

# WISTOW PARISH COUNCIL

Clerk: Mrs P Coles, Porch House, Manor Street, Wistow PE28 2QB

E-mail: [parishclerk@wistovillage.info](mailto:parishclerk@wistovillage.info)

<b>NOTICE OF MEETING</b>	Full Council
<b>TIME</b>	7.30 pm
<b>DATE</b>	Tuesday, 4 <sup>th</sup> October 2016
<b>VENUE</b>	Village Hall, Manor Street, Wistow
<b>MEMBERS</b>	6 <b>QUORUM</b> 3

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Members of the public and press are welcome to address the Council at its Open Forum for the first 10 minutes of the meeting time.**

Patsy Coles      Mrs Patsy Coles, Clerk to Wistow Parish Council, 22<sup>nd</sup> September 2016

## A G E N D A

**2016/17-61      To receive and approve Apologies for Absence**

**2016/17-62      To receive Declarations of Interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation.

**2016/17-63      Public Participation**

To allow 10 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting.

**2016/17-64      Approve the Minutes of the Parish Council Meeting on 26<sup>th</sup> July 2016 and Extraordinary meeting on 23<sup>rd</sup> August 2016**

**2016/17-65      Matters for information only**

- 2016/17-65.1 Various Hunts Forum
- 2016/17-65.2 Information on A14 improvements
- 2016/17-65.3 Future East, Forum for Older People on 17.10.2016
- 2016/17-65.4 Cambridge and Peterborough Devolution presentation and press release
- 2016/17-65.5 ACRE Rural Services Survey
- 2016/17-65.6 Changes to bus service
- 2016/17-65.7 UK power networks, 105 number
- 2016/17-65.8 Flood awareness and preparedness questionnaire
- 2016/17-65.9 Electoral Review of Cambridgeshire survey
- 2016/17-65.10 Nalc newsletter
- 2016/17-65.11 Winter health packs

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**2016/17-66 Policing Matters**

- 2016/17-66.1 Speedwatch Update
- 2016/17-66.2 ECops updates (various)
- 2016/17-66.3 Update on Crime Figures and any other matters

**2016/17-67 To receive reports from County and District – Mr M Tew, Mr P Bucknell and Mrs J Tavener**

**2016/17-68 Finance**

- a) to approve the Financial Statement and Cashflow for August/September
- b) to approve payment of following amounts

Paid in August

CGM grass cutting	£900.00
Ray Burton, playground hedge	£200.00
Mrs P Coles, salary and expenses	£215.13

To be paid in September

Mrs P Coles, salary and expenses	£223.88
PKF Littlejohn, audit	£120.00
Zen Internet, domain charge	£69.44
Ray Burton, clearing gates	£120.00
Came & Co, insurance renewal	£725.74

There are invoices outstanding for CGM grasscutting and also for LGS for payroll services which will need to be paid.

**2016/17-68 c) Income in August, nil**

Income in September, £800 from Upwood PC, their contribution to speedwatch kit.

**2016/17-68 d) Precept letter received, decision to be made at November meeting.**

**2016/17-69 Correspondence**

- 2016/17-69.1 Invite to British Legion Remembrance Day Service 6<sup>th</sup> November 2016

**2016/17-70 To consider any Planning Applications received and planning related issues**

- 2016/17-70.1 16/01728FUL, Construction of equestrian arena (menage) 20 metres wide X 40 metres long for private use by the applicant within the curtilage of the property (house and land). Dorrington Stables House Straight Drove Wistow
- 2016/17-70.2 Registering a Community Asset

**2016/17-71 Highways Report/Traffic Matters**

- 2016/17-71.1 Review of MVAS purchase and CCTV, MS Leaton and Mr Leigh
- 2016/17-71.2 Any outstanding highways issues
- 2016/17-71.3 Local Projects, Highways improvements grant, deadline 30.11.2016
- 2016/17-71.4 CCC volunteers working on the Highway

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**2016/17-72 Maintenance Issues**

2016/17-72.1 Playground – update on works and grant application, Mr Carter and Mr MacInnes.

2016/17-72.2 Playground rota/risk assessment forms, August Mr MacInnes, September Mr Gregory and October Mr Leigh

2016/17-72.3 Grasscutting, verges have been done. Need to consider next year's contract.

2016.17-72.4 Playground annual inspection

**2016/17-73 Administration Matters**

2016/17-73.1 We have one remaining Councillor vacancy and no interest in Clerk's position

2016/17-73.2 Survey on streetlighting, moving forward, light outside Mill House

2016/17-73.3 Training

2016.17-73.4 Annual audit now complete

2016/17.73.5 Annual Insurance renewal

2016/17.73.6 Public Access defibrillator

**2016/17-74 Working Parties Feedback and Updates**

a- Litter	Mr MacInnes
b- Countryside	Mr Gregory
c- Village Hall	Mr MacInnes/Ms Leaton

**2016/17-75 Items for the Wistow Warbler and Wistow Web site.**

To inform Mrs Williams and Dr Farrar of relevant articles

2016/17-75.1 Review of website –quote received.

**2016/17-76 Monthly audit**

Mr Carter is our auditor for September, a volunteer is required for November

**2016/17-77 Matters for future consideration**

2016/17-77.1 PCC to come back to us re clearing graveyard, Mr Carter was going to see the Vicar.

2016/17-77.2 Community Plan

**2016/17-78 Date of next meeting**

Tuesday, 29<sup>th</sup> November 2016 at 7.30 pm in the Village Hall

Close of Meeting

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