

WISTOW PARISH COUNCIL

Clerk: Mr Michael Tew, 8 High Meadow, Bury, Cambridgeshire. PE26 2LD

E-mail: parishclerk@wistovvillage.info

NOTICE OF MEETING	Full Council
TIME	Following the AGM of the Parish Council
DATE	Tuesday, 15th May 2018
VENUE	Village Hall, Manor Street, Wistow
MEMBERS	7 QUORUM 3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Mr Michael Tew, Clerk to Wistow Parish Council, 12th May 2018

A G E N D A

- 05.18.01 To receive and approve Apologies for Absence**
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- 05.18.02 To receive Declarations of Interest**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 05.18.03 Public Participation**
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 05.18.04 Approve the Minutes of the Parish Council Meeting on 24th April 2018**
- 05.18.05 To receive reports from county and district councillors.**
- 05.18.06 Matters arising or carried forward from the previous meeting.**
Play Park survey sent to all Councillors
General Maintenance issues reported to principle authorities for action
Awaiting reply from HMRC for VAT return
Planning application response ref Mill Farm submitted to HDC
Policy and Procedures to be adopted
- 05.18.07 Notification of planning items.**
There are no planning items on the Agenda

05.18.08 Finance

To approve accounts for payment: 15th May 2018

Date	Ref. No.	Payee	Description	Amount
15/05/2018	356	CGM	Grass cutting	465.60
15/05/2018	357	Mr Tew	Clerk Wages	270.00
15/05/2018	358	Mrs Moore	Audit	50.00

To note income received: Members to note precept received from HDC

Date	Ref. No.	Payee	Description	Amount
24/04/2018		HDC	Precept	15,000

05.18.09 Annual Audit

- 05.18.09.1** Mrs Moore has now carried out the internal audit
- 05.18.09.2** To read and approve the annual governance statement
- 05.18.09.3** To approve the accounts and confirm they truly reflect the financial position
- 05.18.09.4** To approve the accounting statements shown in the annual return

05.18.10 Traffic, Highways & Road Safety.

Streetlight PC17 reported to Belfour Beatty
Potholes Being repaired throughout the village

05.18.10 Village Maintenance

Awaiting a reply from CCC ref footpath 1
Residents enquiry in to moving a Grit Bin

05.18.11 Policing Matters:

There are no Crimes reported for Wistow Village this week

05.18.12 Correspondence and Communications

- 05.18.12.1** The good councillors guide 2018
- 05.18.12.2** The good councillors guide on finance and transparency
- 05.18.12.3** Transparency Code
- 05.18.12.4** Model standing orders 2018
- 05.18.12.5** Capalc A4 leaflet to be distributed to councillors at meeting.
- 05.18.12.6** Email received ref the Pathfinder March taking place in June.

01.18.13 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

- a)- Litter /Playpark Cllr MacInnes
- b)- Countryside Cllr Gregory
- c)- Village Hall Cllr MacInnes/Cllr Leaton
- d)- Website Cllr Carter /Clerk
- e)- Trees/Grass Cllr Waller

05.18.14 Monthly Audit

A Volunteer is required for June

05.18.15 Matters for future consideration

Co-Option for the vacancy of a Parish councillor
Local Council Award Scheme

05.18.16 Date of next meeting: 26th June 2018, Wistow Village Hall, 7:30pm