

# WISTOW PARISH COUNCIL

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[www.wistovillage.info](http://www.wistovillage.info)

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A meeting of Wistow Parish Council took place on Tuesday 29th August 2017 at 7.30 pm, in the Village Hall, with Mr Carter in the Chair.

## **08.17.06 To receive and approve Apologies for Absence**

08.17.06.1 Apologies had been received from Mrs Emery, Mr Gregory, Mr MacInnes, Mrs Taverner and Mr Waller. Mr Rogers was also absent.

08.17.06.2 Present: Mr Bucknell, Mr Carter, Mrs Coles, Ms Leaton, Mr Leigh. Members of the public, Mr Tew and Mr Twigden.

## **08.17.07 To receive Declarations of Interest**

a) All Parish Councillors as Trustees of the Village Hall

b) Mr MacInnes and Ms Leaton as members of the Village Hall Committee

c) Mr Carter declared an interest as a member of the Keep Wistow Flowing Group. He had completed a new Register of Member's interests form for submission to HDC.

## **08.17.08 Public Participation**

08.17.08.1 None

## **08.17.09 Approve the Minutes of the Parish Council Meeting on 25<sup>th</sup> July 2017, 8<sup>th</sup> August and 17<sup>th</sup> August 2017**

08.17.09.1 Having been circulated prior to the meeting the above minutes were approved as a true record and signed.

## **08.17.10 Matters for information only**

08.17.10.1 Nalc newsletter ,

08.17.10.2 CAPALC Council projects list –add our achievements to this list – ACV and new website.

08.17.10.3 Low Carbon Britain event, November 2017

08.17.10.4 SLCC national conference, Leicestershire 18<sup>th</sup>/19<sup>th</sup> October

08.17.10.5 Huntingdon Local Plan to 2036 consultation finishes 25<sup>th</sup> August

08.17.10.6 ACRE AGM in Whittlesford 26<sup>th</sup> September 2017

08.17.10.7 UK Power Networks Roadshow 29<sup>th</sup> September to 9th October 2017

08.17.10.8 Collective switching, next auction 10<sup>th</sup> October 2017

## **08.17.11 Policing Matters**

08.17.11.1 Speedwatch Update, no further sessions had been held since the last meeting, one due to be held next week.

08.17.11.2 ECops updates (various) Weekly Policing Updates. It was reported that there would be a local police presence in Ramsey Fire station.

## **08.17.12 To receive reports from County and District – Mr T Rogers, Mr P Bucknell and Mrs J Tavener.**

08.17.12.1 Mr Bucknell reported that the Local Plan consultation had ended and that new sites had been nominated for development, list available on the HDC website. Wistow has a nominated site.

**08.17.12 Finance**

a) the Financial Statement and Cashflow for August was approved

b) payment of following amounts was agreed

Clerks salary and expenses £349.68

CGM grass cutting £543.60

Wickstead, surface repair kit £145.82

JCC expenses £ 11.00

**08.17.12** Income for August: none

**08.17.13 Correspondence**

08.17.13.1 None

**08.17.14 To consider any Planning Applications received and planning related issues**

08.17.14.1 None

**08.17.15 Highways Report/Traffic Matters**

08.17.15.1 MVAS installation, posts now in place, Mr Leigh to advised that training was not necessary as the equipment is very straightforward. The Clerk would arrange delivery to her address and Mr Leigh would look at set up.

08.17.15.2 Information from CCC on road works events, due to a road closure through Upwood, traffic would be diverted through the village from 9<sup>th</sup> to 13<sup>th</sup> October. Mr Carter would put this information onto the website.

08.17.15.3 Information on Gritting Scheme, not applicable.

08.17.15.4 Any outstanding highways issues. Pot hole repair is ongoing.

**08.17.16 Maintenance Issues**

08.17.16.1 Playground – update, Mr Carter and Mr MacInnes. The slide had been repaired. There was still some work to finalise the grant applications, it was turning out to be a much bigger job than expected. Ms Leaton would join Mr Carter and Mr MacInnes to try and move things on. The Playground hedge needs debrambling for the winter. Clerk to contact Mr Burton.

08.17.16.2 Playground rota/risk assessment forms, May , Mr Leigh, August Mr Waller and September Mrs Emery

08.17.16.3 Update on Church steps repair, Mr Burton was looking for suitable bricks.

**08.17.17 Administration Matters**

08.17.17.1 Still no quote received for PC11, the clerk would report it out again and see if that encourages some response. She would also contact other local clerks to see if they use contractors other than Balfour Beatty.

08.17.17.2 Various policies need to be reviewed and, if required, adopted as follows: Health and Safety, Emergency Plan, Grant Awarding, Freedom of Information, Training. These have been circulated to Councillors. There was a great deal of discussion around the wording and relevance of some of these policies. They will be required to be part of the Council's documentation but there was some reluctance to adopt them in their current form. The Clerk would send an email round to ask all Councillors to read the policies and have input with regard to their wording and relevance to our Community so that they can be adapted and then adopted.

08.17.17.3 Update on ACV nomination on the Three Horseshoes. Mr Bucknell had received paperwork on which to comment and the nomination was in process.

**08.17.18 Working Parties Feedback and Updates**

- a- Litter Mr MacInnes, absent
- b- Countryside Mr Gregory, absent
- c- Village Hall Mr MacInnes/Ms Leaton In Mr MacInnes' absence

Ms Leaton was asked to report but she has not received any minutes or agendas so has been unable to attend any meetings. The Clerk would ask Mr MacInnes to ensure her inclusion.

- d- Website Mrs Janiak-Emery, absent
- e- Trees/Grass Mr Waller, absent

**08.17.19 Items for the Wistow Warbler and Wistow Web site.**

To note any relevant information.

The audit will need to be posted when returned. Details of road closure.

**08.17.20 Monthly audit**

Mr Carter is our auditor for August, Mr Leigh volunteered September.

**08.17.21 Matters for future consideration**

- 08.17.21.1 Community Plan
- 08.17.21.2 Community Defibrillator to be discussed November meeting

**08.17.22 Date of next meeting**

The next meeting will be held on Tuesday, 25<sup>th</sup> September 2017 at 7.30 pm in the Village Hall. There being no further business the meeting closed and 8.50 pm

Close of Meeting

Finance Report

Clerks salary and expenses	£349.68	
CGM grass cutting		£543.60
Wickstead, surface repair kit		£145.82
JCC expenses		£ 11.00

Income for August: none

Balance as at 29<sup>th</sup> August 2017

Current account £13,589.03

Deposit account £15,800.08