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A meeting of Wistow Parish Council took place on Tuesday 30th October, 2012 at 7.30 pm, with Dr Farrar in the Chair

2012/13-132 TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE

2012/13-132.1 Apologies had been received Mr Bucknell.

PRESENT: Mr Carter, Mrs Coles (Clerk), Dr Farrar, Mr Leigh, Mr Lucas, Mr MacInnes, Mr Pethard and Ms Robinson. Mr Williams joined the meeting as an applicant for the vacancy of Parish Councillor.

2012/13-133 TO RECEIVE DECLARATIONS OF INTEREST

2012/13-133.1 Mr MacInnes declared an interest as a member of the Village Hall Committee.

2012/13-134 PUBLIC PARTICIPATION

2012/13-134.1 There were no members of the public present

2012/13-135 WELCOME PAUL BLAND FROM HUNTINGDON DISTRICT COUNCIL

2012/13-135.1 Dr Farrar welcomed Mr Bland and thanked him for coming to the meeting. He handed over to our guest who would be talking to the Parish Council about Neighbourhood and Parish Planning.

District are formulating the new Local Plan, consultation runs until 23rd November 2012 and this looks at growth in the area, specifically the need for housing growth. The Local Plan is at Stage 2 of the 7 stages and should be complete by the end of 2014. Most housing will be located around the market towns and as Alconbury airfield has been designated as an enterprise zone, this gives further opportunities. Through the Localism Act there is an opportunity for parishes to make their own Neighbourhood Plan but HDC perceive potential problems as regulations and process is still being formulated. Their preferred route is to help communities through the existing planning system, Parish Plans, and there is policy in the local plan to assist with this. Likely priorities for communities will be affordable housing, community halls, allotments and business space. He explained that funding for these projects is likely to come through CIL and areas for development need to be identified.

Proposals would need to fit in with the Local Plan and be appropriate. The way forward would be to identify priorities, identify landowners to approach and HDC would assist in brokering and explain processes. Mr Lucas asked what benefit the Local Plan has over the Parish Plan and what will happen differently this time. Mr Bland explained that the Parish Plan is a building block and that it is a different economic climate. The Localism act empowers communities to move forward with their Parish Plan. Mr Lucas also asked if developers have more freedom and whether there is a danger of inappropriate building. Mr Bland replied that new policy in the Neighbourhood Plan protects against over development and that small villages have limited development potential. He added that only 14 out of 80 Councils are looking

at Neighbourhood Plans. Mr Carter said that there seems to be a gap at Strategic level in the absence of a Regional Plan and asked how the balance will be maintained. Mr Bland explained that without strategy there could be difficulties but that HDC are working alongside other districts on a framework and that communication will continue to be the key.

Dr Farrar thanked Mr Bland who left the meeting at 8.15 pm.

2012/13-136 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING ON 25TH OCTOBER 2012

2012/13-136.1 The minutes of the above Parish Council Meeting had been circulated prior to the meeting. There being no further comments they were approved.

2012/13-137 MATTERS FOR INFORMATION ONLY

The items as listed on the agenda were covered with the following comments:

2012/13-137.2 Visit to HDC to be moved forward

2012/13-137.3 Mr Pethard will attend the Huntingdonshire Matters meeting

2012/13-138 COMMUNITY LIAISON OFFICER

2012/13-138.1 Dan Scott, our PCSO is scheduled to attend our February meeting.

2012/13-138.2 Mr Lucas reported that as a member of the Police Authority he was unhappy with progress with police engagement. Quarterly engagement is required and Chief Inspector Mead is looking at Panels in our area and an annual visit by the PCSO. Engagement is the reason for the new Commissioner, however, a poll indicates that turnout for the elections will be less than 20%

2012/13-139 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

2012/13-139.1 Mr Lucas reported that 3.5% of Wistow households have signed up to Connecting Cambridgeshire, Speedwatch had been successful in the local area and are keen to work alongside Parish Councils, the deadline for the Local Highway Improvement Scheme is 21st December 2012. He spoke about winter gritting and the volunteer scheme being run by County, a poster for which is displayed on our board. Finally Mr Lucas informed us that as part of the proposals for Alconbury there is a long term plan to have a railway station which may give the village rat run issues.

2012/12-139.2 Mr Bucknell had provided a report in his absence which had been circulated to Parish Councillors and is attached to these minutes.

2012/13-139.3 Mr Pethard had nothing further to report.

2012/13-140 FINANCE

a) to approve the financial statement

2012/13-140.1 As this had been circulated to Councillors present prior to the meeting, and there were no further comments, it was unanimously confirmed as a true record. There were no cashflow issues.

b) to approve payments of outstanding amounts

2012/13-140.2 The payments listed were formally approved and the cheques duly signed

Mrs P Coles October salary and expenses	£ 210.16 (not paid)
Balfour Beatty Lighting contract payment	£ 425.34
RSS aerial runway repair	£ 567.78
Cambridge Water, standpipe	£ 16.86

2012/13-141 CORRESPONDENCE

2012/13-141.1 It was confirmed that no donations would be made

2012/13-141.2 The resident concerned about a driver on the Broughton Road had not supplied any further details, therefore this could not be discussed.

2012/13-142 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED

2012/13-142.1 1201160FUL, 1 Pipkins Close, further drawings had been received but no further comment would be made, the Parish Council's recommendation for approval was unchanged.

2012/13-143 HIGHWAY WARDEN SCHEME/ROAD TRAFFIC ISSUES

2012/13-143.1 A notice had been placed on the board asking for volunteers for winter gritting but there had been no response.

2012/13-143.2 Local Highways Improvement Initiative, applications end on 21st December 2012, we would not be submitting an application.

2012/13-143.3 There had been no further news on the solar sign on the bridge, Ms Robinson would chase, and the sign on the triangle had been re-erected.

2012/13-144 UPDATE ON PLAYGROUND

2012/13-144.1 Aerial runway had been repaired and invoice received.

2012/13-144.2 Digley & Associates had been instructed to carry out the playground inspection. Their report was awaited.

2012/13-144.3 A source had not been found for the gravel on the path on the playground and it was decided to ask Leisure Logs who installed the path to quote.

2012/13-145 CODE OF CONDUCT

2012/13-145.1 Mr Williams had come to the meeting as an applicant for the vacancy on the Parish Council and was unanimously co-opted.

2012/13-145.2 The Clerk had been advised by the Monitoring Officer that it was necessary to grant a dispensation to the Parish Council to discuss and set the precept. The necessary form had been completed and was discussed. A Dispensation was granted until April 2014 when the next election is due.

2012/13-145.3 All declaration of interest forms had been completed, Mr Williams would need to complete his.

2012/13-145.4 Mr Carter was interested in the Standards Committee, he took the paperwork.

2012/13-145.5 It was decided not to take part in the training at Hemingford.

2012/13-146 CONNECTING CAMBRIDGESHIRE – BROADBAND CAMPAIGN

2012/13-146.1 In order to promote this and get more people registering it was agreed to go door to door to explain the project. The Clerk would ask for more leaflets and Mr Leigh, as our Broadband Champion, would co-ordinate volunteers.

2012/13-147 HUNTINGDONSHIRE LOCAL PLAN TO 2036

2012/13-147.1 Nothing further to discuss, Mr Bland's presentation had been very interesting.

2012/13-148 PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATE

- a) Litter – Mr MacInnes – nothing to report.
- b) Countryside – Mr Carter Nothing to report
- c) Village Hall – Mr MacInnes Nothing to report
- d) Parish Plan Review – Dr Farrar, Mr Carter, Mr Bucknell and Ms Robinson. There had been no feedback from the leaflet delivered. Another meeting would be scheduled.

2012/13-149 ITEMS FOR WISTOW WARBLER AND WEB SITE

2012/13-149.1 Mr Williams reported that the Warbler was due to be distributed during the forthcoming work.

2012/13-150 MONTHLY AUDIT – NOMINEE FOR NEXT MEETING

2012/13-150.1 Ms Robinson is our auditor for this month and Mr Leigh for next.

2012/13-151 MATTERS FOR FUTURE CONSIDERATION

2012/13-151.1 These will be linked with our Parish Plan

2012/13-151.2 Grass cutting quotes and requirements for next season – it was agreed to ask for quotes per cut so that we can do the maths for the required number.

2012/13-151.3 CPALC AGM on 19th November

2012/13-151.4 Budget/Precept, a budget meeting would be organised.

2012/13-151.5 Bus Shelter, possible improvement

2012/13-151.6 Look at other possibilities with playground where it is boggy perhaps with WIB on board

2012/13-151.7 Mr Carter would like to look at consultation process as he feels the multiple choice system is restrictive and steers the respondent in a way that removes the freedom to comment.

2012/13-131 DATE OF NEXT MEETING

2012/13-131.1 Tuesday 27th November 2012 at 7.30 pm in the Village Hall. There being no further business the meeting closed at 9.00 pm

Finance report:

Mrs P Coles October salary and expenses	£ 210.16 (not paid)
Balfour Beatty Lighting contract payment	£ 425.34
RSS aerial runway repair	£ 567.78
Cambridge Water, standpipe	£ 16.86

Income for October

Allotment rents £1058.47, interest on Cambridge account £246.57

Balances of Account as at 29th October 2012

Current Account £4079.38 Deposit account £9015.74.74

Cambridge Building Society £10,246.57