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A meeting of Wistow Parish Council took place on Tuesday 28<sup>th</sup> May 2013 following the Annual General Meeting in the Village Hall, with Mr Carter in the Chair

2013/14-21 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2013/14-1 Apologies had been received from Mr MacInnes and Mr Pethard  
PRESENT: Mr Bucknell, Mr Carter, Mrs Coles (Clerk), Dr Farrar, Mr Leigh, Miss Robinson and Mr Williams

2013/14-22 TO RECEIVE DECLARATIONS OF INTEREST

2013/14-22.1 Mr Bucknell declared an interest with regard to any items concerning Planning as a member of the Huntingdon District Council and the Liaison Committee for Warboys Landfill Site, he also wished to declare an interest as a member of the Village Hall Committee, and also Trustee of the Red Tile Wind Farm Trust. Finally he informed the meeting that as the local elections had been called he could not do or say anything that could be interpreted as giving political gain.

2013/14-23 PUBLIC PARTICIPATION

2013/14-23.1 There were no members of the public present

2013/14-24 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING ON 30<sup>TH</sup> APRIL 2013

2013/14-4.1 The minutes of the Parish Council Meeting, having been circulated prior to the meeting were approved subject to the addition under item 12 that it was discussed whether the Warboys handyman could be asked to quote for smaller jobs in Wistow .

2013/14-25 MATTERS FOR INFORMATION ONLY

The items as listed on the agenda were covered with the following comments:

2013/14-25.1 Ms Robinson would look into Parish Plan funding as per the Cambridge Acre newsletter and the Clerk would look into the SITA fund.

2013/14-26 POLICING MATTERS

2013/14-26.1 Inspector Mark Greenhalgh is moving on and being replaced by Inspector Dick Lowings.

2013/14-26.2 Detectives will not attend the scene of a burglary rather than uniformed officers.

2013/14 -26.3 [www.shapeyourplace.org](http://www.shapeyourplace.org) is Huntingdonshire's online voice and to see what is happening locally.

2013/14-26.4 Advice about security during warmer weather.

2013/14-26.5 Notification of a Forum meeting to be held next week. Mr Bucknell would attend.

2013/14-27 RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

2013/14-27.1 The Clerk had not heard from Mr Tew

2013/14-27.2 Mr Bucknell reported that HDC had a new Managing Director. Feedback from the charge for extra green bins had been bad, many more bins are being returned than expected. The Local Plan was being issued on the following Friday and there was zero development allocation for Wistow.

2013/14-27.3 Mr Pethard had sent his apologies.

2013/14-28 FINANCE

a) to approve the financial statement and cashflow prediction for 2013/14

2013/14-28.1 This had been circulated to Councillors present prior to the meeting, there were no further comments and it was unanimously agreed

b) to approve payments of outstanding amounts

2013/14-28.2

Environment agency, drainage	£ 14.23
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CAPALC membership renewal	£179.06
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Clerks expenses	£ 46.98
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Parrott print, Warbler	£ 45.00
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c) A contribution of £474.33 from County towards the cost of cutting our grass verges was approved and an invoice would be sent.

d) It was agreed to stick with Douglas Tonks for payroll services as other options were more expensive.

2013/14-29 CORRESPONDENCE

2012/13-29.2 A response would be sent to Mr Lane regarding the hedgerows to confirm that HDC had confirmed that appropriate preparation had taken place.

2013/14-29.3 A response would be sent to Mr Dransfield regarding the verges to thank Wistow in Bloom for their efforts and confirm what action had been taken.

2013/14-29.5 A representative from the Bobby Scheme would be invited to a meeting.

2013/14-29.6 Local infrastructure needs, returned with refurbishment/replacement of village hall.

The other items required no further action.

2013/14-30 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED

2013/14-30.1 1300335FUL Proposed single storey flat roof extension to rear, 1 Manor Street, recommended approval.

2013/14-30.2 1300374 Installation of a small scale wind turbine, construction of stables, ménage and kennels for personal use, Cromwell Farm, Warboys Road, Bury, recommended refusal.

2013/14-30.3 1200967FUL Molesworth Windfarm appeal, only for information.

2013/14-31 HIGHWAY WARDEN'S REPORT

2013/14-31.1 Potholes are being worked on and the replacement of the solar sign is being progressed.

2013/14-31.2 It was suggested that Mr Bowd be approached to put the spoil from the ditches onto his triangle of land that was used for burning.

2013/14-31.3 Ms Robinson reported back from the Flood Forum. The boundaries of operation between County and the Environment Agency appear blurred. A list of contacts for flooding matters is to be issued. We are all encouraged to be flood aware and sign up with the Environment Agency for warnings and take our own precautions. Bury Brook is low priority and therefore receives little funding.

2013/14-32 UPDATE ON PLAYGROUND

2013/14-32.1 Mr Bucknell wished to record his concern over using weed killer at the playground and warned against it. The Clerk would contact Fergusons regarding their herbicide. As Mr MacInnes was not present there was no further update.

2013/14-32.2 As above.

2013/14-32.3 Quotes had been received as follows:

Removal of stump £195 plus VAT

Hedge trimming £195 plus VAT

Allotment hedge trim for autumn £240 plus VAT

Weed control on path £30 plus VAT per visit, recommend 4 times per year

2013/14-32.4 It was confirmed that Parish Councillors and volunteers are covered by our insurance and an advisory note had been sent regarding the use of weed killer.

2013/14-33 FEEDBACK FROM OPEN MEETING

2013/14-33-1 It was agreed to try to organise a meeting with Mrs Bance and her agent, Paul Bland from HDC and the Parish Council at the July meeting. Mr Bucknell will enquire whether there are any previous applications for this land.

2013/14-34 STREETLIGHTING WORK IN WISTOW

2013/14-34.1 Notification of minor work on The Grove

2013/14-35 ANNUAL AUDIT

2013/14-35.1 A payment of £50 was authorised to Mrs Pye.

2013/14-35.2 Our internal accounting procedures were considered satisfactory.

2013/14-35.3 Our annual audit was completed and should be sent off on 7<sup>th</sup> June.

2013/14-36 BUS SHELTER

2012/13-36.1 As the community fund was closed it was agreed to obtain quotes for repair to the bus shelter roof.

2013/14-37 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATE

a) Litter – Mr MacInnes, nothing further to report

b) Countryside – Mr Carter, nothing to report.

c) Village Hall – Mr MacInnes A letter had been sent out to local farmers requesting land for a new village hall. Dr Farrar and Mr Carter had been invited to give input but they felt that the tone of the letter was biased towards a new hall with the implication that the Parish Council supported this route. There was also some concern that the Parish Council had not seen the letter prior to issue. The refurbishment/redevelopment of the village hall and the development of the land opposite the pub will all come under the Parish Plan and appropriate consultation and feasibility studies must take place. Part of this must be to look at future needs for a hall and the village and to look for a mandate from the village. In the last Parish Plan there was not support for a new hall.

The Clerk is to request sight of the Trust documents and Mr Carter will draft a letter for the next meeting to be sent to the Village Hall Committee to clarify the Parish Council's position which is that they will consider all options with an open mind but that their support of a new hall should not be implied or assumed until all facts are available and the correct consultation with the village and financial comparison of the options has been undertaken.

d) Parish Plan Review – Document still to be circulated

2013/14-38 ITEMS FOR WISTOW WARBLER AND WEB SITE

2013/14-38.1 Advisory note to prevent sewer blockages

2013/14-38.2 Cambridgeshire Bobby Scheme

2013/14-39 MONTHLY AUDIT – NOMINEE FOR NEXT MEETING

2013/14-39.1 Mr Leigh was our auditor this month and Mr Bucknell for next month.

2013/14-40 MATTERS FOR FUTURE CONSIDERATION

2013/14-40.1 Bus shelter roof repair

2013/14-40.2 Visit from Bobby Scheme

2013/14-20 DATE OF NEXT MEETING

2013/14-20.1 Tuesday 25<sup>th</sup> June 2013 at 7.30 pm in

the Village Hall. There being no further business the meeting closed at 10 pm

Finance report:

Environment agency, drainage £ 14.23

CAPALC membership renewal £179.06

Clerks expenses £ 46.98

Parrott print, Warbler £ 45.00

**Income for May**

Precept £10,000

**Balances of Account as at 29<sup>th</sup> April 2013**

Current Account £15106.84 Deposit account £5018.21

Cambridge Building Society £10,246.57