

WISTOW PARISH COUNCIL

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www.wistovillage.info

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A meeting of Wistow Parish Council took place on Tuesday 30th April 2019, in the Village Hall, with Mr Waller in the Chair.

04.19.01 **To receive and approve Apologies for Absence**

D\Cllr J.Taverner

Present: Cllr R.Waller, , Cllr G.Macinnes, , Cllr C.Leaton, Cllr C.Bradford,
Cllr J.Gregory,Cllr.G.Smith, C\Cllr T.Rogers,D\Cllr G.Bull

04.19.02 **To receive Declarations of Interest:**

A)All Parish Councillors as Trustees of the Village Hall.

B) Cllr C.Leaton, Cllr G.Macinnes, as a member of the Village Hall Committee.

04.19.03 **Public Participation**

A member of the public, thanked John Wiltshire for the work he has put in to keep the tower clock running, she also stated that when members discussed the traffic calming in the village, considerations must be taken into account that this is a rural village and a farming community, the Chairman thanked her for her comments.

04.19.04 **Approve the Minutes of the Parish Council Meeting held on 26th March 2019**

Having been circulated prior to the meeting the above minutes were approved as a true record. Cllr G.Macinnes proposed the acceptance of the minutes, Cllr C.Leaton seconded the proposal and **all were in favour and it was resolved to do so**. The minutes were signed by the Chairman.

04.19.05 **Co-option of councillor**

Members discussed the application for the casual vacancy arising from the resignation of Councillor Jeremy Carter. The Parish Council had one application for this position. John Wiltshire was unanimously voted on to Wistow Parish Council, Cllr J.Wiltshire signed the acceptance of office form.

04.19.06 **District Councillors and County Councillor reports**

C\Cllr T.Rogers informed the Council that shire hall will now to be leased out; income is expected to be around 1 Million a year. Alconbury was preceding at a cost to the council of 18 Million pounds, he also informed the council of several surveys on going these can be located on the counties website, a shortfall of 4 Million for the year 2019/20 has been recognised this is due to ASC and children services, however extra funding from the government for Highways and child care has been granted.

D\Cllr G.Bull reported on a third possible crossing for the river ouse, which would help the development of Wyton airfield, this has been the subject of a feasibility study and a consultation with a developer and the 1 st consultation is taking place at Wyton on the Hill school on the 13th May everyone is welcome to add their views, he also stated that 12 projects were being discussed by the CA

One of Which is the Cam metro

04.19.07 Matters arising or carried forward from the previous meeting.

04.19.07.1 Members discussed the quote sent by Balfour Beatty to replace the aging street lighting and obsolete infrastructure, it was proposed by Cllr C.Leaton and seconded by the Chairman that a public meeting be arranged and a letter sent out to all residents Cllr G. Macinnes and the Chairman will formulate the letter appropriately for distribution, **all members were in favour and it was resolved to do so**

04.19.07.2 Co-option process was carried out after the resignation of Councillor J. Carter, please see minute 04.19.05

04.19.07.3 The forms for a Grant were sent out to Wistow in Bloom and returned with the correct information under the LGA 1972 S137 a cheque has been raised accordingly.

04.19.08 Notification of planning items.
No Planning applications have been received

04.19.09 Finance
To approve accounts for payment: 30th April 2019

Date	Ref. No.	Payee	Description	Amount
30/04/2019	394	CGM	Grass Cutting	270.00
30/04/2019	395	LGS Services	Payroll Services	153.60
30/04/2019	396	Environment Agency	Environment Agency	14.66
30/04/2019	397	Capalc	Subscription and GDPR cover	274.45
30/04/2019	398	Mr Tew	Clerks Wages	335.00
30/04/2019	399	Wistow in Bloom	Planting around village	200.00

To note income received: Members to note that no income was received for April 2019

Cllr R.Waller proposed that the accounts be approved for payment. Cllr C.Bradford seconded the proposal, **all were in favour and it was resolved to do so**. The chairman signed the list of payments on the agenda, Cllr C.Leaton countersigned the Payments.

04.19.09.1 To review the Annual internal audit report
The clerk informed members and took them through the internal Audit report for the year 2018/19 it was proposed by Chairman and seconded by Cllr C.Leaton that the audit report be accepted **all members were in favour and it was resolved to do so**.

04.19.09.2 To review the Annual Governance and Accountability Return 2018/2019 and to consider approval of the Annual Governance Statement 2018/2019

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The Clerk/Responsible Financial Officer presented the Annual Governance Statement 2018/2019 and councillors were asked to confirm that they understand their responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the accounting statements. Cllr C. Bradford proposed that the clerk and the chairman authorise the statement on the council's behalf. Cllr C. Leaton seconded the proposal. **All were in favour and it was resolved to do so.**

04.19.09.3

To consider approval of the Accounting Statements 2018/2019
The clerk/responsible financial officer reported that the parish council ended the financial year 2018/2019 with a bank balance of £31,343.88, of which 15,842.29 was held in the deposit account, **The Chairman proposed that the accounting statement was correct, Cllr G. Macinnes seconded the proposal all were in favour and it was resolved to do so**

Members noted that the Vat refund has been sent to HMRC for the year 2018-2019 for the amount of £827.11

04.19.10

Traffic, Highways & Road Safety.

04.19.10.1

Members noted that Several Potholes reported along Parsonage Street / Manor Street has been marked up for patching and awaiting implementation.

04.19.11

Village Maintenance

04.19.11.1

The clerk apologised that the signs were not present at the meeting and this item was deferred to the next meeting

04.19.11.2

Update from the Litter pick which took place on Saturday 13th April
This was a huge success and the amount gathered is thankfully well down overall it proves the point if things are kept on top of, makes it easier year on year. Cllr G. Macinnes thanked all volunteers that took part. He also stated that 4 new discreet Dog Poo Bag dispensers have been installed on posts @ The Bus Stop, The Green, top of Bridge Street and the Junction of Church/Oaklands. Hopefully these will get used and not abused/pinched. If the consensus over the coming week is they are working I will if requested purchase more.

04.19.12

Policing Matters:

No incidents in the village of Wistow reported, all alerts are posted to the Parish Councils Facebook page.

04.19.13

Correspondence and Communications

04.19.13.1

Meeting with Balfour Beatty to discuss street Lighting

04.19.13.2

TWM traffic control notice

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- 04.19.13.3 Capalc CEO report
- 04.19.13.4 Email Sent for a donation to Wistow in bloom, Forms returned and bank details as correct.
- 04.19.13.5 Ecops alerts various for the Warboys ward.
- 04.19.13.6 Emailed received from CCC Ref: Hanging furniture on streetlights
- 04.19.13.7 Nalc Bulletin
- 04.19.14.8 Salvation Army request to install a textile bank in Wistow
- 04.19.14.9 Astco Textile bank has been awarded the new contract.
- 04.19.14.10 Capalc Bulletin April 2019

All members stated that the correspondents were read

04.19.14 **To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.**

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|----------------------|---------------|
| a)- Litter /Playpark | Cllr Bradford |
| b)- Countryside | Cllr Gregory |
| c)- Village Hall | Cllr Leaton |
| d)- Website | Clerk |
| e)- Trees/Grass | Cllr Waller |

Please see earlier reports from all portfolio holders from the Annual Parish Meeting

04.19.15 **Monthly Audit**
 Cllr G. Macinnes Volunteered to be the auditor for May 2019 shadowed by Cllr G.Smith

04.19.16 **Matters for future consideration**
 Yearly Plan for the Parish Council
 Policies and Procedures to be reviewed for May

04.19.17 **Date of next meeting:** 28th May 2019, Wistow Village Hall, 7:30pm

With no other Business to discuss the meeting was closed by the Chairman at 20:42

Signed

Dated