

WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow PE28 2QB

E-mail: parishclerk@wistovillage.info

NOTICE OF MEETING	Full Council
TIME	Following the Annual Open Meeting
DATE	Tuesday, 25 th April 2017
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7 QUORUM 3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.

Patsy Coles Mrs Patsy Coles, Clerk to Wistow Parish Council, 18th April 2017

A G E N D A

04.17.01 To receive and approve Apologies for Absence

04.17.02 To receive Declarations of Interest

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

04.17.03 Public Participation

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

04.17.04 Approve the Minutes of the Parish Council Meeting on 28th March 2017

04.17.05 Matters for information only

- 04.17.05.1 Update on A14.
- 04.17.05.2 ACRE Fen Leader Event
- 04.17.05.3 HDC statement of persons nominated for elections on 4th May
- 04.17.05.4 Various
- 04.17.05.5 Community chest grant
- 04.17.05.6 Notification of a Parish Council Conference to be held by Peterborough and Cambridgeshire PCC on 15th September 2017
- 04.17.05.7 Changes to Local Bus services, not the 30 service
- 04.17.05.8 Information on Village of the Year

04.17.06 Policing Matters

- 04.17.06.1 Speedwatch Update.
- 04.17.06.2 ECops updates (various) Weekly Policing Updates.
- 04.17.06.3 Update on Crime Figures and any other matters.

This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.

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04.17.07 To receive reports from County and District – Mr M Tew, Mr P Bucknell and Mrs J Tavener

04.17.08 Finance

a) to approve the Final Financial Statement and Cashflow for 2016/2017

b) to approve the Financial Statement and Cashflow for April

c) to approve payment of following amounts:

Westcotec, MVAS £3570.00

Water bill £ 26.23

CGM grass cutting £ 621.60

Clerks salary and expenses £ 322.56

04.17.08 Income for April:

Contribution to speedwatch from Woodwalton PC £200

Training, Warboys £185, Wyton £92.50 and Alconbury £46.25

04.17.09 Correspondence

04.17.09.1 Letter from PCC regarding brick steps to the rear of the Church

04.17.09.2 Letter from EACH requesting a donation

04.17.09.3 Email from Wistow in Bloom asking the Parish Council to purchase a planter

04.17.10 To consider any Planning Applications received and planning related issues

04.17.10.1 17/00717/HHFU, 11 Bridge Street, Wistow Proposed kitchen and garden room extension to rear of property

04.17.11 Highways Report/Traffic Matters

04.17.11.1 MVAS is ordered, invoice to be paid prior to delivery. Update on poles

04.17.11.2 Any outstanding highways issues

04.17.12 Maintenance Issues

04.14.12.1 Playground – update on works and grant application, Mr Carter and Mr MacInnes.

04.17.12.2 Playground rota/risk assessment forms, March Mr MacInnes, April Mr Gregory, May Mr Leigh

04.17.13 Administration Matters

04.07.13.1 Street lighting. Update on current situation

04.07.13.2 Parish Council Conference 30th March 2017 feedback

04.07.13.3 Annual audit underway, paperwork prepared and ready for Internal Auditor.

04.07.13.4 Feedback from open meeting and action points.

04.07.13.5 Public access defibrillator to be reviewed

04.17.14 Working Parties Feedback and Updates

a- Litter Mr MacInnes

b- Countryside Mr Gregory

c- Village Hall Mr MacInnes/Ms Leaton

04.17.15 Items for the Wistow Warbler and Wistow Web site.

To inform Mrs Williams and Dr Farrar of relevant articles

04.17.15.1 Update on website, items to go on. Media policy to be added and finance details.

04.07.15.2 Training for Mrs Janiak-Emery and Clerk to update website.

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04.07.16 Monthly audit

Mr Carter is our auditor for April, a volunteer is required for May

04.17.17 Matters for future consideration

04.17.17.1 Community Plan

04.17.18 Date of next meeting

Tuesday, 30th May 2017 following the Annual General Meeting in the Village Hall

Close of Meeting