

WISTOW PARISH COUNCIL

Clerk: Mr Michael Tew, 8 High Meadow, Bury, Cambridgeshire. PE26 2LD

E-mail: parishclerk@wistovvillage.info

NOTICE OF MEETING	Full Council
TIME	Following the Annual Parish Meeting
DATE	Tuesday, 24th April 2018
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7 QUORUM 3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Mr Michael Tew, Clerk to Wistow Parish Council, 18th April 2018

AGENDA

- 04.18.01** **To receive and approve Apologies for Absence**
- 04.18.02** **To receive Declarations of Interest**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 04.18.03** **Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 43.18.04** **Approve the Minutes of the Parish Council Meeting on 27th March 2018**
- 04.18.05** **Notification of planning items**
PARISH COUNCIL CONSULTATION – APPLICATION REF. 18/00601/Full/LBC
Conversion of agricultural barns into three dwellings including external alterations and two single storey extensions. Erection of three dwellings following demolition of existing agricultural storage barn and the formation of an access along with associated external works. Land And Buildings North East Of Mill Farm Cottage Mill Road Wistow.
- 04.18.06** **To receive reports from county and district councilors**
- 04.18.07** **Matters arising or carried forward from the previous meeting**
- 1 Zip Wire the clerk has received the final quote in from wicksteed sent to members prior to the meeting, Due to the amount quoted, it is advisable that this should be reviewed and to look for further funding streams available to the parish council, whilst a full consultation with residents is carried out.
- 2 Play park Risk assessment forms sent electronically to all councilors.
- 3 A thank you email sent to local farmer for helping the community when the

This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.

beast from the east hit the area.
The rights of way were contacted by email ref footpath 1 and the clerk is awaiting reply.

04.18.08 Finance

- A) To approve the Final Financial Statement and Cashflow for 2017/2018.
- B) To approve and sign the bank reconciliation Year end.
- C) Members to note that the VAT return for year ending 2017/2018 has been submitted to HMRC

To approve accounts for payment: 24th April 2018.

Date	Ref. No.	Payee	Description	Amount
24/04/2018	351	CGM	Grass Cutting	192.00
24/04/2018	352	Environment A	Drainage	14.24
24/04/2018	353	Cambridge Water	Water	17.90
24/04/2018	354	CCC	Street Lighting	453.13
24/04/2018	355	M.Tew	Clerks wages	270.00

To note income received:

Members are asked to note the income, Interest paid on the deposit account, this has already been accounted for in the annual return.

Date	Ref. No.	Payee	Description	Amount
05/03/2018	Dep Account	Barclays Bank	Interest	7.88

04.18.09 Traffic, Highways & Road Safety
Highways maintenance in Wistow village.

04.18.10 Village Maintenance
Risk assessment forms covered in agenda item 04.18.07.

04.18.11 Correspondence and Communication

Various correspondents have been circulated throughout the month of April
Email received from HDC ref uncontested elections Huntingdonshire Wistow being one of them.
Email from Farmer ref 04.18.07 in appreciation showed by the Parish council.
The Town and Country Planning (Environmental Impact Assessment) Regulations 2017 SCREENING OPINION EXERCISE Ref Warboys BIO Plant.
Letter from greater Cambridge partnership Ref Newsletter articles.

04.18.12 Police Matters
Ecops messages. Ref Wistow Circulated to members and posted on Face Book.
Bridge Street, Wistow – Thieves stole two nail-guns from the back of a VW van whilst it was parked on Bridge Street, Wistow, on Wednesday afternoon, 11th April. The van doors had been left open whilst its owner was working nearby. (Ref CF0189940418).

04.18.13 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities

- | | |
|----------------------|---------------------------|
| a)- Litter /Playpark | Cllr MacInnes |
| b)- Countryside | Cllr Gregory |
| c)- Village Hall | Cllr MacInnes/Cllr Leaton |
| d)- Website | Cllr Carter /Clerk |
| e)- Trees/Grass | Cllr Waller |

04.18.14 Monthly Audit
Volunteer for May

04.18.15 Matters for future consideration

The chairman has contacted the District council ref defibrillator housing and mounting on village hall.

12 More GDPR documents completed to be Adopted will be circulated Before Mays meeting.

Policy and procedures should be ready for adoption at our May meeting.

GDPR Communication consent forms have been circulated to all members.

Date of next meeting: 15 May 2018, Wistow Village Hall, 7:30pm