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WISTOW WEB-SITE: 'www.wistovillage.info'**

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The Parish Council Meeting of the Wistow Parish Council took place on Tuesday 31st March 2009 at 7.30pm in the Wistow Village Hall, with Mr Franklin in the chair.

1 APOLOGIES FOR ABSENCE: Mr Bucknell and Mr MacInnes

1.1 **PRESENT:** Mr Franklin, Dr Farrar, Mr Williams, Mr Leigh, Mr Cook, Ms Robinson, Mr Lucas, Mr Ward, Mrs Coles (Clerk)

**2 TO SIGN AND APPROVE MINUTES OF THE PARISH COUNCIL
MEETING DATED 24TH FEBRUARY 2009**

2.1 As these minutes had been circulated around the Councillors present prior to this meeting, and there being no further queries regarding these, they were voted upon and unanimously approved as being correct.

3 MATTERS ARISING FROM PREVIOUS MINUTES

3.1 Item 8.1 confirmation had been received of change of contact details for the Land Registry regarding the Village Hall.

3.2 Item 12.2 Richard Coles would not be taking up the ex officio position

3.3 Item 15.2 Mr Roberts of Luminus Group had not responded to the Clerk's letter regarding redecoration of the garages in Oaklands Avenue, she would telephone him.

3.4 Item 15.3 the memorial seat for Mrs Cope was in hand and would be installed before Easter.

**4 MEMBERS DECLARATION OF INTEREST FOR ITEMS ON THIS
AGENDA**

4.1 It was noted that as Mr Leigh and Mr Cook were members of the Village Hall Committee, they had declared openly their personal interests under the New Code of Conduct of the Local Government Act 2000, Part 3, and therefore were still able to participate in aspects of business dealing with the Village Hall. Mr Cook had also declared openly that as the current Village Handyman, he would not take part in any discussions that involved work to be undertaken by the Village Handyman.

4.2 Mr Franklin declared an interest, with regard to any items regarding The Grove.

5. COMMUNITY LIAISON OFFICER – ANY POLICE OR CRIME ISSUES TO BE DISCUSSED.

As the Community Liaison Officer was not present there was no report.

6. SPEEDWATCH – PRESENTATION BY MR KEITH SISMAN

Mr Sisman and two colleagues gave a very interesting presentation on the basic principles of Speedwatch, the following being the main points.

The purpose of Speedwatch is to educate drivers and change behaviour without prosecution. It is backed by Cambs County Council and the police and manned by volunteers who run Speedwatch events in villages where there is a speeding problem. For each event a minimum of three volunteers monitor traffic at a given location, having raised a police incident number, wearing high visibility jackets and using Speedwatch equipment – warning signs, speed indicator and laser gun. When a speeding car is detected the number plate and description of the car is passed to the police. A warning letter will be issued by the police to the driver, three letters could result in a visit from a police officer. No prosecution will result from Speedwatch events but persistent speeding in any village may result in a formal police speed trap being set up or a persistent offender may be monitored by the police. Mr Lucas pointed out that there had been no complaints received by the police regarding Speedwatch and he would be asking Inspector Griffin at the forthcoming Ramsey Sector Neighbourhood Panel for data regarding Speedwatch. The Speedwatch team are looking for volunteers and in order to carry out an event in a village, the Parish Council needs to be in support and two volunteers from the village should be involved, although it is considered better to be involved in an event in a neighbouring village. Speedwatch is financed by using volunteers on events and the equipment is provided by the police at the cost of £3000 per set. At present the St Ives district have two sets.

Mr Franklin thanked Mr Sisman and his colleagues for the presentation and they left the meeting at 8.30 pm.

Mr Franklin then asked the Parish Council for their views. Dr Farrar proposed and Mr Franklin seconded the Parish Council's support for Speedwatch, this was unanimously agreed. The Clerk would ask Mr Dransfield to put something in the Warbler to ask for volunteers and Dr Farrar would make an entry on the website. Mr Cook has already volunteered. The Clerk would also email Mr Sisman to thank him and confirm that we are actively seeking volunteers.

7 **a- FINANCE – TO APPROVE THE FINANCIAL STATEMENT/ PAYMENT OF ACCOUNTS FOR FEBRUARY**

7.1 As this had been circulated around the Councillors present prior to this meeting, and there being no further comments, these were voted upon and unanimously confirmed as being a true record.

b- FINANCE – TO APPROVE PAYMENT OF OUTSTANDING AMOUNTS:	
MRS P COLES – FEB 2009 SALARY (RATES AS PER MINUTE NO. 13.1 OF THE MEETING DATED THE 29TH APRIL 2008)	£215.82
HDC ESTATES MANAGEMENT PLAYGROUND RENT	£ 100.00
CAMBRIDGE WATER CEMETERY STANDPIPE CHARGE	£ 13.79
CPALC ANNUAL MEMBERSHIP 2009/210	£ 151.81

7.2 These payments listed were formally approved at this meeting, and the cheques duly signed.

7 **c- FINANCE – TO REVIEW CASH FLOW AND RESOLVE ANTICIPATED ISSUES**

7.3 The Clerk reported that the Audit papers had been received and Mrs Pye would continue to act as Internal Auditor.

8. **CORRESPONDENCE**

8.1 A letter had been received from Mrs Franklin regarding children playing football on the green on The Grove and destroying trees and plants. The children had moved to The Grove as thorns in the hedges behind the goals in the playground were damaging their footballs. The Clerk would write to HDC to see if a net could be put up or the hedges weeded of brambles.

8.2 Notification from RoSPA that a playground inspection would take place during April. The Clerk would telephone to find out if a date has been allocated.

8.3 A request from EACH for a donation, this was discussed and declined.

8.4 Posters from the Red Tile Wind Farm Trust Fund

8.5 Information on Weather the Storm, to be posted on website and passed to Mr Dransfield for the Warbler

8.6 Information on the Dogs Trust

8.7 HDC Hunts Forum on Play Opportunities

8.8 Development Control Panel Dates and Agenda

CORRESPONDENCE PREVIOUSLY CIRCULATED

- 8.9. Compost giveaways – The Clerk had ordered 200 bags
- 8.10 CPALC – Getting ready for the power of Well-being
- 8.11 HDC Public Meetings Schedule
- 8.12 CCC Contact Centre telephone number listing
- 8.13 HDC – Mini Recycling Centres – withdrawal of can banks
- 8.14 CCC Cambridgeshire and Peterborough Minerals and Waste Plan – Further additional Sites Consultation
- 8.15 HDC - Evidence of the impact of the economic downturn on Huntingdonshire's communities, businesses and services
- 8.16 Community Action
- 8.17 Froglife
- 8.18 COPE – March 09
- 8.19 CPALC AGM Minutes
- 8.20 Development Control Panel agenda
- 8.21 Local Councils Update
- 8.22 DPD Document
- 8.23 BWB – Upwood Environmental Study

9 ALLOTMENT OUTSTANDING ISSUES, INCLUDING MR BOWD'S TENANCY AGREEMENT

9.1 Dr Farrar had reviewed the tenancy agreement and this would be issued to all tenants with a covering letter asking them to sign and return the agreement within 30 days. The Clerk will send out the agreements by registered post.

10 TO CONSIDER ANY PLANNING APPLICATIONS RECEIVED - NIL RECEIVED

11 WISTOW BRIDGE – REVIEW OF CURRENT POSITION

11.1 Following the meeting on 5th March 2009, Cambs County Council are arranging to repair the damaged parapet with temporary Kee Klamp fencing. They are also looking into the proposals for a footpath on the north side of the bridge and addressing concerns of farmers in relation to width of farm machinery. We are waiting for further updates from Mr McGee of Cambs County Council following their meeting with the designers.

12 CPALC MEMBERSHIP RENEWAL TO BE DISCUSSED AND APPROVED (£151.81)

12.1 Dr Farrar proposed and Mr Williams seconded the renewal of membership as it was a valuable back up and source of training. It was approved unanimously.

13. CALOR VILLAGE OF THE YEAR COMPETITION

13.1 Following much discussion it was decided unanimously not to enter.

14. PARISH PLAN - REVIEW OF PROGRESS AND RESPONSIBILITIES

14.1 Following recent changes in the Parish Council a review of progress and responsibilities was due. This item is covered with item 16.

15. OPEN MEETING 28TH APRIL 2009 – ITEMS TO BE DISCUSSED

15.1 The following reports would be prepared:

Financial statement – Mr Franklin

Chairperson's report – Mr Franklin

Streetlight report – Dr Farrar

Playground report – Mr Franklin

Allotment report – Mr Cook

Traffic and road issues – Mr Franklin

Pedestrians, footpaths and Countryside report – Mr Cook

Village Hall report – Mr Leigh

Youth Club report – Dr Farrar

16. PARISH PLAN ACTION PLAN WORKING PARTIES FEEDBACK AND UPDATES

New responsibilities are allocated below:

a- TRAFFIC AND ROAD ISSUES – MR MACINNES AND MS ROBINSON

16.1 Minutes of the Huntingdonshire in Your Patch meeting had been circulated by Mr Bucknell with reference to a further request for gritting in Wistow for next winter.

16.2 A reply from the insurers regarding liability for gritting had been circulated but no action is required until item 16.1 above is resolved.

16.3 Pot holes at the bottom of Harris Lane are particularly bad. The Clerk will email Mr Kingston at HDC Highways

b- PEDESTRIANS - MR COOK TO REPORT

16.4 Mr Cook reported that a lorry had backed up over the kerb at the Church Street/Oaklands Avenue junction and destroyed both kerbs. Mr Lucas will look into that.

Mr Lucas made his apologies and left the meeting at 8.45 pm

c- LIGHTING - DR FARRAR TO REPORT?

16.5 Dr Farrar reported that lighting was all in order. The Clerk reported two lights out in Manor Street/Parsonage Street which she will report.

d- LITTER – MS ROBINSON TO REPORT

16.6 Mr Cook reported an increase in dog fouling which would be monitored.

e- COUNTRYSIDE - MR COOK TO REPORT

16.7 Mr Cook reported that a grant of £300 had been awarded by the Parish Paths Partnership to open up paths between Wistow and Upwood. He would be organising a working party.

f- ACTIVITIES, SPORTS, CLUBS, SOCIETIES ETC. AND OTHER YOUTH ISSUES - DR FARRAR/ MR WILLIAMS TO REPORT?

16.8 The Clerk reported that she had not heard further from Mrs Barker and she would ring again. This item will be amended in future agendas to reflect the closure of the Youth Club.

16.9 Dr Farrar requested a donation to the History Society as they were finding that the costs of research were mounting up. Mr Leigh proposed a donation of £100 against receipts for costs incurred, Mr Williams seconded and it was agreed unanimously. The Clerk would email Mr Latter to inform him.

g- VILLAGE HALL - MR COOK AND MR LEIGH TO REPORT?

16.10 Mr Leigh reported that the last Village Hall Meeting discussed mainly the possibilities for extending the village hall and its facilities. Options are being discussed with Planning and they are hoping to increase the footprint by one third. There is an ongoing debate on extension versus refurbishment.

h- FLOODING - MR BUCKNELL TO REPORT

16.11 In Mr Bucknell's absence there was nothing to report.

i- VILLAGE SIGNS - MR FRANKLIN AND MR WILLIAMS TO REPORT

16.12 A grant of £500 had been awarded but must be matched. Dr Farrar proposed that the funding be matched, Mr Franklin seconded and it was unanimously agreed. Mr Cook would quote for laying the hardstanding for the sign and the Clerk would reply to Mr Smith to inform him that the match funding had been agreed.

17 a- PLAYGROUND - MR BUCKNELL, MR COOK & CLERK TO REPORT

17.1 Mr Cook reported that repairs had been completed and Mr Elmore will be treating the walkway and seat. No progress had been made with instructions to tighten the aerial runway, the Clerk will persevere.

17.2 Notification of a RoSPA inspection during April had been received see item 8.2.

17 b- GRASSCUTTING - MR COOK, MR BUCKNELL, MR LUCAS & CLERK TO REPORT

15.3 The Clerk reported that grasscutting would commence on 1st April 2009.

15 c- GRANTS -MR BUCKNELL AND CLERK TO REPORT (INCLUDING DISCUSSION OF ANY GREEN/ ENVIRONMENTAL ISSUES THAT COULD BE OBTAINED BY WIND FARM GRANT MONIES?)

15.4 Mr Franklin had the Wind Farm Grant application forms.

15.5 Mr MacInnes and Ms Robinson would take over the grant application for road issues later in the year.

16 ITEMS FOR THE WISTOW WARBLER AND WISTOW WEB SITE - TO INFORM JOHN DRANSFIELD AND DR FARRAR OF RELEVANT ARTICLES (ALSO TO DISCUSS OTHER ITEMS RELATING TO COMMUNICATION ISSUES)

16.1 Information had been forwarded to Mr Dransfield regarding the Bridge and the compost giveaway.

17 MONTHLY AUDIT - NOMINEE FOR NEXT MEETING?

17.1 Ms Robinson agreed to do the Monthly Audit at the next Parish Council Meeting.

18 DATE OF NEXT MEETING - Tuesday 28th April 2009 at 7.30pm. This will be the Open Meeting.

There being no further business to discuss, the meeting closed at 9.40 pm.

PLANNING APPLICATIONS RECEIVED FROM AUGUST 2007

Wistow Parish Council - WPC

Huntingdonshire District Council - HDC

Not Yet known - NYK

			Approved and Date	
App.Number	Property Address	Purpose	WPC	HDC
07/02598/FUL	4 Oakland's Close, Wistow	Extension to Porch	Yes - 28/8/07	Yes - 6/9/07
07/02658/LBC	Lavender Cottage, Church	Extension to staircase and	Yes -	Yes -
07/02657/FUL	Street, Wistow	alterations to garage and dwelling	25/9/07	9/10/07
07/03808/FUL	Haven, Shilow Hill, Wistow	Conservatory Erection	Yes -	Yes
-			27/11/07	4/1/08
08/00500/FUL	Rookes Grove Farm,	Erection of 2 dwellings and	Yes -	Yes
-	Mill Road, Wistow	access road	26/2/08	18/6/08
08/00599/FUL	Poultry Houses, Shilow Hill,	Erection of Agricultural	Yes -	
NYK	Wistow	dwelling	25/3/08	
008/03478/FUL	Threeways, Church Street	Add pitched roof to flat extension at rear	Yes 07/01/09	
0900055FUL	Rectory Farm, Wistow Rd Broughton	Erection of agricultural building to house free range hens	No comment 24/02/09	

FINANCE REPORT for March 2009

Clerk's Salary		
24.5 hours @ £8.04	£	196.98
Computer Usage	£	10.00
Postage Paid 12 stamps @ 27p	£	3.24
Phone Calls 23/2 – 20/3	<u>£</u>	<u>5.60</u>
		£215.82
Paid 31/3/09		
HDC Estates Management Annual Rent for Playground		£100.00
Paid 31/03/09		
Cambridge Water Cemetery Standpipe		£ 13.79
Paid 31/03/09		
CPALC membership renewal 09/10		£151.81
Paid 31/03/09		
TOTAL		£481.42
Income for March 2009		
Mr Cope refund of seat costs (ex VAT)		£283.77
Balances of Account as at 31st March		
Current Account		£584.16
Deposit Account		£13701.80