

# WISTOW PARISH COUNCIL

Clerk: Mr Michael Tew, 8 High Meadow, Bury, Cambridgeshire. PE26 2LD

E-mail: [parishclerk@wistovvillage.info](mailto:parishclerk@wistovvillage.info)

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	19:30
<b>DATE</b>	Tuesday, 29th January 2019
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	<b>7</b> <b>QUORUM</b> <b>3</b>

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.**

Mr Michael Tew, Clerk to Wistow Parish Council, 22th January 2019

## A G E N D A

- 01.19.01      To receive and approve Apologies for Absence**  
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- 01.19.02      To receive Declarations of Interest**  
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 01.19.03      Public Participation**  
To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.
- 01.19.04      Approve the Minutes of the Parish Council Meeting on 20<sup>th</sup> November 2018**  
**Proposed**  
**Seconded**  
**Outcome**
- 01.19.05      To receive reports from county and district councillors.**
- 01.19.06      Matters arising or carried forward from the previous meeting.**  
**1**      Precept request sent to HDC £15,000  
**2**      Update on the NWS signs.(signs installed around the village)  
**3**      The MVAS is now operational and being moved to another location. battery to be ordered  
**4**      Internal Auditor approached and he excepted to Audit Wistow PC  
**5**      Defibrillator cabinet purchased to set criteria  
**6**      Quote from HDC ref: Newsletter printing  
**7**      Update on the contract for the Grass Cutting 2019 -2020

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**This notice must be left at or sent by post or email to the usual place of residence of every member of the council three clear days at least before the Meeting.**

**01.19.07**      **Notification of planning items.**

PARISH COUNCIL CONSULTATION – APPLICATION REF. 18/02683/HHFUL Installation of roof lights, new windows and bi-folding doors, enlargement of existing openings and replacement of cladding. Applegarth Parsonage Street Wistow Huntingdon PE28 2QD

**Proposed  
Seconded  
Outcome**

**01.19.07.1**      Barn conversion in Manor street submitted to HDC 18/02389/FUL

**01.19.07.2**      Harris lane rear extension submitted to HDC 18/02604/HHFUL

**01.19.07.3**      Mill farm development submitted to HDC 18/02449/FUL

**01.19.08**      **Finance**

To approve accounts for payment: 29<sup>th</sup> January 2019

Date	Ref. No.	Payee	Description	Amount
29/01/2019	383	Cambs Water	Re-issued Cheq	16.72
29/01/2019	384	Mr Tew	Reimburse for Defrib Cabinet	459.54
29/01/2019	385	Mr Tew	Clerks wages Dec-Jan	462.00
29/01/2019	386	Wistow Village Hall	Rent for VH	120.00
29/01/2019	387	Mr Waller	Reimburse for 10 x NWS signs	140.00

**To note income received:**

Date	Ref. No.	Payee	Description	Amount
16/11/2018		Mr Bowd	Allotment rent	173.70
02/01/2019	084	PCC	Grass cutting + water	534.62
03/12/2018		DPA	Interest	7.89

\*Members to note Cheq No: 384 is issued under the power **Public Health Act 1936 s234** \*

\*Members to Note Cheq No: 387 is issued under the **Local Government and Rating Act 1997, s31** \*

**Proposed  
Seconded  
Outcome**

**01.19.09**      **Traffic, Highways & Road Safety.**

- 1 Dip in the Road by manor farm repaired, however the culvert under the Road is collapsing.
- 2 PC17/ PC16 Lighting reported again to Balfour Beatty
- 3 Councillors to discuss, LHI Bid schemes, Bids need to be looked at before July 2019,

**01.19.10**     **Village Maintenance**  
Email Received ref Dog Fouling in the village + an Ivy canopy on Mill Road advice sought from Highways.  
Playground inspections

**01.19.11**     **Policing Matters:**  
  
There were no incidents in Wistow this week.

**01.19.12**     **Correspondence and Communications**  
**01.19.12.1**     Huntingdonshire Local plan 2036 – Update  
**01.19.12.2**     Email received from the Mill farm application sent out to all councillors  
**01.19.12.3**     Letters sent out ref leases onto playground  
**01.19.12.4**     Invoice sent out to PCC for Grass and Water  
**01.19.12.5**     Wicksteed report sent out to all councillors (action needed) passed on to chairman and cllr.  
**01.19.12.6**     Email from resident ref balance board cracked in playpark  
**01.19.12.7**     Email from resident about hedge in play park, passed on to portfolio holder  
**01.19.12.8**     Correspondents sent to 25, 27 Kingston Way, Ref Leases, Both leases signed and returned.  
**01.19.12.9**     Buckingham Palace Garden Party. Mr R Farer nominated.(nomination sent to Capalc)  
**01.19.12.10**    Email from resident reporting Mill house, street Light.  
**01.19.12.11**    Tour of Cambridgeshire Pack  
**01.19.12.12**    Seminar invitation by HDC ref: curtingandcompany (sponsor)

**01.19.13**     **To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.**

a)- Litter /Playpark	Cllr Bradford
b)- Countryside	Cllr Gregory
c)- Village Hall	Cllr Leaton
d)- Website	Clerk
e)- Trees/Grass	Cllr Waller

**01.19.14**     **Monthly Audit**  
A Volunteer is required for February

**01.19.15**     **Matters for future consideration**  
Yearly Plan for the Parish Council  
Policies and Procedures to be reviewed for May

**01.19.16**     **Date of next meeting:** 26th February 2019, Wistow Village Hall, 7:30pm