

**A COPY OF THESE MINUTES WILL SOON BE ALSO AVAILABLE ON THE
WISTOW WEB-SITE: 'Www.wistovillage.info' (please note new address)**

- 581 -

The Parish Council Meeting of the Wistow Parish Council took place on Thursday 28th September 2006 at 7.30pm in the Wistow Village Hall, with Mr Franklin in the chair.

1 APOLOGIES FOR ABSENCE: Mr Taylor, Mr Williams, Mr Cook

1.1 PRESENT: Mr Franklin, Mr Benson, Mr Smith, Dr Farrar, Mr Leigh, Mr Bucknell, Mr Lucas and Mr Titmarsh (Clerk)

**2 TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING
DATED 31ST AUGUST 2006**

2.1 Further to point 14.17 of the previous minutes, Mr Benson wished it known that the CCC Jointly Funded Minor Improvement Scheme 2007/08 Application, had been passed to Mr Lucas, the local County Councillor prior to the last meeting.

2.2 Further to point 14.24 of the previous minutes, it was mentioned that the missing flagpole by the Church had actually been last seen over 40 years ago.

2.3 The minutes having been circulated around the Councillors present prior to this meeting, and there being no further comments, apart from those mentioned above, were voted upon and unanimously confirmed as being a true record.

3 MATTERS ARISING FROM PREVIOUS MINUTES.

3.1 It was confirmed that there was no matters arising from previous minutes, that did not subsequently appear on this meetings Agenda.

**4 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS
AGENDA**

4.1 It was noted that as both Mr Smith and Mr Leigh were members of the Village Hall Committee, they had both declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall. Mr Bucknell wished it known that he also had a Declaration of Interest under item 8 and the first two points under item 14 of this Agenda, as both a District Councillor and involved with Huntingdonshire Housing Partnership.

**5 a - FINANCE - TO APPROVE THE FINANCIAL STATEMENT/ PAYMENT
OF ACCOUNTS FOR AUGUST 06**

5.1 As this had been circulated around the Councillors present prior to this meeting, and there being no further comments, were voted upon and unanimously confirmed as being a true record.

THIS IS PRINTED PRIOR TO BEING CERTIFIED AS A TRUE RECORD BY THE PARISH COUNCILLORS. Page 1 of 8

5 **b - FINANCE - TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS:
MR D TITMARSH - AUGUST 2006 SALARY (RATES AS PER MINUTE NO.
11.1 OF THE MEETING DATED THE 30TH MARCH 2006) £ 151.42**

5.2 This payment was agreed upon by all the Councillors present and the outstanding cheque duly signed at the meeting.

5 **c - FINANCE - TO REVIEW CASH FLOW AND RESOLVE ANTICIPATED
ISSUES**

5.3 This had been circulated around the Councillors prior to this meeting, and there was no further comments regarding this Cash Flow at this time.

6 **CORRESPONDENCE**

6.1 The Clerk mentioned an e-mail that had been received from Mr Rees of Cambridgeshire ACRE, which had been forwarded onto all the Councillors recently, regarding the Wistow Parish Plan Document that was being discussed at the Huntingdon Strategic Partnership, on the 5th October 2006. In this document, it was telling the HSP the current state of each of the projects identified in the Wistow Parish Plan, and asking for any assistance that they could offer, in areas such as Traffic Calming measures etc.

6.2 **CORRESPONDENCE PREVIOUSLY RECEIVED**

6.21 All this correspondence was still in the process of being circulated around the Parish Councillors, and the Clerk did ask that this correspondence was passed around as soon as practicable, to prevent any important deadlines being missed.

7 **COMMUNITY LIAISON OFFICER - TO REPORT TO PARISH COUNCIL**

7.1 Unfortunately, the Community Liaison Officer was unable to attend this meeting, so no formal Report could be given.

8 **TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED - NONE
RECEIVED**

8.1 The Clerk reported that no planning applications had been received that needed discussion at this time.

9 WISTOW TOLL - SCHOOLCHILDREN WAITING FOR BUS ISSUE - MR BENSON TO LEAD DISCUSSION?

9.1 Further to point 14.18 of the previous minutes, Mr Benson stated that the bases had now started to be laid on both sides of the road at Wistow Toll for the schoolchildren to stand on and wait for their school bus. A discussion then took place, as to what would need to be done to get a path from the top of Wistow Toll, where the schoolchildren lived, to the new bases, to keep them as safe as possible. Mr Lucas replied that the original concern raised by the parents of the children affected at Wistow Toll, had been about waiting for the school bus in the long, wet grass, and as this was now being resolved, any other additional work would have to be met by a Cambridgeshire County Council Minor Improvement Fund Grant.

10 EXTERNAL AUDITOR INVOICE FOR ANNUAL ACCOUNTS AUDIT FOR Y/E 31/3/06 - £411.25 TO BE AUTHORISED?

10.1 The Clerk reported that an invoice had been received from Moore Stephens Chartered Accountants for the Wistow Parish Council's Annual Accounts Audit for the year ending 31/3/06 for £411.25. Normally, the amount would have been at a fixed rate of £120 plus VAT, but as the Church Wall Expenditure for last year had made the Parish Council's Payments go into a new costing band, this had increased the fee to £350 plus VAT, totalling £411.25. This payment was therefore authorised, and the cheque duly signed at the meeting, but it was asked if the Clerk could get the extra expenditure of £270.25 back from the Church Wall Grant Monies, and the Clerk agreed to do this.

11 ALLOTMENT RENTS TO BE AGREED - DUE 11TH OCTOBER 2006

11.1 The Clerk reported that the Allotment Rents needed to be approved for this year. It was stated the existing rent of £60 per acre had been in place since 1997, but due to the understanding that comparable land prices was similar to this current rate, and the other Allotment issues currently taking place, it was decided to continue this existing rent of £60 per acre for a further year. It was asked if the Clerk could inform the Allotment Holders of this decision, and also asking them for some kind of reply to previous letters that had been written regarding the new Tenancy Agreement, and the Clerk agreed to do this.

11.2 It was also asked if the Clerk could contact Mr Cook, who was unable to attend this meeting, but was on the Parish Council's Allotment Subcommittee with Mr Benson, to see if he needed any more Allotment papers that the Clerk had in his possession. It was felt that an Allotment Subcommittee Meeting with Mr Benson, was needed to take place soon, to help pursue the outstanding matters regarding the Allotment Tenancy Agreements. The Clerk agreed to do this.

12 **ADAPTATION OF THE WISTOW PARISH WEB-SITE - UPDATE?**

12.1 Dr Farrar confirmed at the meeting, that the Wistow Parish Web-site was now live and running and called 'www.wistovvillage.info'. It was stated that this web-site could be found using the most commonly used search engines, and other local Parishes were also aware of it's existence, and indeed was mentioned in most of their own web-sites. Dr Farrar confirmed that he would send further information to all the Parish Councillors regarding individual passwords, so that any Parish Councillors could amend or add certain items on the web-site. It was agreed that minutes and Agenda's would go on the web-site from now on, as well as this years approved Financial Accounts.

12.2 Dr Farrar went onto say that links with other appropriate web-sites were also being looked into, and an article would be going into the next Wistow Warbler advertising the new web-site. Dr Farrar and Mr Smith agreed to liaise with each other regarding doing a mail drop, with the local newspaper delivery, to advertise the new web-site as well.

13 **a - PLAYGROUND - MR FRANKLIN & CLERK & MR BUCKNELL TO REPORT (INCLUDING PLAY MATTING FUNDING?)**

13.1 Further to point 14.1 of the previous minutes, the Clerk reported that the lottery fund grant application form for the Play Equipment Matting had not been received yet. Mr Bucknell stated that he had heard from Mr Dan Smith of Huntingdonshire District Council, that there had been some delay in these forms being sent out, but they were expected to be released as soon as possible.

13.2 Further to point 14.3 of the previous minutes, Mr Franklin confirmed that the goal posts had indeed been moved, but that he would try to staple these down again securely.

13.3 Further to point 14.5 of the previous minutes, it was confirmed that the playing field hedge had indeed been cut back.

13 **b - STREETLIGHTS - MR BENSON, DR FARRAR & CLERK TO REPORT**

13.4 Further to point 14.6 of the previous minutes, Dr Farrar reported that the numbering of all the Parish street light columns was still ongoing.

13.5 Further to point 14.7 of the previous minutes, Dr Farrar stated that the old streetlight held together with PVC tape had now been disconnected, and that next to it, was a new streetlight column.

13.6 Mr Bucknell once again reported that funds were available from the new Wind farm near Warboys, for any environmental type issues that needed funds, up to a total of £15000.

13.7 The Clerk reported that an e-mail had been received from Huntingdonshire Housing Partnership stating that they were responsible for the trees in the communal grassed area outside Oakland's Close, Wistow, and getting them cut back to stop them obscuring the streetlight in this area. Quotations to have this work done had now been asked for by Huntingdonshire Housing Partnership, and it was hoped that the work would be done very soon.

13 c - FOOTPATHS - ANY ISSUES TO REPORT

13.8 As Mr Cook was not present at this meeting, no formal Report could be given at this time.

13 d - VILLAGE HALL - ANY ISSUES TO REPORT

13.9 Both Mr Leigh and Mr Smith had been able to attend the latest Village Hall Committee Meeting on the 19th September 2006.

13.10 At this meeting, a demonstration of the new Wistow Web site had been requested. Dr Farrar confirmed that he would try to get this arranged in the near future.

13.11 Also, at this meeting, various other issues were raised. This included the new Village Sign, as the option of a self-watering trough around the base of the village sign was apparently available for about £100 plus VAT. Mr Franklin stated that he was already aware of this option.

13.12 A Youth Group was also raised at the Village Hall Committee Meeting, to possibly meet regularly in the Village Hall, and both Mr Smith and Dr Farrar agreed to follow this matter up. Broadband Internet access had also been considered being installed in the Village Hall, to maybe set up some kind of Internet Cafe type facility.

13.13 The Village Hall Committee had also mentioned if the Parish Council would like to consider sponsoring an event i.e. panto, band, barn dance etc. Mr Smith agreed to do an article relating to this for the Wistow Warbler, and to go on the new Parish Web site, to get feedback from the Parish of what they would like to do.

13.14 The Village Hall Committee had also talked about the options they had with regards to a new Village Hall, as they had considered having one at the top of the village instead, where there would be more space. The Village Hall Committee wanted to meet with the Parish Council sometime, to discuss this item further. It was however stated that Bluntisham Parish Council recently had a new Village Hall, but had many problems connected with it. Mr Lucas stated that lottery funding was available for items such as new Village Hall's. Both Mr Smith and Mr Leigh agreed to liaise with the Village Hall Committee to arrange an appropriate date for this meeting with the Parish Council.

13 e - ALLOTMENTS - ANY ISSUES TO REPORT

13.15 It was reported that there was no other issues to report, that hadn't been discussed previously at this meeting, with regards to the Allotments.

13.16 Mr Franklin stated that he and his wife had attended the Anglia in Bloom Presentation ceremony recently, and Wistow had got a Certificate and a Report for entering the competition this year. The Report was passed around the Councillors at this meeting, and it was agreed that this would also go on the new Wistow Web site. The Certificate would be placed in the Village Hall. Mr Franklin stated that both he and Mr John Dransfield would initially lead the Anglia in Bloom Workforce.

13 f - TRAFFIC & ROAD ISSUES - MR BENSON, MR BUCKNELL AND CLERK TO REPORT

13.17 Mr Benson reported that there had been some subsidence in Church Street opposite Ashlea House, in both the pavement and the road, so that it collects a lot of water, and that he had written to Mr Hobbs of Cambridgeshire County Council Highways Department, to get this area looked at.

13.18 Mr Benson stated that the highway reflectors located by the Bridge in the village were very flimsy, and some had fallen over. Mr Benson stated that he would contact the Highways Department to see why they were considered necessary in the first place, and whether they could be made more robustly.

13.19 It was reported that a property in Mill Road had recently been selling motor cars, by placing them on the verge, which it was considered was actually County Council land, even though the County Council did not actually cut this area of grass. Mr Benson stated that he would once again contact Mr Hobbs of the Highways Department for his advise on this issue.

13 g - GRASS CUTTING - ANY ISSUES TO REPORT

13.20 Mr Bucknell passed to Dr Farrar a map of the areas of grass cut by Huntingdonshire Housing Partnership and the Huntingdonshire District Council (labelled as LA on the map.)

13.21 Mr Franklin stated that when the Grove was last cut, it was considered quite a poor job, probably because it had been a wet day. It was clarified that this grass was cut by Huntingdonshire District Council, under the Grove's builder contractors regulations.

13.22 The Grass outside Mr Bance's farm and outside the Donkey Field in Church Street was discussed, and Mr Franklin stated that he would ask the Anglia in Bloom Committee to look at how these areas could be improved.

13.23 Dr Farrar asked about the chain link fence behind the garages in Oakland's Avenue, Wistow, and Mr Bucknell stated that he would look at this area.

13.24 It was stated that in the next edition of the Wistow Warbler and on the Parish Web site, it would once again ask for people willing to quote to do the grass cutting, for the areas that the Parish Council are responsible for.

13 h - GRANT S- ANT ISSUES TO REPORT

13.25 There was no issues stated with regard to grants that needed raising at this meeting.

13 i- CHURCH WALL - CLERK TO REPORT

13.26 The Clerk stated that there was no outstanding issues with regards to the Church Wall that needed raising at this meeting.

14 MATTER OUTSTANDING FROM PREVIOUS MINUTES (DATES WHEN LAST APPEARED IN MINUTES)

14.1 Dog Disturbances along Harris Lane, Wistow - 17.1 - 31/8/06 - following on from the last meeting, Mr Bucknell stated that the issues were still ongoing, and that recently another complaint had officially been registered.

14.2 Car Parking Area Maintenance by Huntingdonshire Housing Partnership behind garages in Oakland's Avenue, Wistow - 17.2 - 31/8/06 - further to the last meeting, the Clerk stated that nothing further had been heard from Mr Chatterton, with regard to this issue. It was asked if the Clerk could ascertain from Mr Marshall, the resident who met with Mr Chatterton on-site, as to what work he believed had been agreed upon, and then to once again follow this up with Mr Chatterton. The Clerk agreed to do this.

15 ITEMS FOR THE WISTOW WARBLER - TO INFORM JOHN DRANSFIELD OF ARTICLES

15.1 No further items for the Wistow Warbler was felt necessary at this time.

15.2 Mr Franklin stated that he had a reply from Royal Mail about possibly obtaining a second post box in the village, but no actual decision had yet been made in regards to this.

16 MONTHLY AUDIT - NOMINEE FOR NEXT MEETING?

16.1 Mr Smith agreed to do the Monthly Audit at the next meeting.

17 DATE OF NEXT MEETING - THURSDAY 26TH OCTOBER 2006 AT 7.30PM.

17.1 There being no further business the meeting closed at 9.30pm.

PLANNING APPLICATIONS RECEIVED FROM APRIL 2004

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

<u>App.Number</u>	<u>Property Address</u>	<u>Purpose</u>	<u>Approved and Date</u>	
			<u>WPC</u>	<u>HDC</u>
04/00942/FUL	20 Harris Lane, Wistow	Extension	Yes - 30/4/04	Yes - 5/5/04
04/02606/FUL	Westmorland, Mill Road	Erection of Conservatory	Yes - 31/8/04	Yes - 21/9/04
04/02536/LBC 04/02946/FUL	2 Kingston House, St John's Place, Wistow	Replacing window with door and additional window	Yes - 30/9/04	Yes - 16/12/04
04/03738/FUL	Northern Cottage, Church Street, Wistow (plans amended 8/2/05)	Extension and Alterations	Yes - 27/1/05 Yes - 25/2/05	Yes - 23/2/05 Yes - 23/2/05
04/03755/FUL	Kingsland Farm, Ramsey Road, Upwood	Vehicular Access Construction	Yes - 31/3/05	Yes - 5/5/05
05/01694/FUL	1 Wistow Fen Cottage, Puddock Road, Warboys	Extension	Yes - 30/6/05	Yes - 5/7/05
05/02091/FUL	12 Harris Lane, Wistow	Extension	Yes - 26/7/05	Yes - 3/8/05
05/02506/FUL	Land at 6 Bridge Street, Wistow	Erection of Dwelling	Yes - 25/8/05	Yes - 23/9/05
05/02424/FUL	4 Oakland's Close, Wistow (plans amended 25/1/06)	Extension	Yes - 25/8/05 Yes -	Yes - 12/9/05 NYK
05/02726/FUL	Brookfields, Manor Street, Wistow	Erection of Conservatory	Yes - 29/9/05	Yes - 12/10/05
05/03102/FUL	Westmorland, Mill Road, Wistow	Extension to rear of Garage	Yes - 27/10/05	Yes - 10/11/05
06/00360/OUT	Poultry Houses, Shillow Hill, Wistow	Agricultural Dwelling Erection	Yes - 23/2/06	NYK
06/01058/FUL	20 Harris Lane, Wistow	Conservatory Erection	Yes - 27/4/06	NYK
06/02681/FUL	RAF Upwood, Ramsey Road, Bury	Change of Use to Urban Assault etc.	Yes - 31/8/06	NYK

FINANCE REPORT FOR September 2006

Clerk's Salary		
17 ¼ hours x £ 7.85	£135.41	
Computer Usage	£ 10.00	
Postage Paid 3 stamps @ 24p	£ 0.72	
Phone Calls 3/8 to 24/8/06	£ 2.00	
Stationery - Staples - Paper	£ 3.29	
Paid 2/9/06		£ 151.42

Zen Internet		
Parish Web site Setting Up Fee		
Paid 7/9/06		£ 85.62

Cambridge Water Company		
Sewerage Charge		
Paid 28/9/06		£ 15.84

Moore Stephens Accountants		
External Audit Fee		
Paid 28/9/06		£ 411.25

Mr K Gaunt (for Mr T Longland)		
Play Field Hedge Trim		
Paid 28/9/06		£ 200.00

£ 864.13

Income for September 2006 -

Bank Interest on Deposit Account - received 7/9/06	£ 228.67
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Balances of Account as at 30th September 2006 -

Current Account	£1693.61
Deposit Account	£13087.32
Church Wall Deposit Account	£4165.92
Church Wall Current Account	Nil

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