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A meeting of Wistow Parish Council took place on Tuesday 29<sup>th</sup> September 2009 at 7.00pm in the Village Hall with Dr Farrar in the Chair.

1. TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE - apologies had been received from Mr Lucas, Mr Ward and Mr Williams.  
PRESENT: Mr Bucknell, Mr Carter, Mrs Coles (Clerk), Mr Cook, Dr Farrar, Mr Leigh, Ms Rice, and Ms Robinson.
2. TO RECEIVE DECLARATIONS OF INTEREST
  - 2.1 It was noted that as Mr Leigh and Mr Cook were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall.
  - 2.2 Mr Bucknell declared an interest with regard to any items under Agenda Item 11, as a member of the Huntingdon District Council.
3. PUBLIC PARTICIPATION
  - 3.1. There were no members of the public present.
4. ALLOTMENTS DISCUSSION
  - 4.1. As Mr Burton had not arrived this item was postponed.
5. TO APPROVE THE MINUTES OF THE MEETING ON 25<sup>TH</sup> AUGUST 2009
  - 5.1. As these minutes had been circulated prior to the meeting and no amendments required, they were approved and signed.
6. MATTERS FOR INFORMATION ONLY
  - 6.1 The items as listed on the agenda were covered and no further comment required.
7. COMMUNITY LIAISON OFFICER
  - 7.1 The Community Liaison Officer was not present.
8. TO RECEIVE REPORTS FOR COUNTY AND DISTRICT COUNCILLORS
  - 8.1 Mr Bucknell reported that the redevelopment of RAF Upwood had gone to appeal on the grounds of non-determination by Huntingdon District Council. He would circulate a copy of the letter.

9. FINANCE

a) to approve the financial statement

9.1. As this had been circulated to Councillors present prior to the meeting, and there had been no further comments, it was unanimously confirmed as being a true record.

b) to approve payments of outstanding amounts

Lee Gray – grass cutting £165.02

Mrs P Coles September salary (rates as per minute  
13 of the meeting dated 28<sup>th</sup> April 2009) £250.62

Ray Burton Services – repairs at playground £130.00

Zen Internet website renewal fee £ 66.55

Cambridge Water, cemetery stand pipe £ 17.57

9.2 The payments listed were formally approved at this meeting and the cheques duly signed.

c) to review cash flow and resolve anticipated issues

9.3. No issues anticipated.

d) Precept discussion following Budget Meeting

9.4 A preliminary budget was presented to Council and it was agreed that the figures would be considered and a further discussion next month. Precept request has to be submitted in December.

10. CORRESPONDENCE

10.1 From the list of correspondence circulated with the agenda the following were discussed:

10.2 East of England Plan 2011-2031. 20-30,000 homes would be needed in Huntingdonshire during this time.

10.3 Changes to Parish Boundaries – Part of Wistow Fen had been reallocated to Warboys.

10.4 Victim Support request for a donation. A donation of £50 was proposed, seconded and approved by a majority. It was suggested that a small number of charities should be agreed to receive a donation and Mr Carter would propose of list of charities for consideration by Council.

11. TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED

11.1. None received

12. INSURANCE RENEWAL – 1<sup>ST</sup> OCTOBER 2009

12.1 Two options for insurance had been circulated to Councillors prior to the meeting and on the basis that Came & Co underwritten by Aviva provided improved cover at a more competitive rate it was proposed, seconded and unanimously agreed to accept their quotation and opt for the 3 year loyalty discount. *The Clerk would make the necessary arrangements.*

13. PARISH PLAN ACTION PLAN – working parties feedback and updates:
- a) Traffic and road issues – The Jointly Funded Minor Improvements Grant application had not been successful but it had been suggested that the work could be undertaken whilst contractors were on site at the bridge, thereby much reducing costs. The Clerk had written to Mr McGee at CCC to ask for approximate costs and was awaiting a response. The Raveley Road had been resurfaced and had been the subject of many complaints as the new surface resembled rumble strips. ***The Clerk would contact CCC.***
  - b) Litter – Ms Robinson – the Clerk reported that she had received a complaint from the grass contractor regarding the level of litter left in the playing field during the summer holidays. ***This would be monitored with risk assessment rota and litter collection reviewed.***
  - c) Countryside – Mr Cook – There had been complaints regarding ploughed footpaths in the village. The Enforcement Officer had visited and the footpaths had now been reinstated. ***Mr Cook was going to reinstate the way markers as soon as the ground allowed.*** Mr Cook is still in conversation with CCC to open up old rights of way and he has suggested a meeting with a representative of CCC. ***Mr Cook and Mr Carter will arrange a meeting in the village hall for anyone interested to attend.***
  - d) Leisure facilities – Dr Farrar and Mr Williams – the Play funding grant is progressing, a deed of covenant is required from HDC and is being chased. Following consultation at the Cricket Match, there is now a preferred option and a meeting on 6<sup>th</sup> October will finalise the second part of the application. It was resolved at the meeting that the working party made up of Dr Farrar, Mr Williams, Mr Leigh, Mr Carter and Mr Bucknell have the approval of the Council to proceed with the project and action the proposals if the application for the grant is successful. The Clerk reported that a new seat for the see saw would cost £42 plus £11.50 carriage plus VAT. ***It was agreed to replace both seats.*** Mr Elmore has the paint for the see saw and ***Mr Cook would check on his risk assessment visit to see if painting was required.*** The risk assessment visit was discussed and if it should include sweeping the matting and weeding and raking the aerial runway bark should be included. It was felt that this should be a job for the handyman and this could be organised as a regular thing for the new season.
  - e) Village Hall – Mr Cook and Mr Leigh – Two dates had been set to display the proposed plans for the Hall. Ms Rice queried fire precautions as this was a condition of holding the Youth Club in the Hall. No information regarding this was available.
14. a) Grants – Mr Bucknell. The Wind farm Grant Committee would meet the following day.

b) Wistow Bridge – Mr Leigh and Clerk. Work still due to start at the beginning of November. Mr McGee will let us have costs for Mill Road work as soon as possible.

c) Allotments – Mr Peter Burton had not arrived at the meeting and the following actions were agreed:

- **obtain extract from land registry – Clerk** (cost of application up to £15 agreed by Council)

- **draft letter to Mr Burton – Dr Farrar and Clerk**

- **send out rent invoices - Clerk**

15. ITEMS FOR WISTOW WARBLER AND WEBSITE,

15.1. Nothing to report.

16. MONTHLY AUDIT – NOMINEE FOR NEXT MEETING

16.1. Mr Leigh agreed to carry out the monthly audit in October.

17. MATTERS FOR FUTURE CONSIDERATION

17.1 None

18. DATE OF NEXT MEETING – Tuesday 27<sup>th</sup> October 2009 at 7.30 pm in the Village Hall

There being no further business the meeting closed at 8.45 pm.

**PLANNING APPLICATIONS RECEIVED FROM JANUARY 2008**

Wistow Parish Council – WPC

Huntingdonshire District Council – HDC

Not Yet known – NYK

			<u>Approved/Date</u>
<u>App.Number</u>	<u>Property Address</u>	<u>Purpose</u>	<u>WPC</u>
<u>HDC</u>			
4/1/08			
08/00500/FUL - Yes - 18/6/08	Rookes Grove Farm, Mill Road, Wistow	Erection of 2 dwellings and access road	Yes 26/2/08
08/00599/FUL - NYK	Poultry Houses, Shillow Hill, Wistow	Erection of Agricultural dwelling	Yes 25/3/08
008/03478/FUL	Threeways, Church Street	Add pitched roof to flat extension at rear	Yes 07/01/09
0900055FUL	Rectory Farm, Wistow Rd Broughton	Erection of agricultural building to house free range hens	No comment 24/02/09

0900342OUT	RAF Upwood, Ramsey Rd Bury, PE26 2XN	Demolition and clearance of redundant buildings, reclamation and remediation of land and redevelopment .....	Yes 29/5/09
0900661FUL	Valiant Square, Upwood	Erection of 26 houses and 7 apartments	No comment 30/06/09
	Amendment to access		No comment 25/08/09
0900843FUL	Manor House, Manor St Wistow	Refurb of existing chimney	Yes 28/7/09
0900947FUL	Beggars Roost, Parsonage Street, Wistow	Replace flat roof with pitched	Yes 25/08/09

### FINANCE REPORT for September 2009

			Paid	
Clerk's Salary				
29 hours @ £8.26	239.54			
Computer Usage	10.00			
Postage Paid 4 stamps @ 27p	1.08	£250.62	27/9/09	
L T Gray – Grass cutting		£165.02	27/9/09	
Ray Burton Services – work at Playing field		£ 130.00	27/9/09	
Zen Internet website renewal		£ 66.55	27/9/09	
Cambridge Water, cemetery standpipe water		£ 17.57	27/9/09	
Victim Support donation		£ 50.00	27/9/09	
Came & Co, insurance renewal		£878.45	27/9/09	
<b>TOTAL</b>		<b>£1558.21</b>		

**Income for September 2009 - £95.36 – bank interest**

### Balances of Account as at 30<sup>th</sup> September 2009

Current Account	£2185.58
Deposit Account	£19483.24
<b>TOTAL</b>	<b>£21668.82</b>