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The Annual General Meeting of the Wistow Parish Council took place on Tuesday 29th May 2012 at 7.30 pm in the Village Hall, with Dr Farrar in the Chair.

Dr Farrar welcomed everyone to the meeting and stood down as Chairman.

1. Apologies for absence: Mr Leigh
- 1.1. Present: Mrs Booth, Mr Bucknell, Mr Carter, Mrs Coles, Dr Farrar, Mr Lucas, Mr McInnes, Mr Pethard, and Ms Robinson.
2. APPROVE AND SIGN MINUTES OF ANNUAL GENERAL MEETING 31st MAY 2011.
The Minutes, having been circulated prior to the meeting were duly approved and signed.
3. ELECTION OF CHAIRMAN
Mr Bucknell proposed and Mr Carter seconded Dr Farrar's nomination as Chairman. This was unanimously agreed and Dr Farrar accepted.
4. ELECTION OF VICE CHAIRMAN
Mr Bucknell proposed and Mr McInnes seconded Mr Carter's nomination as Vice Chairman. This was unanimously agreed and Mr Carter accepted.
5. DECLARATION OF ACCEPTANCE OF OFFICE BY CHAIRMAN AND VICE CHAIRMAN AND CODE OF CONDUCT FORMS TO BE SIGNED.
The Clerk issued Declaration of Acceptance of Office forms to the Chairman and Vice Chairman, along with Registration of Interest forms. Copies of the Code of Conduct were also available. The forms were duly signed.
6. ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS
The Standing Orders and Financial Regulations had been circulated prior to the meeting. Model Standing Orders NALC February 2010 together with amendments were approved by the Parish Council and adopted. The Financial Regulations update Model 2 (England) dated January 2004, together with amendments were discussed and it was resolved to remove amendment 3.4 under item 3 Budgetary Control and reinstate as per the original document leaving the sum of £200 unaltered. Proposed by Dr Farrar, seconded by Mr Bucknell, unanimously agreed and adopted.

7. TO ALLOCATE RESPONSIBILITIES UNDER PARISH PLAN WORKING PARTIES AS FOLLOWS

Traffic and Road issues – not allocated, deal with as appropriate

Litter – Mr McInnes

Countryside – Mr Carter

Village Hall – Mrs Booth

Maintenance issues – not allocated, deal with as appropriate

Grants – not allocated, deal with as appropriate

Wistow Bridge – project now complete

Allotments – not allocated, deal with as appropriate

Neighbourhood Plan – Dr Farrar, Mr Bucknell and Ms Robinson

7. TO CONFIRM DATES OF PARISH COUNCIL MEETINGS FOR 2012/13

It was confirmed that meeting will continue to be on the last Tuesday of the month. It was agreed to have a meeting in December but not in January.

There being no further business Dr Farrar closed the AGM at 7.40 pm