Yes - 29/3/07	Yes - 3/4/07
07/01190/LBC	The Thatched Cottage, Church Street, Wistow	Internal Alterations		Yes - 24/4/07	Yes - 15/5/07
07/01268/FUL	1 Mill Farm House, Mill Road, Wistow	Vehicular Access		Yes - 24/5/07	No - 19/6/07
Appeal					17/8/07
07/02598/FUL	4 Oakland's Close, Wistow	Extension to Porch		Yes - 28/8/07	Yes - 6/9/07
07/02658/LBC	Lavender Cottage, Church Street, Wistow	Extension to staircase and alterations to garage and dwelling		Yes - 25/9/07	Yes - 9/10/07
07/03808/FUL	Haven, Shillow Hill, Wistow	Conservatory Erection		Yes - 27/11/07	NYK

FINANCE REPORT For November and December 2007

Clerk's Salary	
16 hours @ £7.85	£ 125.60
Parish Council Meeting Heating	£ 2.00
Computer Usage	£ 10.00
Phone Calls 29/10 to 31/10	£ 1.60
Postage Paid 1 stamp @ 24p Paid 3/11/07	£ 0.24
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	£ 139.44

Cambridge Water Company
Standpipe Cemetery Charge
Paid 22/11/07 £ 17.25

K Fergusons Ltd
Grass Cutting 2007 - Churchyard/ Graveyard
Paid 22/11/07 £1480.50

K Gaunt
Playing Field Hedge Cut by T Longland
Paid 24/11/07 £ 200.00

Wistow in Bloom
Donation Fee
Paid 27/11/07 £ 200.00

CGC Engineers Ltd
Football Goal posts Repairs
Paid 28/11/07 £ 176.25

Clerk's Salary	
19 ½ hours @ £7.85	£ 153.08
Postage Paid 2 stamps @ 24p	£ 0.48
Computer Usage	£ 10.00
Parish Council Meeting Heating	£ 1.00
Phone Calls 5/11 to 27/11	£ 4.80
Paid 1/12/07	
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	£ 169.36

Huntingdonshire District Council
Grass Cutting 2007 - Village Green and Playing Field
Paid 8/12/07 £ 839.23

£ 3222.03

Income for November and December 2007 -

Mr Garton and Mr Judge - Allotment Rents - received 02/11/07 £ 90.00

Balances of Account as at 31st December 2007

Current Account £ 826.63
Deposit Account £ 19029.22