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WISTOW WEB-SITE: 'Www.wistovvillage.info'**

- 708 -

The Parish Council Meeting of the Wistow Parish Council took place on Tuesday 30th October 2007 at 7.30pm in the Wistow Village Hall, with Mr Franklin in the chair.

1 APOLOGIES FOR ABSENCE: Dr Farrar, Mr Latter, Mr MacInnes, P C Ackers

1.1 PRESENT: Mr Franklin, Mr Leigh, Mr Williams, Mr Cook, Mr Bucknell, Mr Ward, Mr Lucas, Mr Titmarsh (Clerk) and 2 members of the public.

Mr Franklin suggested that as 2 members of the public were present, that they be asked to address the Parish Council prior to the rest of the Agenda taking place. There being no objections to this, the members of the public addressed the Parish Council.

1.2 These 2 people were residents of the village, who lived near to another resident of Harris Lane, Wistow who owned a number of dogs that had been accused of barking for long periods of time previously at Parish Council meetings. These residents claimed that this nuisance was still continuing, even though Environmental Health Officers at Huntingdonshire District Council had been actively involved. It was also claimed that the owner of the dogs had been verbally abusive to several other residents who had tried to talk to them regarding the dogs barking. Other problems regarding the dogs reportedly included some damage to a neighbours fence, and 2 other local dogs having been attacked by these dogs. A petition had been organised by these 2 residents present at the meeting, and this was formally presented to the Parish Council, to be passed onto the District Council Environmental Health Department. PCSO Robinson also stated that although this was fundamentally a civil matter, he would visit the owner of the dogs to talk over the problems identified at this meeting.

The 2 residents were thanked for their time and assured them that the Parish Council was taking this matter seriously, and they subsequently left the meeting at 7.45pm.

**2 TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL MEETING
DATED 25TH SEPTEMBER 2007**

2.1 The minutes had been circulated around the Councillors present prior to this meeting, and there being no comments, were agreed upon and unanimously approved as being a true record.

3 MATTERS ARISING FROM PREVIOUS MINUTES

3.1 It was confirmed that there no matters arising from previous minutes, that did not appear subsequently in the Agenda.

4 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS AGENDA

4.1 It was noted that as both Mr Williams and Mr Leigh were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall. Mr Williams also declared openly that he was also putting himself forward as the Village Handyman, and therefore he would not take part in any discussions that involved work to be undertaken by the Village Handyman.

5 COMMUNITY LIAISON OFFICER - ANY POLICE OR CRIME ISSUES TO BE DISCUSSED?

5.1 PCSO Robinson stated that the only Crime or Incident since the previous meeting was that part of the Public House wall had been knocked over, but no other information had been gathered at this time.

5.2 PCSO Robinson also stated that he was proposing to run a Surgery every 2 weeks or so, where the public could meet him and discuss any issues. The first of these Surgeries would hopefully take place at the Spa Shop in Warboys on Friday the 9th November between 6pm and 8pm. PCSO Robinson confirmed that he would inform the Clerk of these dates when they became definite, so that they could be advertised on the Village Noticeboard, in the Wistow Warbler and on the Wistow Web site.

5.3 It was noted that Mr Lucas, Mr Bucknell, Mr Ward and PCSO Robinson were not currently receiving the Wistow Warbler, and it was therefore asked if the Clerk or Mr Franklin, could try to obtain this for these people.

There being no further items concerning Police and Crime, PSCO Robinson was thanked for his time, and left the meeting at 8pm.

6 a- FINANCE - TO APPROVE THE FINANCIAL STATEMENT/ PAYMENT OF ACCOUNTS FOR SEPTEMBER 2007

6.1 As this had been circulated around the Councillors present prior to this meeting, and there being no further comments, these were voted upon and unanimously confirmed as being a true record.

- 6 **b- FINANCE - TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS:**
MR D TITMARSH -SEPTEMBER 2007 SALARY (RATES AS PER MINUTE
NO. 11.1 OF THE MEETING DATED THE 30TH MARCH 2006) £ 208.70
GREENBARNES LTD - PARISH COUNCIL NOTICEBOARD
PURCHASE £ 675.97
MR MACINNES - PAINT FOR STREET SIGNS AND PETROL FOR MOWER
£ 31.47

6.2 These payments were agreed upon by all the Councillors present and the outstanding cheques duly signed at this meeting.

- 6 **c- FINANCE - TO REVIEW CASH FLOW AND RESOLVE ANTICIPATED ISSUES (INCLUDING DISCUSSION OF FUTURE PRECEPT FOR 2008)**

6.3 The Cash Flow Document had been circulated around the Councillors present prior to this meeting and there being no further comments, were unanimously agreed upon at this time.

6.4 The Precept to be asked for 2008 was also discussed once again, as to whether it should be increased or not. The Clerk reported that he had received the response form from the Huntingdonshire District Council, and the date to reply was the 14th December 2007. It was therefore agreed for this to be finalised at the next Parish Council Meeting at the end of November 2007, and the Clerk agreed to ensure that this was placed on the next months Agenda.

6.5 Further to point 12.21 of the minutes of the meeting dated the 28th August 2007, Mr Bucknell stated that he had spoken to Cambridgeshire ACRE about potential funding for the Wistow Village Signs. Unfortunately, Cambridgeshire ACRE had told Mr Bucknell that they themselves get funding from DEFRA, and that these Grants were very uncertain at present.

7 **CORRESPONDENCE**

7.1 The Clerk informed the Councillors that he had received an e-mail from Mr Bucknell about the collection of the items from the recycling areas, such as aluminium cans and glass bottles etc. It had been noted that currently one contractor empties all these separate containers into the same vehicle, thereby mixing the different recyclable materials together. Mr Ward from the Operations Division had informed Mr Bucknell that the current contractor is doing this to save valuable time, to ensure the containers don't get over full. However, the District Council did not want people to stop separating their recyclable material, in case this system of collection changes in the future.

7.2 Mr Franklin read out a letter that had been received, just prior to this meeting from Mr Bish, a resident of Wistow. This letter actually covered four separate matters, and these was therefore all treated individually.

7.3 The first point concerned the Bridge repairs to the 2 temporary supports that had been placed there many months previously. Further to point 3.3 of the minutes from the meeting dated the 31st July 2007, it was reiterated that the Bridge was due to be completely strengthened, not just renewing these railings, as the structure had failed an assessment this year. It was not known when exactly this work would be taking place, due to financial reasons, and Mr Bucknell asked if he could have a copy of Mr Bish's letter regarding this point. Mr Ward and Mr Lucas also asked for a copy of this letter, and the Clerk agreed to arrange this.

7.4 The second point related to the goal posts in the Playing Field, as Mr Bish reported that 2 youths recently had tried to move these goal posts, and it had very nearly fallen on them. Further to point 3.6 of the previous minutes, the Clerk stated that he was still waiting for the approved contractor to remove and fix the goal posts. However, the Councillors present did state that the youths should not be moving the goal posts at all, as they were designed to be in a permanent location. Mr Bucknell confirmed that he would try to contact the approved contractor for the goal posts repairs, to see how much longer it would take.

7.5 Mr Bish's next point in the letter, related to the Lime tree that had been on the Village Green, but which had fallen down this year. Mr Bish was asking if this was due to be replaced, and the Parish Council felt that as a tree in memorial to Mr Cracknell was due to be planted soon in the village, there was currently ample tree coverage in the village, and therefore a replacement tree was not necessary at this time.

7.6 Mr Bish's final point related to the Playing Field hedge running down Oakland's Avenue, as he felt it was very overgrown and in much need of attention. The Councillors present at this meeting agreed with this, and asked if the Clerk could approach Mr Longland, who had cut back the same hedge last year at the cost of £200, to see if he was willing to do the same again. The Clerk agreed to do this, and report back to the Parish Council at the next meeting.

7.7 It was also stated that the Parish Councillors present felt that the hedge belonging to Mr Juggins in Mill Road, was also overgrown and in need of attention. It was asked if the Clerk could write to Mr Juggins, asking him if this hedge could be cut back as well, and the Clerk agreed to do this.

7.8 It was asked if the Clerk could reply to Mr Bish, and dealing with each item separately, inform him of the Parish Council's decisions on each matter. The Clerk agreed to do this as well.

7.9 It was also mentioned that solid white lines had been marked along both sides of the road from Broughton towards Warboys, and it was wondered what the reasoning behind this was. Mr Lucas confirmed that he would look into this matter, and report back to the Parish Council.

At this point, Mr Lucas made his apologies and left the meeting at 8.15pm.

CORRESPONDENCE PREVIOUSLY CIRCULATED

- 7.10 HDC - Planning Application - 19 Kingston Way, Wistow - erection of conservatory
- 07/00567/FUL
- 7.11 Upwood Newsletter - May 2007
- 7.12 HDC - Sustainable Health Letter
- 7.13 HDC - Planning and Compulsive Purchase Act 2004 letter
- 7.14 HDC - Local Development Framework letter
- 7.15 COPE Newsletter - June 2007
- 7.16 HDC - Planning Response letter
- 7.17 Cambridge Water Life Fund 2007 forms
- 7.18 Code of Conduct Information and CALC Guidelines and Documents
- 7.19 HDC - Shaping the Environment - Huntingdonshire 19/9/07
- 7.20 Play Leaflets and Cigarette Bins Leaflets
- 7.21 CCC - Business Plans 2007/08
- 7.22 Clerks and Councils Direct - July 2007
- 7.23 HDC - Post Office letter
- 7.24 Luminus News - July 2007
- 7.25 HDC - Smoking in Bus Shelters letter
- 7.26 Acer Conservation and Landscape Services letter
- 7.27 CCC - Minerals and Waste Plan letter
- 7.28 Cambs ACRE - AGM Invite 4/9/07
- 7.29 HDC - August Bank Holiday Refuse dates
- 7.30 COPE Newsletter - August 2007
- 7.31 SLCC - Conference Invite 27/9/07
- 7.32 HDC - Planning Application - Lavender Cottage, Church Street, Wistow - extension
to staircase and alterations to garage and dwelling - 07/02658/LBC and
07/02657/FUL

8 MR CRACKNELL MEMORIAL TREE - MR BUCKNELL AND CLERK TO REPORT

8.1 Further to point 8.1 of the previous minutes, the Clerk read out an e-mail from Mr Brian Ogden, the Arboriculturalist from Huntingdonshire District Council, where he stated that he considered the proposed location to be appropriate for a Hornbeam tree, and he had it confirmed with their Tree Warden, that they could also provide the tree, free of charge. It was understood that the Parish Council or Mr Cracknell's family could perhaps plant the tree if they wished, and a plaque could be considered as well, if the family wished it. Mr Bucknell stated that he would speak to Mr Ogden regarding the overall size of the tree.

9 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED – NONE RECEIVED

9.1 The Clerk reported that there was no Planning Applications to be considered at this meeting.

10 UPDATE ON MR BANCE'S FARMLAND SITUATION AND CORRESPONDENCE RECEIVED - MR COOK TO REPORT

10.1 Further to point 10.1 of the previous minutes, Mr Cook and the Clerk updated the Parish Council on some correspondence that had been received from Mr Bance, about issues regarding whether any 'Rights of Way' or 'Permissive Access' existed to Mr Bance's previously owned land, in particular the track known as 'White Gates'. It was once believed that the Ramblers Association were sometimes using this track, but it is now understood that this was not the case, and therefore no 'Rights of Way' or 'Permissive Access' were in existence. It was agreed for a letter to be sent to Mr Bance apologising for the error made, and the Clerk agreed to do this, but would send a draft copy to the Parish Councillors for their approval, prior to it being formally sent out.

11 NEW PARISH COUNCIL NOTICE BOARD - FOR DISCUSSION?

11.1 Further to point 11.1 of the previous minutes, the Clerk reported that the approved Notice Board for the Parish Council had now been delivered. Mr Williams agreed to fix up this Noticeboard at some point, and both the Clerk and Mr Franklin agreed to help with this, due to the Notice Board's weight.

12 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES -

a- TRAFFIC AND ROAD ISSUES - MR MACINNES AND MR BUCKNELL TO REPORT

12.1 Further to point 3.7 of the previous minutes, as Mr MacInnes was not present at this meeting, no feedback could be given regarding the outstanding road and traffic issues within Wistow. Mr Bucknell however stated that he had spoken to Jo Challis of the Highways Department recently, who had stated that she would support any application that Wistow wanted to put forward for the Cambridgeshire County Council's Minor Improvement Grant, whose deadline had unfortunately passed for this year.

b- PEDESTRIANS - MR COOK TO REPORT

12.2 Mr Cook stated that he would speak to Mr Lucas, who had now left the meeting, about the outstanding issues with the Wistow footpaths.

c- LIGHTING - REPORT TO BE GIVEN

12.3 It was stated that there was currently streetlights out, outside Rooks Grove Farm, on Mill Road and on the corner of Manor Street and Parsonage Street. The Clerk stated that he would report these to the appropriate authorities as soon as possible.

d- LITTER - CLERK TO REPORT

12.4 Further to point 13.5 of the previous minutes, the Clerk stated that Pam Rook of Huntingdonshire District Council, had recently been off sick, but would once again chase the matter of the outstanding litter bins as soon as possible.

e- COUNTRYSIDE - MR COOK TO REPORT

12.5 Further to point 13.8 of the previous minutes the Clerk stated that he had been advised that the trees that had fallen on the footpath to Broughton, had now been removed.

12.6 Further to point 13.7 of the previous minutes, Mr Cook reported that there was still items that had been fly tipped at Wistow Fen, and Mr Bucknell agreed to investigate this matter further, and try to get it sorted as soon as possible.

f- ACTIVITIES, SPORTS, CLUBS, SOCIETIES ETC. AND OTHER YOUTH ISSUES - REPORT TO BE GIVEN

12.7 Further to point 13.12 of the previous minutes, it was stated that a meeting had tried to be set up between some of the Parish Councillors and the Wistow Youth Club leaders, but unfortunately this had not yet occurred.

g- VILLAGE HALL - REPORT TO BE GIVEN

12.8 It was stated that there had been no Village Hall meeting since the last Parish Council Meeting, but it had been confirmed that the Village Hall deeds were being held at Sargeant's Solicitors.

h- POST BOX - REPORT TO BE GIVEN

12.9 Further to point 13.14 of the previous minutes, it was confirmed that Planning Permission for the second post box in Oakland's Avenue had been obtained, but a check was currently being done as to whether any utilities pipes were under the ground at the proposed site of this post box.

i- FLOODING - MR BUCKNELL TO REPORT

12.10 Mr Bucknell confirmed that there was not a Flooding Forum scheduled until, after Christmas 2007.

j- VILLAGE SIGNS - MR MACINNES, MR COOK AND MR BUCKNELL TO REPORT

12.11 Further to point 13.19 of the previous minutes, it was confirmed that the new street sign for St Johns Place had now been put into place.

12.12 Further to the new Wistow Village Sign, Mr Franklin stated that funding still needed to be obtained for this. However, he confirmed that he would try to approach any people who needed to give their permission for the siting of the proposed Village Sign. This would include any utility companies who might have pipes under the ground near this site, or any Planning Permissions that might be needed.

13 a- PLAYGROUND - MR BUCKNELL, MR COOK & CLERK TO REPORT

13.1 Further to point 3.1 of the previous minutes, it was once again announced that there was 2 boards missing from the Aerial Runway, and the Clerk confirmed that he would ask Mr MacInnes, to see if he would be able to look at the area, to see if it could be repaired easily.

13 b- ALLOTMENTS - MR COOK AND CLERK TO REPORT

13.2 Further to point 14.2 of the previous minutes the Clerk stated that he had still been unable to locate the Allotments Title Deeds, as all the Solicitors approached so far, had stated that they did not possess them.

13.3 Further to point 14.3 of the previous minutes the Clerk reported that he had been reminded that a full 12 months notice was needed to raise the Allotment Rents, as they were actually paid in arrears. The increase of 5% that was approved at the last Parish Council Meeting, would not therefore take place until October 2008.

13.4 The Clerk also stated that Mr Bance had given notice that he did not want to carry on with his Allotment Land with effect from October 2008. Mr Cook and Mr Leigh announced that they were aware of 2 people who might be interested in taking Mr Bance's old Allotment land on, and it was asked if they could write formally to the Clerk of this wish. It was also agreed for this to be publicised on the Wistow Web site and the Village Noticeboard, to see if anyone else might be interested in taking it on. The Clerk agreed to do this.

13 c- GRASS CUTTING - THE CLERK TO REPORT

13.5 The Clerk stated that there was no issues relating to Grass Cutting at this time.

13 d- GRANTS - MR BUCKNELL AND CLERK TO REPORT (INCLUDING DISCUSSION OF ANY GREEN/ ENVIRONMENTAL ISSUES THAT COULD BE OBTAINED BY WIND FARM GRANT MONIES)

13.6 It was once again stated that with regards to the Wind Farm Grant, no formal Government body could apply for it, but the Village Hall Committee could.

14 ITEMS FOR THE WISTOW WARBLER AND WISTOW WEB SITE – TO INFORM JOHN DRANSFIELD AND DR FARRAR OF RELEVANT ARTICLES (ALSO TO DISCUSS OTHER ITEMS RELATING TO COMMUNICATIONS ISSUES)

14.1 Mr Williams announced that the Wistow Christmas Party was taking place at the 3 Horseshoes Pub in Wistow on the 14th December 2007 with food and live music, and it would have free entry.

14.2 The PCSO Surgery dates when they were received from PCSO Robinson would also be put onto the Web site and into the Wistow Warbler when they were received by the Clerk.

14.3 It was suggested that the Parish Councillors have a Christmas Party and Meal (which the Councillors would pay for) at the 3 Horseshoes Pub, and the date of the 4th December 2007 was proposed at 7.30pm. Mr Williams agreed to try to arrange this, and would inform everyone of his progress.

14.4 Further to point 12.1 of the previous minutes Mr Bucknell stated that he had tried to find out more about the Village Twinning process, and informed the Parish Councillors that it could prove to be very costly, as it was expected that the host Village would pay for most of the expenses, including all the entertainment, when they received their Twinning Village's people back.

15 MONTHLY AUDIT - NOMINEE FOR NEXT MEETING?

15.1 Mr Leigh agreed to do the next Monthly Audit at the next meeting.

16 DATE OF NEXT MEETING - TUESDAY 27TH NOVEMBER 2007 AT 7.30PM

There being no further business, the meeting closed at 9.30pm.

PLANNING APPLICATIONS RECEIVED FROM OCTOBER 2005

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

Approved and Date

App.Number	Property Address	Purpose	WPC	HDC
05/03102/FUL	Westmorland, Mill Road, Wistow	Extension to rear of Garage	Yes - 27/10/05	Yes - 10/11/05
06/00360/OUT	Poultry Houses, Shillow Hill, Wistow	Agricultural Dwelling Erection	Yes - 23/2/06	Yes - 21/7/06
06/01058/FUL	20 Harris Lane, Wistow	Conservatory Erection	Yes - 27/4/06	Yes - 22/5/06
06/02681/FUL	RAF Upwood, Ramsey Road, Bury	Change of Use to Urban Assault etc.	Yes - 31/8/06	No -
06/03569/FUL	The Barn, Mill Farm House, Mill Road, Wistow	Change of Use	Yes - 30/11/06	Yes - 13/12/06
06/02458/OUT	Land at Orchard House, Mill Road, Wistow	Residential Development Proposal	Yes - 25/1/07	Yes - 2/3/07
07/00389/FUL	Dorrington Stables, House Cross Drove, Wistow	Extension to Dwelling	Yes - 22/2/07	Yes - 6/3/07
07/00107/FUL	Dorrington Stables, House Cross Drove, Wistow	Extension to Dwelling	Yes-W/drawn - 22/2/07	25/1/07
07/00791/FUL	Hill Farm, Hill Road, Wistow	Erection of Agricultural Building	Yes - 29/3/07	Yes - 11/4/07
07/00567/FUL	19 Kingston Way, Wistow	Erection of Conservatory	Yes - 29/3/07	Yes - 3/4/07
07/01190/LBC	The Thatched Cottage, Church Street, Wistow	Internal Alterations	Yes - 24/4/07	Yes - 15/5/07
07/01268/FUL	1 Mill Farm House, Mill Road, Wistow	Vehicular Access	Yes - 24/5/07	No - 19/6/07
07/02598/FUL	4 Oakland's Close, Wistow	Extension to Porch	Yes - 28/8/07	Yes - 6/9/07
07/02658/LBC	Lavender Cottage, Church Street, Wistow	Extension to staircase and alterations to garage and dwelling	Yes - 25/9/07	Yes - 9/10/07

FINANCE REPORT For October 2007

Clerk's Salary	
22 ½ hours @ £ 7.85	£ 176.63
Computer Usage	£ 10.00
Postage Paid 19 stamps @ 24p	£ 4.56
Phone Calls 7/9 to 25/9	£ 5.60
A4 paper - Tesco's - 18/9/07	£ 5.19
Code of Conduct Meeting - 5/9/07 - Petrol to St Ives (16 miles @ 42p) Paid 1/10/07	£ 6.72
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	£ 208.70

Greenbarnes Ltd	
Parish Council Noticeboard	
Paid 28/10/07	£ 675.97

Mr G MacInnes	
Petrol for Mower and Paint for Streetsigns	
Paid 29/10/07	£ 31.47

£ 916.14

Income for October 2007 -

J Bance - Allotment Rent - received 10/10/07	£ 105.00
PD and RP Burton - Allotment Rents - received 23/10/07	£ 765.00
HDC - Recycling Credit - received 30/10/07	£ 254.73

£ 1124.73

Balances of Account as at 31st October 2007

Current Account	£ 1134.74
Deposit Account	£ 21529.22