

WISTOW PARISH COUNCIL

A COPY OF THESE MINUTES WILL SOON ALSO BE AVAILABLE ON THE WISTOW WEBSITE:

www.wistovillage.info

-1268-

A meeting of Wistow Parish Council took place on Tuesday 24th April 2018 at 7.45 pm, in the Village Hall, with Mr Carter in the Chair.

04.18.01 To receive and approve Apologies for Absence

Apologies had been received from:

Cllr C. Leigh

Present:

Cllr J. Carter, Cllr C. Leaton, Cllr G. MacInnes, Cllr J. Gregory, Cllr R. Waller
D/Cllr P. Bucknell, D/Cllr J. Taverner, C/Cllr T. Rogers, Cllr G. Bull,
And 10 members of the Public

04.18.02 To receive Declarations of Interest

A) All Parish Councillors as Trustees of the Village Hall
B) Cllr MacInnes and Cllr Leaton as members of the Village Hall Committee
C) Cllr Carter and Cllr MacInnes declared an interest as a members of the Keep Wistow Flowing Group

04.18.03 Public Participation

The Rector of the 4 parishes addressed the meeting with concerns regarding the running out of burial space in the graveyard, members asked how many years left remaining before the need is urgent and it was deemed to be 5 to 10 years, approaches to the land owner at the back of the graveyard have been made to extend or the other option is to make it a closed yard and pass on the responsibility to the Parish Council. The Parish council will Endeavour to help resolve this issue.

04.18.04 Approve the Minutes of the Parish Council Meeting held on 27th March 2018

Having been circulated prior to the meeting the above minutes were approved as a true record. Cllr MacInnes proposed the acceptance of the minutes, Cllr Waller seconded the proposal and all were in favour and it was resolved to do so. The minutes were signed by the Chairman.

04.18..05 Notification of planning items

PARISH COUNCIL CONSULTATION – APPLICATION REF. 18/00601/Full/LBC

Conversion of agricultural barns into three dwellings including external alterations and two single storey extensions. Erection of three dwellings following demolition of existing agricultural storage barn and the formation of an access along with associated external works. Land And Buildings North East Of Mill Farm Cottage Mill Road Wistow.

Members discussed the application and were sympathetic to the layout and design of the development but raised concerns regarding lighting at the junction of Mill Road and the access to the site, the developer stated that he is already taken advice from highways and has moved the access over to avoid a three way junction exiting on to Mill road, the developer stated to the question of the listed building

Consent, that the development would give an opportunity to conserve the building as much as possible as the deterioration is quite evident, members also stated that it would increase the Housing stock in the Wistow village envelope, a member of the public voiced his support for the development but was concerned about speeding traffic, the Parish council noted his comments, after discussion approval for the development was proposed by Cllr Waller and seconded by the chairman all were in favour and it was resolved to do so.

04.18.06 To receive reports from county and district councilors

Cllr P. Bucknell and cllr J.Taverner were under the rules of purdah, C\Cllr T Rogers gave an update on the Warboys bio plant and stated objections have reached over 200 and he will keep the Parish Council informed of the progress. He advised the Parish council that potholes being repaired will have spot checks done by county officers for quality control, C\Cllr Rogers also advised that the A14 will be closed on the 27th – 28th April. Members asked that C\Cllr Rogers chase up footpath 1 with the rights of way officer as per previous meeting.

04.18.07 Matters arising or carried forward from the previous meeting

- 1 Zip Wire, the clerk has received the final quote from wicksteed this was circulated to members prior to the meeting, Due to the amount quoted, it is advisable that this should be reviewed and to look for further funding streams available to the parish council, whilst a full consultation with residents is carried out. (Action) A survey to be compiled by the clerk and sent out to all members before the next meeting and a working group set up to follow through with funding options.
- 2 Play park Risk assessment forms were sent out electronically to all councilors, and a number of completed forms have now been returned to the clerk.
- 3 A thank you email sent to local farmer for helping the community when the beast from the east hit the area, a reply was received thanking the parish council.
- 4 The rights of way were contacted by email ref footpath 1 and the clerk is awaiting a reply, C/Cllr Rogers was asked to chase the issue up, please see the minute 04.18.06

04.18.08 Finance

- A) To approve the Final Financial Statement and Cashflow for 2017/2018.
- B) To approve and sign the bank reconciliation Year end.
- C) Members to note that the VAT return for year ending 2017/2018 has been submitted to HMRC

To approve accounts for payment: 24th April 2018.

Date	Ref. No.	Payee	Description	Amount
24/04/2018	351	CGM	Grass Cutting	192.00
24/04/2018	352	Environment A	Drainage	14.24
24/04/2018	353	Cambridge Water	Water	17.90
24/04/2018	354	CCC	Street Lighting	453.13
24/04/2018	355	M.Tew	Clerks wages	270.00

To note income received:

Members are asked to note the income, Interest paid on the deposit account, this has already been accounted for in the annual return.

Date	Ref. No.	Payee	Description	Amount
05/03/2018	Dep Account	Barclays Bank	Interest	7.88

Cllr Waller proposed that the accounts be approved for payment. Cllr Leaton seconded the proposal, all were in favour and it was resolved to do so. The chairman signed the list of payments on the agenda, Cllr MacInnes countersigned the Payments.

The chairman signed the Bank Reconciliation and the internal Audit year end Account Statements, the clerk Countersigned.

The Clerk advised Members that the precept remittance slip from HDC had been received for £15,000 and will appear on next month's income received, when the bank statement arrives for April and can be reconciled.

04.18.09 Traffic, Highways & Road Safety

Potholes were mentioned by members. And that the potholes around the village have been marked up for repair by the local highways officer, C\Cllr Rogers asked members to think of Roads that might need surface dressing for next year's programme, the chairman suggested that the Road to Broughton is deteriorating and could be a possible contender.

04.18.10 Village Maintenance

Risk assessment forms covered in agenda item 04.18.07.

Cllr Waller informed members that a grass Cutting schedule from CGM has been asked for and he is awaiting a reply.

04.18.11 Correspondence and Communication:

Various correspondents have been circulated throughout the month of April and members have confirmed them as being read, which included the following:

Email received from HDC ref uncontested elections Huntingdonshire Wistow being one of them.

Email from Farmer ref 04.18.07 in appreciation showed by the Parish council.

The Town and Country Planning (Environmental Impact Assessment) Regulations 2017 SCREENING OPINION EXERCISE Ref Warboys BIO Plant.

Letter from greater Cambridge partnership Ref Newsletter articles.

04.18.12 Police Matters

Ecops messages. Ref Wistow Circulated to members and posted on Face Book.

Bridge Street, Wistow – Thieves stole two nail-guns from the back of a VW van whilst it was parked on Bridge Street, Wistow, on Wednesday afternoon, 11th April. The van doors had been left open whilst its owner was working nearby. (Ref CF0189940418). The clerk reminded members and residents to report any suspicious activity happening in the village.

04.18.13 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities

- a)- Litter /Playpark Cllr MacInnes
Cllr MacInnes is trying to arrange a litter pick in the village on the weekend of 12th 13th of May Cllr Taverner was asked to supply litter pickers and bags and hi vis jackets,
- b)- Countryside Cllr Gregory
Covered in the Annual open meeting
- c)- Village Hall Cllr MacInnes/Cllr Leaton
Covered in Annual open meeting
- d)- Website Cllr Carter /Clerk
The clerk explained that the website is now GDPR compliant and a form of consent is now operational and can be accessed from the contact page.
- e)- Trees/Grass Cllr Waller
Covered in the Annual open meeting

04.18.14 Monthly Audit

Cllr Carter has Volunteered for the month of May

04.18.15 Matters for future consideration

The chairman has contacted the District council ref the defibrillator housing and mounting it on the village hall. And is awaiting a reply from the District officer.

The clerk explained that 12 More GDPR documents have been completed to be Adopted. The documents will be circulated Before Mays meeting for member's perusal.

Policy and procedures should be ready for adoption at our May meeting. GDPR Communication consent forms have been circulated to all members. A simplified consent form is now available on the village website.

Before closing the meeting the chairman expressed his gratitude to D/Cllr P Bucknell who has decided to stand down from his position as District Councillor, who has served Wistow parish council for several years as a District Councillor and as a Parish councillor and will be sorely missed.

Date of next meeting: 15 May 2018, Wistow Village Hall, 7:30pm

With no other business to discuss the meeting was closed at 20:42