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A meeting of Wistow Parish Council took place on Tuesday 27th October 2009 at 7.00pm in the Village Hall with Dr Farrar in the Chair.

1. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE - apologies had been received from Mr Lucas.
PRESENT: Mr Bucknell, Mr Carter, Mrs Coles (Clerk), Mr Cook, Dr Farrar, Mr Leigh, Ms Rice, Ms Robinson, Mr Ward, and Mr Williams. Mr Peter Burton was also present.
2. TO RECEIVE DECLARATIONS OF INTEREST
 - 2.1 It was noted that as Mr Leigh and Mr Cook were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall.
 - 2.2 Mr Bucknell declared an interest with regard to any items under Agenda Item 11, as a member of the Huntingdon District Council.
3. PUBLIC PARTICIPATION
 - 3.1. There were no members of the public present.
4. ALLOTMENTS DISCUSSION
 - 4.1. Dr Farrar welcomed Mr Burton and thanked him for coming. Mr Burton explained that he would try and fill in the gaps on the history of the allotments and gave us the following information. He rented his first allotment in 1959/60 and the field was overgrown, not drained and the due to the size of the allotments and their location their use was mainly agricultural. In the mid 60s he reported that they were changed to an agricultural holding with a holding number in order to apply for a grant for drainage. Mr Burton was asked to provide copies of any paperwork connected with this. Until 1/9/95 the tenancy act for agricultural land means that it can be handed down for two generations provided it is being farmed and rent is paid. Mr Burton stated that he would be interested in purchasing the land but it cannot be sold. Dr Farrar explained that he hoped that the Parish Council could learn from this meeting and try and plan a way forward. It was agreed that the allotment plots are probably too big for domestic use and the heavy clay soil makes them difficult to dig by hand. Mr Burton maintains his own hedges and ditches. Mr Burton then explained that if rent increases are not agreed then the tenant can ask to go to arbitration and he believes that the rent we receive is more than fair for the grade of land. Mr Burton also said that he believed that information and old minutes that may provide information on the history of the land were held at Barclays in Ramsey. ***Mr Burton then agreed to provide copies of any informative documents he held and the Clerk would make enquiries at Barclays.***

Dr Farrar thanked Mr Burton for providing the above information.

5. TO APPROVE THE MINUTES OF THE MEETING ON 29TH SEPTEMBER 2009
 - 5.1. As these minutes had been circulated prior to the meeting, they were approved with the following comments, and signed.
 - 5.2 Dr Farrar asked that the list of historic planning applications be updated
6. MATTERS FOR INFORMATION ONLY
 - 6.1 The items as listed on the agenda were covered and no further comment required.
7. COMMUNITY LIAISON OFFICER
 - 7.1 The Community Liaison Officer was not present, but it was reported that a new PCSO, Nicole Fielder, had been allocated our area.
 - 7.2 It was noted that it had been a while since the PCSO had attended our meetings and it was assumed that the purpose of the E-Cops reports was to keep Parishes informed. It was confirmed that all Councillors had subscribed to E-Cops.
8. TO RECEIVE REPORTS FOR COUNTY AND DISTRICT COUNCILLORS
 - 8.1 Mr Bucknell reported that information on the RAF Upwood appeal was available for inspection in St Ives for the first two weeks in January.
 - 8.2 Mr Bucknell reported that Mr Lucas, he and the Clerk had met Steve Douglas from Cambs County Council at Raveley Road to discuss the problems. He explained that the road was not finished and that part of the process was to allow it to compact by the flow of traffic before the top dressing was added. Following discussion it was agreed that signs to warn of the uneven surface should be placed at both ends of the road, something that had been discussed but not agreed at the site meeting. ***The Clerk would email Mr Lucas and ask him to support our request to CCC to have the signs.*** The next inspection would be in February as both CCC and the Contractors agreed that the finish was not ideal, and if remedial work was considered necessary it would be carried out prior to the final dressing scheduled for May.
 - 8.3 Mr Bucknell reported that gritting would be undertaken in the village this winter on the hill and the road out of the village.
 - 8.4 Finally, Mr Bucknell reported that the Neighbourhood Panels would be changing next year and we would be notified of the new format.
 - 8.5 Mr Ward reported that the District Council would be holding evening meetings where members of the public could speak, example topics were the A14, and the Consultation on franchising of management at Hinchingsbrooke Hospital.

9. FINANCE

a) to approve the financial statement

9.1. As this had been circulated to Councillors present prior to the meeting, and there had been no further comments, it was unanimously confirmed as being a true record.

b) to approve payments of outstanding amounts

Mrs P Coles October salary (rates as per minute
13 of the meeting dated 28th April 2009) £218.57

Ray Burton Services – Hedge cutting at playground £190.00

Wicksteed Leisure – see saw seats £109.83

9.2 The payments listed were formally approved at this meeting and the cheques duly signed.

c) to review cash flow and resolve anticipated issues

9.3. No issues anticipated.

d) Precept discussion following Budget Meeting

9.4 The budget for the forthcoming year, updated since the last discussion, was passed round and following discussion it was agreed to request £6500 for the forthcoming year. ***The Clerk would submit the request.***

10. CORRESPONDENCE

10.1 The list of correspondence circulated with the agenda was discussed but no further comment required.

10.2 The Parish Council had received a request for a donation towards the repair and refurbishment of the Clock on the church tower. It was agreed that whilst the Parish Council were not against making a donation, it would need a significant amount of money and all other funding opportunities should be explored. ***The Clerk would provide a list of organisations that may provide grants and offer assistance with applications if necessary.***

10.3 CPALC AGM papers

11. TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED

11.1. 0901265TREE – Crown reduction, 5 Parsonage Street, Wistow.
This was approved.

12. BT ADOPT YOUR PHONE BOX

12.1 The Parish Council had been approached to adopt the village phone box for £1. The telephony would be removed and then the Council would take over responsibility for maintenance, services and insurance. The majority were in favour of adoption and ***the Clerk would make some enquiries regarding the cost of maintenance etc.*** Suggestions on how to use the box would be requested via the website and Warbler.

13. PARISH PLAN ACTION PLAN – working parties feedback and updates:
 - a) Traffic and road issues – Cambs County Council had agreed to fund the traffic calming road markings at the entrance to the village whilst they carried out the work on the bridge.
 - b) Litter – Ms Robinson – There appeared to be no ongoing litter problem but there was a water logged bin on the playground. ***The Clerk would ask Mr Burton to drill holes to allow drainage.***
 - c) Countryside – Mr Cook – Mr Cook still had the waymarkers to set but he reported that the dog fouling problem seemed to have improved. He had no news on the Paths Partnership meeting yet. Mr Burton said that he had some old maps which he would let us have sight of.
 - d) Leisure facilities – The Playfunding application had been declined but with the option of further discussion. A meeting would be arranged for the team to look at the application and make it work. The seat round the stump had been reported to be rotten. There had been a complaint about footballs going over the fence, the Clerk was chasing Luminus regarding the repair. There was a query regarding who is responsible for the hedges on the Kingston Way boundary and it was confirmed that the residents of Kingston Way are responsible for their own boundary hedge and fence.
 - e) Village Hall – Mr Cook and Mr Leigh – Mr Wadsworth had asked to plant a tree in the Playing field as a tree has to be removed to accommodate the extension to the village hall, this was agreed. The Plans are to go to full planning as they were well received by villagers.

14.
 - a) Grants – Mr Bucknell. The Windfarm Grant Committee had approved our application for £303 towards the Village Sign.
 - b) Wistow Bridge – Mr Leigh and Clerk. Work had started to cut back hedges and repair work was on schedule.
 - c) Allotments – the Clerk reported that she had received all rent and that Mr Garton and Mr Judge had given notice to quit with effect from October 2010. Six quarter acre plots would be available. The Parish Council will review the situation regarding the allotments at a future meeting following Mr Burton’s information.

15. ITEMS FOR WISTOW WARBLER AND WEBSITE,
 - 15.1. The Clerk would ask Mr Dransfield to;
 - advertise the allotments
 - put in information regarding the bridge and road closure for 1 weekend
 - update on Raveley Road
 - ask for suggestions for the adopted phone box

16. MONTHLY AUDIT – NOMINEE FOR NEXT MEETING
 - 16.1. Mr Cook agreed to carry out the monthly audit in December.

17. MATTERS FOR FUTURE CONSIDERATION
 17.1 Clerk's pay increase
18. DATE OF NEXT MEETING – Tuesday 15th December 2009 at 7.00 pm in the Village Hall, followed by our Christmas celebration in the Three Horseshoes

There being no further business the meeting closed at 9.15 pm.

PLANNING APPLICATIONS RECEIVED FROM JANUARY 2008

Wistow Parish Council – WPC

Huntingdonshire District Council – HDC

Not Yet known – NYK

<u>App.Number</u>	<u>Property Address</u>	<u>Purpose</u>	<u>Approved/Date</u> <u>WPC</u>
<u>HDC</u>			
4/1/08			
08/00500/FUL - Yes - 18/6/08	Rookes Grove Farm, Mill Road, Wistow	Erection of 2 dwellings and access road	Yes 26/2/08
08/00599/FUL yes	Poultry Houses, Shillow Hill, Wistow	Erection of Agricultural dwelling	Yes 25/3/08
008/03478/FUL yes	Threeways, Church Street	Add pitched roof to flat extension at rear	Yes 07/01/09
0900055FUL yes	Rectory Farm, Wistow Rd Broughton	Erection of agricultural building to house free range hens	No comment 24/02/09
0900342OUT appeal	RAF Upwood, Ramsey Rd Bury, PE26 2XN	Demolition and clearance of redundant buildings, reclamation and remediation of land and redevelopment	Yes 29/5/09
0900661FUL	Valiant Square, Upwood	Erection of 26 houses and 7 apartments	No comment 30/06/09
	Declined and going to appeal		No comment 25/08/09
0900843FUL yes	Manor House, Manor St Wistow	Refurb of existing chimney	Yes 28/7/09
0900947FUL yes	Beggars Roost, Parsonage Street, Wistow	Replace flat roof with pitched	Yes 25/08/09

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FINANCE REPORT for October 2009

			Paid
Clerk's Salary			
25 hours @ £8.26	206.50		
Computer Usage	10.00		
Postage Paid 3 stamps @ 30p	90	£218.57	28/10/09
3 stamps @ 39p	1.17		
Ray Burton Services – hedge cutting		£ 190.00	28/10/09
Wicksteed Leisure – see saw seats		£ 109.83	28/10/09
TOTAL		£ 518.40	

Income for October - £1008 allotment rent

Balances of Account as at 31st October 2009

Current Account	£ 218.80
Deposit Account	£19483.24
Barclays Account	£1008.00
TOTAL	£20710.04

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