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The Annual General Meeting of the Wistow Parish Council took place on Tuesday 31st May 2011 at 7.30 pm in the Village Hall, with Dr Farrar in the Chair.

Dr Farrar welcomed everyone to the meeting and stood down as Chairman.

1. Apologies for absence: Mr Leigh and Mr Lucas, Mr Carter was absent
 - 1.1. Present: Mrs Booth, Mr Bucknell, Mrs Coles, Dr Farrar, Ms Robinson, Mr Ward and Mr Williams.
2. APPROVE AND SIGN MINUTES OF ANNUAL GENERAL MEETING 18TH MAY 2010.
The Minutes, having been circulated prior to the meeting were duly approved and signed.
3. ELECTION OF CHAIRMAN
Mr Williams proposed and Mr Bucknell seconded Dr Farrar's nomination as Chairman. This was unanimously agreed.
4. ELECTION OF VICE CHAIRMAN
Mr Williams proposed and Mr Bucknell seconded Mr Leigh's nomination as Vice Chairman. This was unanimously agreed.
5. DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIRMAN AND VICE CHAIRMAN AND CODE OF CONDUCT FORMS TO BE SIGNED.
The Clerk issued Declaration of Acceptance of Office forms to the Chairman and Vice Chairman, along with Registration of Interest forms. Copies of the Code of Conduct were also available. The forms were duly signed with the exception of Mr Leigh's, which will be delivered.
6. ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS
The Standing Orders and Financial Regulations had been circulated prior to the meeting. Model Standing Orders NALC February 2010 together with amendments were approved by the Parish Council. The Financial Regulations update Model 2 (England) dated January 2004, together with amendments were approved by the Parish Council.

7. TO ALLOCATE RESPONSIBILITIES UNDER PARISH PLAN WORKING PARTIES AS FOLLOWS

Traffic and Road issues – Mr Bucknell, Mr Carter, and Ms Robinson

Litter – Ms Robinson and Mrs Booth

Countryside – Mr Carter and Dr Farrar

Village Hall – Mrs Booth

Maintenance issues – Clerk

Grants – Mr Bucknell and Mrs Booth

Wistow Bridge – Mr Leigh and Mr Williams (this is nearly complete)

Allotments – all

Parish Plan – Dr Farrar, Mr Bucknell and Ms Robinson

7. TO CONFIRM DATES OF PARISH COUNCIL MEETINGS FOR 2011/12

It was confirmed that meeting will continue to be on the last Tuesday of the month with the exception of January which will be brought forward.

There being no further business Dr Farrar closed the AGM at 7.55 pm