

# WISTOW PARISH COUNCIL

Clerk: Martin Woolhouse 7 Howards Meadow, Kings Cliffe, Nr Peterborough Northants PE8 6YJ

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<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	19:30
<b>DATE</b>	Tuesday, 29 <sup>th</sup> September 2020
<b>VENUE</b>	<b>Wistow Village Hall, Manor Street, Wistow, Cambs.</b>
<b>MEMBERS</b>	7
<b>QUORUM</b>	3

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The meeting is open to members of the public (to include the press) unless stated otherwise in accordance with the Public Bodies (Admissions to Meetings) Act 1960.

Martin Woolhouse, Clerk to Wistow Parish Council, 24<sup>th</sup> September 2020

## A G E N D A

**09.20.01     To receive and approve Apologies for Absence**

**09.20.02     To receive Declarations of Interest**

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by Wistow Parish Council Code of Conduct for Members and by the Localism Act 2011. To note Cllr Macinnes' conflict in relation to the reimbursement of expenses for playground and street hygiene.

**09.20.03     Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest in relation to the business to be transacted at that meeting to address the meeting.

**09.20.04     Approval of Minutes**

To receive and approve the minutes of the meeting held on 25<sup>th</sup> August 2020

**09.20.05     Matters arising or carried forward from the previous meeting and not covered elsewhere on the agenda.**

**09.20.05.01** The Environment (Zero Carbon) (formerly Climate Emergency), including Emergency Plan

**09.20.05.02** Village Plan

**09.20.05.03** Grass cutting

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**This notice must be left at or sent by post or email to the usual place of residence of every member of the council at least three clear days before the Meeting.**

- 09.20.05.04 Street Lighting
- 09.20.05.04 Litter Pick
- 09.20.05.06 Surfacing dressing and street sign
- 09.20.05.07 Cambs CC Winter gritting scheme (previously circulated)

**09.20.06 County and District Councillor reports**

To receive reports from Cambridgeshire CC and Huntingdonshire DC councillors

**09.20.07 Notification of planning items.**

**09.20.07.01 Planning White Paper Consultation**

To consider the recently published consultation. (Copy within meeting files)

**09.20.07.02 Land and buildings NE of Manor Farm Cottage Appln. 20/01696/S73**

To consider changes to the plans to create a third bedroom within existing building

**09.20.98 Finance**

**09.20.09.01** To approve accounts for payment: 29<sup>th</sup> September 2020

Date	Ref No	Payee	Description	Amount £
29/09/2020	001	Cambs. CC	Street lighting 2019/20	261.98
29/09/2020	002	Came and Co	Annual insurance premium	1145.03
29/09/2020	003	Zen Internet	Annual fee	83.84
29/09/2020	004	NOT USED	NOT USED	NOT USED
29/09/2020	005	LGS Services	Internal audit fee	90.00
29/09/2020	006	Mr M Woolhouse	Zoom monthly fee, sundry expenses and Avast internet protection	60.35
29/09/2020	007	Mr M Woolhouse	Net salary September 2020	260.00
29/09/2020	008	Mr G Macinnes	Reimbursement of expenses	168.32
29/09/2020	009	HMRC	PAYE re Mr M Woolhouse Q2	195.00

**09.20.09.02** To note the Income and Expenditure Account for September 2020 (meeting files).

**09.20.09.03** To note the bank reconciliation September 2020 (meeting files).

**09.20.09.04** To note the bank balances in the current and deposit accounts. (meeting files)

**09.20.09.05** To note the current position on the opening of bank accounts with MetroBank

**09.20.09 Traffic, Highways & Road Safety**

**09.20.09.01** Save as referred to below or in correspondence circulated nothing to report this month

**09.20.09.02** The Bridge, Bridge Street – traffic calming measures

**09.20.10 Policing Matters**

**09.20.10.01** Incidents relating to Wistow were included in Correspondence and all alerts are posted to the Parish Council's Facebook page.

**09.20.10.02** To consider a village CCTV system to enhance security and public confidence

**09.20.11 Correspondence and Communications**

This correspondence has been previously circulated to Councillors

**09.20.11.01** Local Highway improvement projects

**09.20.11.02** Surface dressing schedule

**09.20.11.03** NALC COVID-19 bulletin

**09.20.11.04** NALC CEO Bulletins

**09.20.11.05** CAPALC CEO bulletins

**09.20.11.06** HDC Letter re local highway improvements

**09.20.11.07** CCC road works

**09.20.11.08** CCC surfacing and surface dressing schedules

**09.20.11.09** Letter from London Hearts offering a grant

**09.20.12 Village Maintenance**

Save as reported under matters arising, correspondence or item 09.20.13 below, there was nothing to report.

**09.20.13 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.**

a)- Litter/Playpark	Cllr Bradford/Cllr Macinnes
b)- Countryside	Cllr Gregory
c)- Village Hall	Cllr. Bradford
d)- Website	Clerk
e)- Trees/Grass	Cllr. R Waller
F)- Highways	Cllr. Bradford

**09.20.14 Monthly Audit**

A Volunteer is required for October 2020

**09.20.15 Matters for future consideration**

To raise matters for consideration at the next meeting

- a) Precept
- b) Annual rental levels for allotments

**09.20.16 Date of next meeting**

To note that the date of the next meeting will be Tuesday 27 October 2020